

Committee on Institutional Assessment
Tuesday, November 1, 2011
BA-524

Present: Jan Loft, Rhonda Bonnsetter, Jay Brown, Christine Olson, Lori Baker, Wije Wijesiri, and Nadine Schmidt. Absent due to teaching schedule: Tony Amato.

Guest: Betsy Desy

Jan Loft commented on the history of the 2010-2011 CIA which did not have a faculty volunteer to serve as the Chairperson; by default, it fell to Dean Brodersen to chair the CIA. What is the wish of the CIA this year? It was determined the Dean of ALS will convene the meetings and sub-committees will be formed as necessary.

North Dakota Model:

Comments:

- Constructing a plan, as recommended on North Dakota's website.
- There are many samples available on-line via the faculty Senate website.
- Members of the CIA like how North Dakota "broke it down."
- Jan and Betsy shared the HLC Criterion IV's first framework for "what is the question", who is gathering the data (what are we looking for) and where they will find it.
- There was discussion on the difference between institutional goals for student learning and objectives versus Department or Program goals and objectives for student learning.
- North Dakota might be using different language but the language can easily be converted to our language.

Are we ready to take some of the Tables and start making assignments? For example, is it time to give a Table to the LEC and have that group conform to SMSU language? **Table C** sample will be given to the LEP for conversion to be appropriate our needs, to give that group something to start thinking about, creating a plan.

Betsy has been playing with a plan based on the "Maki" model.

People shared examples via round table discussion on how courses could be fit with the LEP and Outcomes.

- How to map back to the LEP.
- Create easy checklists that will help map back to the LEP Outcomes.
- Be able to show connections.
- No class can link back to all ten Outcomes; some disciplines will have more courses than others while some disciplines will have very few.

Lori reminded all that the Bemidji model divided the main organizational structure much differently, in a much broader framework.

Should we give sub-grids to various groups while it is the CIA that pulls it all together into the Final Grid that covers the whole outlook? We also need to think about "closing the loop" (see North Dakota model).

How do we prevent the CIA from disappearing at times, to create a process for updating, gathering and working with Departments at all times...not just when we need to prepare for an HLC visit? It would identify key parameters for/at all times.

Next meeting:

- Brainstorm on what our version of North Dakota's Table B would look like?
- What would make sense for us? Bring rough drafts next time while someone can put ideas up on the screen?
- Institutional goals into Table B? Yes, a working category for HLC purposes.

We will meet again at 4:30 on Tuesday, November 15th and 29th, possibly on December 6th.

Respectfully submitted,
Jan Loft