

SMSU Online Application Process for International Students

Link to online Application: <https://www.smsu.edu/admission/apply-online.html>

*Please note: there are tips and instructions in **RED** on each of the screenshots to help you through the process.

The screenshot shows the top navigation bar of the SMSU website. It includes a menu icon, the Southwest Minnesota State University logo, and navigation links for Alerts, News, Map, Visit, Apply, and Foundation Giving. A search bar is also present. Below the navigation bar is a horizontal menu with links for ABOUT, ACADEMICS, ADMISSION, CAMPUS LIFE, COST & AID, ALUMNI, ATHLETICS, and FOUNDATION. The main content area features a large image of two people sitting at a table with a laptop, with the text "APPLY ONLINE" overlaid in large white letters.

You are about to make your first step toward becoming a student at Southwest Minnesota State University. We are excited you have decided to apply for admission to our university.

APPLY NOW! >



Click Apply Now!

We will waive your **APPLICATION FEE** if you apply while you are visiting campus!

VISIT CAMPUS >

Online Application



Welcome to the Online Application

To begin your Online Application please log in using your StarID. New to StarID? Continue by selecting the "Create StarID" button below.

Login with existing StarID

Login

**If you already have a StarID simply log in.
If you don't, you will need to create a
StarID in order to apply for admission.**

Create your StarID

Create StarID



Click Create StarID

Create StarID

* First Name * Last Name

Enter your Name & Personal Email Address
(this is how SMSU will communicate with you)

Enter an email address specifically created for your use and that you check most often since you will receive email messages from the Minnesota State Colleges and Universities system containing important information regarding your application status.

* Email Address * Re-enter Email Address

The password complexity requirement associated with the StarID complies with the Minnesota State Colleges and Universities password security guideline. Passwords must meet or exceed these criteria:

- Changed at least every 180 days.
- Must be at least 8 characters long
- Use at least 3 of these types of characters: uppercase, lowercase, numbers, special characters.
- May not have been used before.
- May not contain your first name or last name if they are longer than 2 characters.

Special characters include characters like these: !@#%&*()_+~-'[]\|";<,>.,?/

Create a Password (using the required parameters)

* Password * Re-enter Password

I acknowledge that I am subject to the terms of access and use as defined in Board Policy 5.22 Acceptable Use of Computers and Information Technology Resources.

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[Get my StarID](#)

Click Get my StarID

StarID Successfully Created

Your StarID has been generated successfully. Please refer to your email address supplied for a confirmation message and information on maintaining your StarID. Please print this page as confirmation of your StarID for your records.

Your StarID will be 2 letters, 4 numbers, 2 letters

StarID: ii4023tf

You will use your StarID to log back in to complete your application, should you choose to logout prior to submitting your application, as well as check the status of your submitted application. Beyond the application for admission, your StarID will be used to register for classes, check your grades, pay bills and many more features throughout your lifecycle as a student at colleges and universities within the Minnesota State Colleges and Universities system (MnSCU).

[Next →](#)

Click Next

Remember your StarID & Password – it will remain your login at SMSU

1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential 6 Major 7 Additional 8 Review

[Save and Exit](#)

Personal - Legal Name and Email Address

Enter your name as it appears on your U.S. Social Security card or passport.

* First Name Middle Name * Last Name Name Suffix (Jr., Sr., II, III)

Be sure to enter your name as it appears on your passport!

Enter an email address specifically created for your use and that you check most often since you will receive email messages from Minnesota State Colleges and Universities containing important information regarding your application status.

* Email Address

Be sure to enter your email correctly – this is how SMSU will contact you

[+ Add a Former Name](#)

[+ Add a Preferred Name](#)

[Next →](#)

Click Next

1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential 6 Major 7 Additional 8 Review

[Save and Exit](#)

Personal - Social Security Number (SSN) and Date of Birth:

Providing your SSN and Date of Birth is voluntary and failing to do so will have no effect on the processing or consideration of your application. This information is requested to help identify your record within the system and ensure that all of your data is matched together, including financial aid application information, if applicable. If you provide your SSN and Date of Birth, it will be used by school officials for positive identification, institutional research, and required state and federal reporting. It may also be used within the system for purposes such as system consumer and alumni relations and to create summary data about system programs through data matches with other state agencies.

