

Code: A-023  
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Approved: Doug Treadway  
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Approved: David C. Danahar

## **SOUTHWEST MINNESOTA STATE UNIVERSITY**

### **POLICY**

#### **FINAL EXAMINATION**

1. A five-day examination period for all regular daytime classes will be scheduled for the ending of each academic semester. The final examination period is considered a part of the semester.
2. Final examinations scheduled during these five days will be administered by the assigned faculty member in accordance with the published time. No early final examinations may be given. Self-paced courses may be exempted with the approval of the Provost.
3. All scheduled on-campus classes will meet during the scheduled five-day final examination period.
4. Final examinations for off-campus courses, evening courses, and weekend courses will be held during the last class during the final exam period.
5. No university-sponsored extra-curricular activities, i.e., athletic events, concerts, field trips, forensics, etc., will be scheduled during this five-day examination period.
6. Any exceptions to this policy must be authorized by the Provost.