

Committee on Institutional Assessment (CIA) Meeting Minutes
Wednesday, November 2, 2016
8:00 a.m. BA 524

Present: Pam Gladis, Jan Loft, Dwight Watson, Raphael Onyeaghala, Diana Holmes, Linda Nelson, Nadine Schmidt, Lori Baker, Cindy Aamlid, Chris J. Anderson, Matt Zabka, Kathy Schaefer, Joyce Hwang, Nancyruth Liebold (via AdobeConnect)

1. Secure minute taker – Cindy volunteered to take the minutes
2. Review of 10/5/16 Meeting Minutes (email attachment) – Passed as submitted
3. Review Mini Grant Application (email attachment) – Chris J and Cindy revised the application to align the levels to match the assessment cycle wording as developed by the Assessment Academy. There is still confusion on the phrases “closing the loop” and “continuous improvement”. Chris J shared that the new phrase “continuous improvement” aligns with the mindset in the accreditation field that “better is possible”. If we are having confusion, then others are probably also confused. Corrections and additions to the application were made. Motion passed to accept the application as corrected.
4. Assessment academy/CIA liaison grid – The grid was updated to reflect the new members of the CIA. Additional corrections were made to include Linda Nelson as CIA member to the Lori Baker/ Diana Holmes group and Chris J to the Kathy Schaefer/Michael Kurowski group. The Assessment Academy project is a 4-year project and is focused on how LEP SLOs and program SLOs align. The programs listed are based on majors. Discussion focused on minors that are not represented in the matrix, such as Spanish, Religious Studies, and Women’s Studies. These courses feed into the LEP and need to be considered in assessment. This project does not include the graduate level component.
5. HLC Combined Visit (both Focused Visit and Comprehensive Visit) – Oct 28-30, 2018 – The Focused Visit has 2 components: the MBA Assessment and the Complete Assessment Cycle. The Assessment Academy project focuses on the complete assessment cycle to capture assessment efforts in both lower and upper level courses. The MBA program will be meeting with the provost and progress will be reported to the CIA.
6. Status Reports Update – The Assessment Academy worked over the summer to review the plans submitted by programs on the alignment matrix of LEP SLOs with program SLOs along with a timeline for assessment. Status reports were sent out to programs with commentary on missing items, recommendations, and next steps. The status reports are available on the T Drive. Go to CIA folder, then go to Assessment Academy Project Year 2, then to programs to see reports. Some programs have already updated their items. The Assessment Academy lead member will reach out to CIA members if they need assistance with programs. The next steps will be to remind programs to attend the Assessment Academy roundtable on Nov 10, 12-1 pm. This will include a showcase of program models and how

to identify assessments. It was noted that this conflicts with a New Work Presentation at the same time.

7. LEP Pre and Post Survey Discussion – hold this topic since Alan Matzner is not available today. Briefly, they are looking at a student perception survey of the LEP given at three times during a student’s college career.
8. ETS/ Heighten Diversity Assessment Revisited - Nancyruth contacted ETS for pricing information for the Intercultural Competency and Diversity test, which includes multiple-choice and Likert-scale questions. The pilot study for Aug 2017 is now full. The prices are: \$15/test; 1000 or more tests for \$13/test; early adopter price of \$12/test. No reliability data is available yet. The Intercultural Competency focuses on 3 areas: how students approach, analyze, and act on intercultural competency. Chris J mentioned that this is emotional intelligence with an intercultural competence focus. There are tests on emotional intelligence that are much less costly and have reliability data. Some are free if used for research purposes. If the LEP is developing emotional intelligence over the coursework, maybe this could be explored further. We could be looking at other tools. The concerns are cost, reliability, and if the question correspond with the LEP SLOs.
9. Other - English would appreciate a schedule for the Assessment Day in February in order to better plan their own program assessments on that day. A question was raised wondering why we don’t talk about the assessment coordinator position with this group.

The next meeting is Nov. 16.

The meeting adjourned at 9:20 am.

Respectfully submitted,

Cindy Aamlid