Social Security Number (The following formats are acceptable: 333-22-4444, 33324444)

Show Social Security Number

Leave this field blank unless you were previously issued a Social Security number in the U.S.

Date of Birth (mm/dd/yyyy)

Please note: in the U.S. we enter birth month, then date, then year

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[Next →](#)

Click Next

Personal - Veteran Status

Are you now serving, or have you ever served, in the United States Armed Forces or Uniformed Services?
 Yes No

Answer appropriately

Are you a spouse or dependent of an individual who is now serving, or has ever served, in the United States Armed Forces or Uniformed Services?

- Neither
- Spouse
- Dependent

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Click Next

Personal - Parent Education

The following information will help Minnesota State Colleges and Universities evaluate student recruitment and retention policies; it will not be used as a basis for admission. Providing this information is voluntary.

What is the highest level of education for your parent(s)/guardian(s)?
Please respond for the parent(s), adoptive parent(s) who raised you.

***Please note: this screen regards your parents' education. Yours will be entered later.**

First Parent/Guardian

- No high school diploma
- High school diploma
- Some college
- Two-year college degree/diploma
- Bachelor's degree or higher
- Unknown

Second Parent/Guardian

- No high school diploma
- High school diploma
- Some college
- Two-year college degree/diploma
- Bachelor's degree or higher
- Unknown

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Continue to Citizenship →

Click Next

Citizenship

* Which best describes your current citizenship status?
 U.S. Citizen or Dual National with U.S. Citizenship International Visa Holder or Seeker Other

* What is your current International Visa status?
 I have an International Visa I am seeking an International Visa

* Please select your visa type:

F1 - Nonimmigrant Academic Student

It's important to enter this information correctly so that your application submits properly. To study in the U.S. you must apply for and receive an F-1 Student Visa. Please select the options as they appear on this screen shot.

(If you already hold another type of U.S. Visa please contact the CIE office for the appropriate steps to take at CIE@smsu.edu)

← Back to Personal

Next →

Click Next

Citizenship - International Demographics

* Are you currently attending school in the United States?
 Yes No

Enter appropriate information

* What is your country of citizenship?

Ethiopia

* What is your country of birth?

Ethiopia

* Date of Birth

12/31/1999 (Month/Day/Year)

Please note: enter Month/Day/Year

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Continue to Contact →

Click Next

Contact - Address

! If you supply more than one address, please select which address you would prefer to receive mail at by clicking the radio button in front of that address type.

* Since you have indicated you are an International Visa Holder or Seeker your International Address is required.

Permanent Address

Add

Local Address

Add

* International Address

Add

International Students must enter an International Home Address – * see next screenshot for an example

← Return to Citizenship

Next →

Click Next – (after you have added your address)

Contact - International Address

Note: A permanent address from your home country must be a physical location or description and not a Post Office box number.

Example of address entry

* Country

Ethiopia

* Address Line 1

House # 432 Wereda 06

Address Line 2

Address Line 3

Address Line 4

Address Line 5

* Town or City

Addis Ababa

Postal Code

5423

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Add International Address

Click Add International Address

Contact - Address

If you supply more than one address, please select which address you would prefer to receive mail at by clicking the radio button in front of that address type.

* Since you have indicated you are an International Visa Holder or Seeker your International Address is required.

Permanent Address

Add

Local Address

Add

International Address

Edit Delete

House # 432 Wereda 06
Addis Ababa 5423
Ethiopia

← Return to Citizenship

Next →

Click Next

Contact - Phone Number

* Entry of at least one phone number is required.

Local Contact Information.

Home Phone

555-555-5555

Mobile Phone

555-555-5555

International Contact Information.

