

Committee on Institutional Assessment

Meeting Minutes

May 1, 2019

1. Agenda approved
2. Minutes approved as written
3. Brief review of workplan
 - All tasks that need to be completed this AY have been completed.
4. RASLs: recommended to do every other year.
Discussion:
 - Need to ensure that annual reports have enough assessment detail so that we're not losing anything by switching to every other year.
 - Could BEPS and ALS be done alternate years? Ideally programs would submit at the midpoint and at the end of their own timeline, but timelines vary (could be one or two years)
 - Would we lose momentum if we did this?
 - Our momentum will be helped by Jeff's newly-appointed 3-year term and with our annual Assessment Day
 - It was moved to adopt an every-other year model, starting with BEPS submitting in fall 2020, ALS in fall 2021.
 - Decided to flip a coin to determine which program goes first.
5. Assessment committee announcement on LEP Assessment Project: The meeting was cancelled because SmSUFA contractual requirements for member selection not met.

Members will be working asynchronously.

Jeff is sending names to Exec, which will vote electronically.

Proposed Workgroup Members

- Matt
- Brett
- Emily
- Lori
- John G

6. Divergent thinking exercise on next year's CIA goals:

Members instructed by respond to each by saying "yes, and." Were not permitted to respond with "no, but."

With that exercise, the following goals were identified for next year:

- Promote CIA mini-grants more
- Investigate expanding breadth of assessment mini-grants: rubrics, books, norm-referenced/validated exams, faculty learning communities/book clubs/lunch bunch groups
- Assessment of student success (overall success)/student services assessment
- Appearance and structure of templates.
- Start a student success book club with the intent to investigate the Student Success Academy.
- Explore opportunities for students for assessment day, become part of assessment day process.
- Augsburg tests their graduating seniors on their assessment day. E.g major fields test
- Engage in discussion with student Senate about our assessment plan
- Develop presentation to student senate about our assessment plan
- Investigate the date/timing of Assessment Day
- Create better processes for reviewing the RASLS and meeting with programs via Liaison Teams
- Gather feedback on the CAMP

Question arose about whether we should also discuss changing how membership is determined after BEPS is reorganized. It was recommended not to change structure—the committee would get too big.

Respectfully submitted,

Kate Borowske