



Accessibility Services  
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Marshall, Minnesota  
56258 Office:  
507-537-6492 Fax:  
507-537-6812  
[www.SMSU.edu](http://www.SMSU.edu)

## **EMOTIONAL SUPPORT ANIMAL Expectations for Care and Maintenance**

1. Emotional support animals assisting individuals with disabilities are only allowed in their owner's residence hall room and/or apartment unit and the most direct route to and from the exterior door of the building. Emotional support animals are not allowed in classrooms or any public facilities at Southwest Minnesota State University, Marshall.
2. The emotional support animal must: be at least one (1) year old, be owned by /lived with the individual with a disability for at least 6 months, be socialized, be potty trained, and obey basic commands.
3. Licensure & Vaccination: Emotional support animals on campus must comply with all state & local licensure and vaccination requirements. Dogs/cats must wear a license tag and a current rabies vaccination tag. Marshall MN no longer requires a Dog/Cat to be licensed so inquire with your City Clerk if applicable. Emotional Support Animals do not need to be registered in the State of MN so please check with your local offices on registering.
4. The prescription has to be by a licensed professional in the state of residence and a valid therapeutic relationship (history) has to be established. Online questionnaires to determine a diagnosis and have an ESA letter written will not be approved.
5. Leash: Emotional support animals must be on a leash at all times when outside of the owner/keepers residential hall room/apartment, unless impracticable or unfeasible due to owner/keeper's disability.
6. Under control: The owner/keeper of an emotional support animal must be in full control of the animal at all times. The animal must not be disruptive (for example by barking/meowing) and cannot pose a direct threat to the health and safety of others on campus. An individual with a disability may be asked to remove an emotional support animal from university housing if the animal is out of control and the animal's handler does not take effective action to control it. A person who has an emotional support animal on campus (including University Housing) is financially responsible for property damage caused by his or her emotional support animal.
7. Clean-up: The care and supervision of an emotional support animal is the responsibility of the individual who uses the animal's service. This includes clean-up of all animal waste. University Grounds/Maintenance and Residential Life may designate animal toileting areas. Those who are unable to physically pick up and dispose of feces are responsible for making all necessary arrangements for assistance on a daily basis.

I agree to abide by the expectations for animal care listed above. Failure to do so will result in the revocation of this agreement and I will be asked to remove my emotional support animal from University Housing facilities. I will inform the Office of Residential Life if I decide to no longer keep the emotional support animal on campus.

Student Printed Name/Signature: \_\_\_\_\_

Student on campus address/phone number: \_\_\_\_\_

Who will care for your ESA should you not be able to? \_\_\_\_\_

Species/Name/Age of ESA: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Date Approved/Denied: \_\_\_\_\_

Approved/Denied by Printed Name/Signature: \_\_\_\_\_

Please return this signed document, a picture of the animal, vet records and completed Health Care Form to Vickie Abel in IL 220, [accessibilityservices@smsu.edu](mailto:accessibilityservices@smsu.edu) or fax 507-537-6812 Thank you.