

# Unicheck User Guide



# LiveText Unicheck User Guide

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## Overview - Unicheck Plagiarism Detection Service

Unicheck is an online plagiarism detection service that is complimentary to LiveText customers. Unicheck checks students' submitted work against billions of Internet resources and generates a plagiarism report after each scan is completed.

This guide will outline how to setup an assignment utilizing Unicheck, the student submission process, and how to access the Similarity Report by both students and instructors.

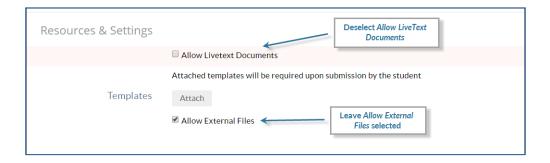
### **Assignment Creation Instructions**

In LiveText, assignments can be created by administrators as well as instructors.

#### To create an assignment with Unicheck enabled:

- 1. Log into your LiveText account.
- 2. From the Courses tab, click the name of the course in which the assignment will be created.
- 3. Click on the **Assignments** tab.
- + Create 4
- When creating an assignment, add all assignment details, such as title, due date, assessment document, etc.
- In the Resources & Settings section, uncheck Allow LiveText Documents and leave 6. Allow External Files checked

**NOTE:** Unicheck only supports text files in one of the following formats: .doc, .docx, .rtf, .txt, and .odt. Unicheck will not run originality checks on LiveText documents.

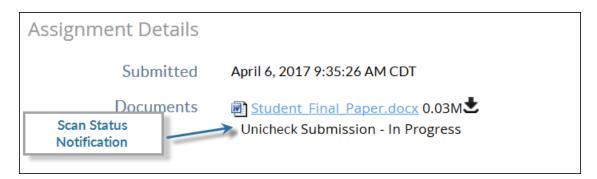




- 7. Under the **Assessment** section, click the **Show More** button.
- 8. Check the box next to **Enable Unicheck**.
- 9. Once all desired components have been added to the assignment, click on Save Assignment

#### Student Submission

Once an Unicheck enabled assignment is created, students can begin submitting the requested artifacts to it, just as any other LiveText assignment. There is no limit a user can submit at one time. The Unicheck detection scan will begin immediately after a student submits the assignment, and the student will be notified that the Unicheck scan has started.



## Instructor- Generating a Similarity Report

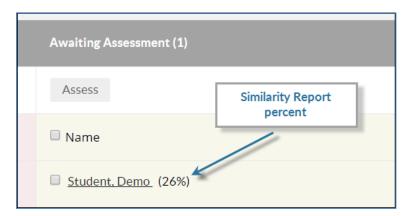
The Unicheck Similarity Report shows detailed information about each uploaded and checked document: name, check status, originality and similarity percentage, number of sources used without acknowledgement, username, time and date.

#### To view a student submission and its Similarity Report:

- 1. Log into your LiveText account.
- 2. Click on the progress bar of the identified assignment.
- 3. The available student submissions will appear in the Awaiting Assessment column.
- 4. Once the Unicheck scan is complete, the Similarity Report percent will display next to the student's name.
- 5. The displayed percentage represents the total percent of the submitted work that has been matched to other known sources.
- 6. To see an individual student's result, click on their name in the Awaiting Assessment column.



Within the student submission area, the instructor will have access to the student's 7. submitted work and the Similarity Report.



- 8. Click on the Similarity Report. The report will open in another window.
- 9. The Similarity Report will display the students work next to the Originality and Similarity percent, total used sources, any sources that were excluded, and the similarity sources.
- 10. The parts of a student's submisison that Unicheck matched to other works will be highlighted in yellow.
- 11. Clicking on the yellow highlighted text in the student's work will identify the paired source located on the Similarity Sources column.
- 12. To review the original source, click on the link icon next to source listing.

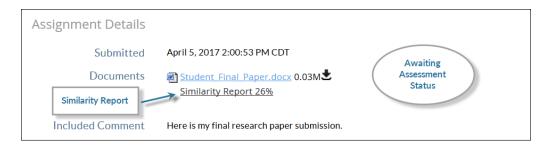




- 13. To export a PDF of the report, click the **Generate Report** button.
- 14. When finished reviewing the Unicheck report, return to the assessment page and click the Submit Assessment button.

## Student- Generating a Similarity Report

Students can also view their Similarity Report. The Similarity Report will be available when a student submits to an Unicheck enabled assignment, their submission status is either Awaiting Assessment or Completed, and the Unicheck scan has finished.





Assessor	Time	Student Documents	Student Comment	Complete Assessment	Faculty Documents	Grade & Comment
Faculty, Demo_Counselor	Submitted: April 5, 2017 2:00:53 PM CDT Assessed: April 6, 2017 1:34:45 PM CDT	Student Final Paper.docx 0.03M Similarity Report 26% Sim	Here is my final resear	Status		Overall, nice work.