

CIA Minutes

October 17, 2019

Present: Michele Sterner, Cassie Williams, Abu Haddud, Tony Peterson, Aimee Shouse, Nadine Schmidt, Ben Anderson, Lamine Conteh, Jeff, LeAnne, Wiji Wijesiri (online), Jeff Bell, Kate Borowske

1. No revisions to agenda.
2. No revisions to minutes.
3. Announcements: Everything rec'd from academic programs has been put into T drive. A number of programs have not submitted their RASLs, but have communicated what they are working on to Jeff. CIA Members should check the T drive. Let Jeff know if you don't have access to T drive.

The names of previous PALs are on liaison list Jeff Bell sent out. (PAL is in parentheses.) Can Contact PAL if they don't have anything in T drive. Check after Fall Break to give them time to add. Also ask if they have other materials, or would like to meet with liaison/s. Email the departments to which you serve as liaison to let them know you're working with them.

Might cancel October meeting in order for us to meet with our Liaisons.

Jeff sent out 2017-18 reporting form. Question about whether we want to make any changes. The decision was that there is no need for changes. Jeff will update language so that depts know they will be filling out their form instead of us.

Nadine: The PASL outline in CAMP doesn't mention mission statement. Jeff will check on this to make sure it's there and visible. Do we want it on the RASL checklist if mission statement isn't specifically requested in CAMP?

Motion to revise CAMP to require each program to have a mission statement. The program mission statement is part of the PASL.

Motion passed

4. Updates to RASL eval form: see above
5. Brainstorm plan for assessment day. Jeff volunteered to meet with Student Senate to discuss student involvement in assessment, what it is and why so that students don't just see it as a day away from classes.

Ideas: what contribution do we hope to get from students

End of program exams/reviews. does Senate support using this day for that

Willing to participate in focus groups on liberal arts outcomes?

"This is what we're doing, this is what we're thinking about, this is what you could look forward to"

Have student track at this year's Assessment day? club leaders, senate members, etc.

Include info on how they can use assessment, e.g. within clubs,

What is their incentive to participate? could use small gift cards or something to motivate them or make it relevant to them.

Students may be more interested in institutional assessment , e.g. their residence hall areas, clubs

Include online students in focus groups, etc. as well as f2f

Part 2 brainstorm: do we want guest speaker?

Some comments about prof dev “used to be fun.” Aimee has one possible speaker name for someone who can engage and make it more fun for faculty.

Would it be helpful to have session about writing program mission statement? Nancyruth volunteered to submit proposal for prov dev day. invite people who’ve done this to speak about their experience? Jeff making announcement at next Faculty Assembly recruiting people.

And/or should we invite a speaker who can speak about writing mission statement? Or someone on critical thinking skills—Aimee and Ben are familiar with one

Kathy may know of an IACBE person who might be good speaker if she can speak more broadly. (former president of Tennessee Tech). Jeff will start looking at names of possible speakers. Send any recommendation to him.

Do we want more work time or more speaker time? If we moved poster sessions to every other year would have more time for work time.

Table on agenda comparing 2017 and 2018: percent of smsu academic programs covering and assessing LEP outcomes—data they submitted through RASL.

Informal Comment/discussion from one of HLC evaluators: We value our core skills as our Liberal education, however we assess MN transfer curriculum. Should we be assessing core skills instead?

Should we recommend to SmsUFA Executive Committee that they have this discussion?

Adjourned 4:30

Respectfully submitted,

Kate Borowske