Country / City Code

251

Enter Country Code

International Phone

0095346789

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Continue to Education →

Click Next

***Please note: U.S. phone numbers are 10 digits long and our application system requires 10 (not including the Country Code). If your phone number is fewer than 10 digits, please add a Zero (0) in front of your number for each digit it is short. Example: if your number is 95346789 add two Zeros to make it 0095346789.**

Education - High School Information

* Are you currently a High School Student?

Yes No

Answer appropriately

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Next →

Click Next

If you answer "Yes" the next screen will be skipped

Education - High School Information

* Currently you are not a High School student, however do you have a High School Diploma?

Yes No

Answer appropriately

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Next →

Click Next

Education - High School Attended:

1 Important Note: Graduates of high schools that are not regionally accredited or recognized by the state may not be eligible for admission or for federal student financial aid. Inclusion of a high school name on this list is not an indication that it is regionally accredited or recognized by the state.

* High School State:
Non-US

* High School:
Other - International

* Other High School Name:
Addis Ababa Secondary School

* Graduation or GED Date: (mm/yyyy)
06/2020

Provide your cumulative high school grade point average (GPA) as it would be reported on your high school transcript. If you do not have or know your high school GPA, enter zero (0). You may be asked to provide an official high school transcript to verify reported GPA.

* High School Grade Point Average:
3.4

***Please select the options shown for an international secondary school, and enter your high school name and graduation/expected graduation date.**

U.S. GPA is on a 4.0 scale - if you are not sure how to calculate yours just enter Zero (0)

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Next →

Click Next

Education - Colleges / Universities Attended

If you took any University courses click "Add Institution" and add information on the next screen

1 You are required to disclose all education and training received at the undergraduate or graduate level, regardless of whether or not you intend to transfer credits. A bachelor's degree is the minimum educational requirement for consideration for admission to graduate school.
Failure to list undergraduate or graduate information may delay the processing of your application.

Institution Name	Attendance Dates	Degree Earned
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+ Add Institution

Continue to Confidential →

Otherwise Click Continue

Education - College / University Attended

Please Select the State, Institution, Start Date, End Date and Degree Earned then click "Add this Institution."

* State
Non-US

* Institution
Other Institution

Institution Name
University of Addis Ababa

* Start Date (mm/yyyy)
08/2020

* End Date (mm/yyyy)
12/2020

Degree Earned
Not Applicable

***Please select the options shown for an international University, enter the name and the dates attended**

***Please do not enter a degree earned when applying for an undergrad degree**

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+ Add this Institution

Click Add

Education - Colleges / Universities Attended

1 You are required to disclose all education and training received at the undergraduate or graduate level, regardless of whether or not you intend to transfer credits. A bachelor's degree is the minimum educational requirement for consideration for admission to graduate school.
Failure to list undergraduate or graduate information may delay the processing of your application.

Institution Name	Attendance Dates	Degree Earned	
University of Addis Ababa	(08/2020) to (12/2020)	Not Applicable	Edit Delete

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[+ Add Institution](#)

[Continue to Confidential →](#)

Click Continue

Confidential - Demographic Information

Enter the appropriate information

1 Providing the following confidential demographic information is voluntary; it will not be used as a basis for admission. Minnesota State Colleges and Universities will use this data to help strengthen our student retention, success, and completion practices.

Sex shown on your official documents
Sex shown on your official documents is the sex listed on birth certificate, driver's license, passport, or other official document.

- Female
- Male
- Other

What is your gender identity?
Gender identity is a person's innermost concept of self as feminine, masculine, neither, or a combination - how individuals perceive themselves. One's gender identity may or may not be influenced by their sex assigned at birth. (Please select all that apply)

- agender
- genderqueer or gender fluid
- man
- non-binary or non-conforming
- trans
- two spirit
- woman
- additional gender identity
- prefer not to disclose

Are you of Middle Eastern or North African descent?
A person of Algerian, Egyptian, Iraqi, Israeli, Lebanese, Moroccan, Palestinian, Syrian, or other Middle Eastern or North African culture, regardless of race

