

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Academic Appeals Committee (UNIVERSITY)	Academic Deans: 2 SmSUFA: 5 Student: 2 Ex-Officio: non-voting 2	This Committee shall hear appeals from students with grade appeals, students accused of violations of the Academic Honesty policy and students failing to make Satisfactory Academic Progress. The committee meets at the end of each academic semester.	1 year	Dean's Office
Academic Dean	Raphael Onyeghala	SmSUFA	Kathy Schaefer	
Academic Dean	Aimee Shouse	SmSUFA	Maria Kingsbury	
SmSUFA	Heather Moreland	SmSUFA	VACANT	
SmSUFA	John Ginocchio	Student		
SmSUFA	Matthew Walker	Student		
SmSUFA	Judy Wilson	Ex-Officio (non-voting)		
SmSUFA	Sami Shahin	Ex-Officio (non-voting)		
Administrative Hearing Committee (UNIVERSITY)	SmSUFA: 5 (2 alternates) MSUAASF: 5 Student: 1 (J-Board Coordinator)	This committee is the first avenue of appeal for outcomes of student judicial cases rendered by the Coordinator of Student Judicial Affairs. Cases are routed to the Administrative Hearing Committee if the sanction involves an expulsion or a suspension of 9 days or more. The committee may uphold or void the decision made by the coordinator, and may change sanctions as it determines are appropriate.	1 year	Coordinator of Student Judicial Affairs
SmSUFA	Heather Moreland	MSUAASF	Jan Louwagie	
SmSUFA	Benjamin Anderson	MSUAASF	Jill Schlemmer	
SmSUFA	Maria Kingsbury	MSUAASF	Linda Nelson	
SmSUFA	Eric Doise	MSUAASF	Lori Wynia	
SmSUFA	VACANT	Student		
MSUAASF	Pam Ekstrom			

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Affirmative Action Committee (UNIVERSITY)	Affirmative Action Officer SmSUFA: 2 MSUAASF: 2 Council 5: 1 MMA/MAPE/CONF/MGRL: 1 Student: 2	This is the advisory committee for Affirmative Action and Equal Opportunity Issues. The responsibilities of the committee consists of: <ol style="list-style-type: none"> 1. Review, update and make recommendations concerning EO/AA programs, policies and procedures for the University. 2. Provide assistance in developing and preparing the AAP and goals. 3. Identify and report problem areas and recommend needed corrective action. 4. Serve as a forum and channel for transmitting EO/AA concerns to University administrators. 	1 year	Affirmative Action Officer
Affirmative Action Officer	Nancy Olson	Council 5	Diana Holmes	
SmSUFA	VACANT	MMA/MAPE/CONF/MGRL	Mary Mortland	
SmSUFA	VACANT	Student		
MSUAASF	Michelle Sterner	Student		
MSUAASF	Michael Kurowski			
Calendar Committee (UNIVERSITY)	Administration: 2 Assistant to the Deans Registrar: Ex-Officio; non-voting SmSUFA: 4 MSUAASF: 2 Council 5: 1 MMA/MAPE/CONF/MGRL: 1 Students: 2 Student Affairs Advancement Scheduling & Events Services	The committee is responsible for planning the academic year calendar for printing in SMSU catalogs and posting on the SMSU website for both undergraduate and graduate, as well as distribution to all university offices. Approval is subject to Meet and Confer's with campus constituent groups. The President makes the final approval.	1 year	Dean's Office
Administration	Aimee Shouse	MSUAASF	Cori Ann Dahlager	
Administration	Raphael Onyeaghala	MSUAASF	Michelle Sterner	
Assistant to the Deans	Rolly Muller	Council 5	Diana Holmes	
Registrar – Ex-Officio	Pat Carmody	MMA/MAPE/CONF/MGRL	VACANT	
SmSUFA	Sara Fier	Student		
SmSUFA	Vaughn Gehle	Student		
SmSUFA	VACANT	Student Affairs	Scott Crowell	
SmSUFA	VACANT	Athletic Representative	Kelly Loft	
Advancement	Bill Mulso	Scheduling & Events Services	Trisha Horsmann	

