

Assessment Academy Minutes

Wednesday January 24, 2018

4:00 PM -5:00 PM

BA 524

1. Check-ins – gratitude was the theme for the check-ins.
2. Minutes review...maybe. Dwight will manage minutes from last meeting. Jeff will take minutes this meeting. Ben will take minutes next meeting.
3. Liaison Team Meeting Updates- All- we went over the scheduled, completed, and non-scheduled meeting lists. Dwight will be compiling a list of completed meetings. Jeff will receive the consultation forms from programs meetings.
4. Gap Survey Completion Rate- Jeff 3 programs at the beginning of today. More have submitted after a reminder. The deadline will be Assessment Day 2/2/18.
5. Assessment Day Ending Activity: Program & LEP Poster/post-it note self-assessment. Accomplishment paragraph.
6. Poster for HLC Annual Conference- Ben/Jeff- discussed the idea of original plan versus what happened during each year. Highlighting challenges and how we overcame them. In addition, new things that came about because of those challenges.
7. Adjourn

Please bring your electronic device or print the documents that you need for this meeting.