- No
- Yes

Are you Hispanic or Latino?
A person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture, regardless of race

- No
- Yes

Race or Ethnic Background:
(Please select all that apply)

- American Indian or Alaska Native**
A person having origins in any of the original peoples of North, Central, or South America and who maintains tribal affiliation or community attachment
- Asian**
A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent
- Black or African American**
A person having origins in any of the black racial groups of Africa or the Caribbean
(Please select all that apply)
 - African American
 - Ethiopian
 - Haitian
 - Jamaican
 - Liberian
 - Nigerian
 - Somali
 - Other
- Native Hawaiian/Other Pacific Islander**
A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- White**
A person having origins in any of the original peoples of Europe, the Middle East, or North Africa

[← Back to Education](#)

[Continue to Major →](#)

Click Continue

Major - Application Term

If the term in which you want to start is not listed, please contact the [Admissions Office](#) at Southwest Minnesota State University.

* When would you like to start classes?

- 2024 Fall Semester (August 26, 2024 - December 19, 2024), Application Deadline : November 02, 2024

Select the Term you want to start at SMSU

← Back to Confidential

Next →

Click Next

Major - Educational Intent

* Select the option that best describes your educational goal while attending Southwest Minnesota State University:

- Earn Bachelor's (four-year) degree.**
You intend to complete a four-year degree.
- Earn Associate (two year) degree and transfer.**
You intend to complete a two-year degree and then transfer to complete additional college level courses at another college or university.
- Earn Associate (two year) degree.**
You intend to complete a two-year degree leading to employment in a particular field or industry.
- Earn occupational certificate/diploma.**
You intend to complete a certificate or diploma program to learn a specific skill, enhance your knowledge in a subject area, or enter the workforce. Certificate and diploma programs are designed with primarily career-focused courses. (Note: some certificate programs may not be eligible for state or federal student financial aid).
- Complete courses and transfer without a degree.**
You intend to use the courses you complete to fulfill degree requirements at another college or university, rather than at this school. (Note: if you choose this status you will not be eligible for state or federal student financial aid for classes taken under this status at this institution).
- Complete courses, but not a degree.**
The courses you intend to take are only for personal enrichment, not to meet any degree requirements (Note: if you choose this status you will not be eligible for state or federal student financial aid).

Please select the options indicated

* Do you plan to attend Southwest Minnesota State University as a:

- Full Time Student
- Part Time Student

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Next →

Click Next

Major - Academic Program

Selecting a major/academic program of interest is required.

Click To Add Major/Program

Campus	Delivery of Major	Major	Degree seeking	Concentration
--------	-------------------	-------	----------------	---------------

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+ Add Major/Program

Next →

Important Notice

If you have been arrested, charged, or convicted of any criminal offense, you should investigate the impact that the arrest, charge, or conviction may have on your chances of employment in the field you intend to study, or on your chances to obtain federal, state, and other higher education financial aid.

You are encouraged to access information about career opportunities in this and other fields, as well as other career exploration information by visiting [MinnState.edu Academics Search](#), [CAREERwise Education](#), [careeronestop.org](#), [GPSLifeplan.org](#), or by contacting the Career Services Office at your college or university

Major - Academic Program of Interest

Please indicate your major/academic program of interest below.

* Preferred delivery method:
On Campus

You must select 'On Campus'

* Desired major/academic program:
Business Major

Click the Drop-down menu and choose the major that best describes the program you want

* Desired degree/award:
Bachelor of Science

Select the degree that fits your major – it's best to select the major with a Bachelor's degree

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+ Add this Major

Click Add

Major - Application Campus

* On which campus do you intend to receive services while a student?

- College Now-for high school stdts at HS
- Southwest Minnesota State University

Select SMSU

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Next →

Click Next

Major - Application Information

* Have you attended Southwest Minnesota State University before?

