

Computer S. Resume

Current: 1501 State Street ▪ Marshall, MN 56172 ▪ 507-537-6221

Permanent: 1501 Robin Street ▪ Stillwater, MN ▪ computersample@my.smsu.edu

INTERNSHIP IN SYSTEMS ANALYSIS ▪ PROGRAMMING

QUALIFICATIONS

- Excellent program debugging and problem analysis skills
- Proven ability to assess problems and troubleshoot issues
- Capacity to interpret and communicate technical concepts to non-technical users
- Demonstrated ability to provide technical assistance and training to computer users
- Directs students and staff members in the operation of peripheral equipment

TECHNOLOGY

Languages: Java, C, C++, Visual Basic, Oracle, SQL, HTML

Operating Systems: Windows 7, 10, ME, 2000, XP; Mac OS; MS-DOS, Unix

Software: Microsoft Office Suite, Microsoft FrontPage, Norton, McAfee, Photoshop, Dreamweaver, Adobe

Hardware: Pentium and equivalent systems, Macintosh, scanners, Zip drives, Hewlett Packard and Lexmark printers

EDUCATION

Southwest Minnesota State University, Marshall, MN

May 2019

Bachelor of Science in Computer Science

GPA 3.65

Minor: Mathematics

Relevant Coursework:

- Programming Languages ▪ Software Engineering ▪ Information and Knowledge Management
- Operating Systems and Networks

COMPUTER EXPERIENCE

Computer Tech

August 2017-Present

SMSU Technology Resource Center, Marshall, MN

- Offered technical assistance to students and faculty using the systems and programs in computer labs
- Fielded questions about Microsoft Office productivity software, email application and Internet browsers
- Aided students and faculty in using peripheral equipment, like scanners, modems and printers

Programming Intern

May 2016-August 2017

Sample Company, Location, MN

- Reviewed existing programs to determine compliance and changed code as needed
- Created documentation for system applications
- Utilized Visual Basic

ACTIVITIES

SMSU Math and Computer Science Club

September 2016-Present

Students Today-Alumni Tomorrow (STAT)

September 2016-Present