

CIA Meeting Minutes for September 17th, 2020 via Zoom

In attendance: Jeffrey Bell (Chair), Benjamin Anderson, Lori Baker, Kate Borowske, Lamine Conteh, Scott Crowell, Tony Greenfield, Diana Holmes, Yumi Lim, Dean Raphael Onyeaghala, Lindsay Rohlik, Nadine Schmidt, Dean Aimee Shouse, Michele Sterner, LeAnne Syring, Provost Ross Wastvedt, Matthew Zabka (minute taker), Stella N (guest)

- Consented to agenda
- **Approve September 3rd Minutes**
 - Nadine Schmidt's & Michele Sterner's names were corrected.
- **Reviewed RASL Submissions as of 9/17.**
 - Several programs have not submitted RASLs.
- **Reviewed CIA Liaison teams.**
 - Passed by consensus.
- **Is there any immediate work for liaisons?**
 - Liaisons should contact programs that have not submitted RASLs.
 - Liaisons should check to ensure access to the T-drive.
 - Jeff Bell: Should we contact programs? If so, should it be formal or informal?
 - Scott Crowell: Recommends informal contact.
- **RASL reviews this year?**
 - Lori Baker liked how we did it last time: First program self-review, then Liaison review.
 - Kate Borowske and Lamine Conteh agree.
 - Jeff suggested 2-4 weeks department self-review.
 - Aimee suggested one month.
 - Raphael suggested before fall break.
 - **Jeff needs to send E-mail.**
 - Programs should self-review before fall break.
- **2020-2021 Work Plan Prioritization.**
 - Highlighted essential items on the Brainstorm CIA Work Plan 2020-2021
 - Green is yes.
 - Yellow is maybe.
 - Red we can put off until next year.
 - Jeff Bell will organize this information and put it in a different format.
 - We should prioritize what HLC is looking for.
 - Discussed how SMSU wants to measure student success.
- **LEP Assessment Rotation Plan Development.**
 - Just starting discussion.
- **Adjourn.**