- Yes
- No

Answer appropriately

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Continue to Additional →

Click Continue

Additional - Activities & Sports

Please indicate any activities you are interested in at Southwest Minnesota State University:

Academic

- Accounting Club
- Am Marketing Assoc/Collegiate Chapter
- Art Club
- Biology Club
- Broadcast Education Assoc
- Chemistry Club
- Criminal Justice Club
- Culinology Club
- Education Minnesota Student Program
- English Club
- Exercise Science
- Graphic Design Club
- History Club
- Honors Club
- Math & Computer Science Club
- Philosophy Club
- Psi Chi

Men's Sports

- Baseball
- Basketball
- Cross Country
- Football
- Track & Field
- Wrestling

Women's Sports

- Basketball
- Cross Country
- Golf
- Soccer
- Softball
- Womens Swimming & Diving(2019-20)
- Tennis
- Track & Field
- Volleyball

There are many more options to choose from than are shown on this screenshot. You can search for more information about these clubs and activities on the SMSU website.

← Back to Major

Next →

Click Next

Additional - Application Questions

Enter Parent names and contact information

The following information will help Minnesota State Colleges and Universities evaluate student recruitment and retention policies; it will not be used as a basis for admission. Providing this information is voluntary.

Primary Parent/Guardian Address, City, State & Zip, Phone, Cell Phone Email address.

Enter Parent Information Here

Secondary Parent/Guardian Address, City, State & Zip, Phone, Cell Phone, Email address.

Enter Parent Information Here

If one or both parents are graduates of SMSU, please list their first and last names.

Enter Parent Information Here

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Continue to Review →

Click Next

Application Review

Click on section title to edit information
Providing confidential demographic information is voluntary; it will not be used as a basis for admission. Minnesota State Colleges and Universities will use this data to help strengthen our student retention, success and completion practices.

Personal

Name

Legal Name: Jane Dee Mustang
Former Name:
Preferred Name:

All the information you entered can be reviewed on this screen – the screenshot only shows a portion of it.

Email

Email Address: jane.mustang@gmail.com

Veteran Status

Served in Military: N
Spouse or Dependent: Neither

Parent Education

First Parent/Guardian: Two-year college degree/diploma
Second Parent/Guardian: Bachelor's degree or higher

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Continue to Submit Application →

Click Continue – (this is not the final submission)

Applications

In order to submit your application(s) you must first read and then check the confirmation box for each Institution.

Application(s) ready for submission

Southwest Minnesota State University

Application Year Term: 2021 Fall Semester | Application Type: Undergraduate | Last Modified: Dec 9, 2020

By checking this box I am confirming I want to submit this application and:

- 1. I verify all the information included on this application is true and complete to the best of my knowledge.
- 2. I understand withholding information requested on this application or giving false information may make me ineligible for admission or subject to dismissal.
- 3. I understand that I am responsible for paying the application fee, if I am charged.
- 4. I understand that once I submit my application, my application is final and changes can only be made by directly contacting the Admissions office.

By checking this box, I give permission for the college or university to which I am applying to access previously submitted ACT scores within Minnesota State for the purposes of course placement.

Promo Code Enter Promo Code

Enter a Promo Code if you have been provided one

Select All

* Verify StarID Password

Re-enter Password

Submit Selected Application(s)

Click Submit

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+ Apply to Another Institution

Application submitted successfully.

You will see this screen after your application is submitted.
***Please note the Text Messaging option doesn't work for international numbers.**

Status of Submitted Applications

Text Messaging Opt In Opt In to receive notifications from the school.

Southwest Minnesota State University - Undergraduate Application for 2024 Fall Semester

Application Result	Application Date	Anticipated Starting Term
In Progress	Feb 9, 2024	2024 Fall Semester

After submitting your application you will need to wait 24-48 hours to receive an email from CIE@smsu.edu. This email will be titled "SMSU Application Received" and will include instructions to create your Mustang Admission Portal. Through this portal you will be able to upload the required documents and monitor your application process. Step-by-step instructions for the Mustang Admission Portal can be found on our International Admission website - under Step 1. https://www.smsu.edu/admission/international/step1_apply.html