SPEECH EVALUATION FORM

Speaker ________________________ Date: ________________ Time: __________ Deductions: __________ Final Grade: __________

Topic __________________________ Date: ________________ Time: __________

I. TOPIC SELECTION / INVENTION 0 1 2 3 4 5 6
A. Appropriate for Audience & Occasion
B. Interesting / Novel
C. Research Resources

II. INTRODUCTION 0 1 2 3 4 5 6
A. Attention-getter
B. Common Ground
C. Speaker’s Credibility
D. Thesis Stated
E. Main Points Previewed

III. BODY & ORGANIZATION 0 1 2 3 4 5 6
A. Organizational Pattern
B. Main Points Explained / Argued
C. Supporting Material
D. Source Citations
E. Transitions

IV. CONCLUSION 0 1 2 3 4 5 6
A. Summary / Review
B. Thesis Restated
C. Closure/Finality

V. STYLE / LANGUAGE 0 1 2 3 4 5 6
A. Language Use
B. Conversational Style

VI. DELIVERY: 0 1 2 3 4 5 6
A. Proper Volume
B. Diction
C. Pitch / Inflection
D. Rate
E. Natural Gestures
F. Eye Contact
G. Facial Expression
H. Posture
I. Natural Movement
J. Anxiety Management

VII. PRESENTATIONAL AIDS 0 1 2 3 4 5 6
A. Appropriate for Topic
B. Simple and Uncomplicated
C. Consistent / Professional Design
D. Displayed at Appropriate Time

VIII. GROUP / TEAMWORK 0 1 2 3 4 5 6
A. Cohesion / Unity / Teamwork
B. Equal Participation

Assessment Scale: 0=Not Present; 1-2=Emerging; 3-4=Developing; 5-6=Advanced

Thesis Statement: _____________________________________________________________

Organizational Pattern: ____________________________

Main Points:
1. ____________________________________________________________

2. ____________________________________________________________

3. ____________________________________________________________

(Additional comments on back)

Strengths

Weaknesses

No. of Sources Cited: _______ Typo Outline: Yes No Cited Page: Yes No

2 or less note cards (3x5): Yes No 35 words or less: Yes No Podium Use: Yes No

Overall Assessment: 0 1 2 3 4 5 6

Emerging Developing Advanced