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Cathy Cowan Award Committee (UNIVERSITY)	SmSUFA: 3 MSUAASF: 2 Council 5: 1 Students: 1	The Cathy Cowan Award is given annually to a member of the SMSU faculty or staff who displays the spirit of service and excellence which the late Dr. Cowan exemplified during her years as a Psychology professor and Chair of Social Sciences. Nominations may come from any member of the SMSU and regional community. The work of the committee is to consider the nominations to determine each year's award recipient, and any other tasks associated with its administration, such as funding and medal design. The committee meets 3-4 times in the spring.	1 year	Dean's Office
SmSUFA	Pat Brace	MSUAASF	Jim Tate	
SmSUFA	Teresa Henning	Council 5	Jorun Ahmann	
SmSUFA	VACANT	Student		
MSUAASF	Rolly Muller			
Commencement Committee (UNIVERSITY)	Administration: 1 + Exec Admin Assistant SmSUFA: 3 MSUAASF: 1 Council 5: 1 MMA/MAPE/CONF: 1 Students: 2 Ex-officio's: Scheduling Communication and Marketing, Registrar, Student Center, Alumni, Director of Disability Services Director of Facilities and Physical Plant (or designee)	This committee oversees and plans the Commencement celebration activities and the Commencement program.	1 year	Provost Office
Administration	Dwight C. Watson	Ex-officio by function: Scheduling	Trisha Horsmann	
Exec Administrative Assistant	Chris Anderson	Ex-officio by function: Student Center	Scott Crowell	
SmSUFA	Emily Deaver	Ex-officio by function: Director of Facilities and Physical Plant (or designee)	Tim Peterson	
SmSUFA	John Ginocchio	Ex-officio by function: Alumni Office	Mike Van Drehle	
SmSUFA	VACANT	Ex-officio by function: Director of Disability Services	Pam Ekstrom	
MSUAASF	Cori Ann Dahlager	Ex-officio by function: Communications & Marketing	Jim Tate/Marcy Olson	
Council 5	Diana Holmes	Ex-officio by function: Registrar	Pat Carmody	
MMA/MAPE/CONF	Carol Bossuyt	Ex-officio by function: Reader	Sara Schmul	
Student		Student		

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
<p>Committee on Institutional Assessment (CIA) (UNIVERSITY)</p>	<p>Chair: Assessment Coordinator SmSUFA: One member from each academic department Library: 1 Dean of Students Director of Institutional Research & Reporting Academic Commons Rep: 1 MSUAASF: 2 Council 5: 1 MMA/MAPE/CONF/MGRL: 1</p>	<p>The Committee on Institutional Assessment coordinates, assists, and supports a university – wide program of evaluation and feedback to enhance institutional effectiveness. To this end, the committee is charged with</p> <ul style="list-style-type: none"> • Fostering a university-wide culture of assessment. • Developing, implementing, and reviewing a comprehensive university assessment plan. • Articulating and disseminating assessment results to the campus community that serve to enhance the university’s ability to achieve its goals and outcomes. • Collaborating with the Liberal Education Committee and Strategic Planning Committee on all aspects of assessment related to campus infrastructure. • Supporting on-going HLC accreditation efforts. 	<p>2 year</p>	<p>Dean’s Office</p>
<p>Accounting/Finance & Legal Studies</p>	<p>VACANT</p>	<p>Dean of ALS</p>	<p>Aimee Shouse</p>	
<p>Ag/ Culinology/Hospitality</p>	<p>Kristin Kovar</p>	<p>Dean of BEPS</p>	<p>Raphael Onyeaghala</p>	
<p>Education</p>	<p>LeAnne Syring</p>	<p>Dean of Students</p>	<p>Scott Crowell</p>	
<p>English, Phil, Spanish & Humanities</p>	<p>Maureen Sander-Staudt</p>	<p>MAPE</p>	<p>VACANT</p>	
<p>Fine Arts & Comm</p>	<p>Nadine Schmidt</p>	<p>MSUAASF</p>	<p>Chris Webb</p>	
<p>Library</p>	<p>Kate Borowske</p>	<p>MSUAASF</p>	<p>VACANT</p>	
<p>Management and Marketing</p>	<p>Abu Haddud and Kathy Schaefer</p>	<p>AFSCME Council 5</p>	<p>Diana Holmes</p>	
<p>Math & Comp Science</p>	<p>Matt Zabka</p>	<p>Dir of Institutional Research</p>	<p>Alan Matzner</p>	
<p>Nursing</p>	<p>Nancyruth Leibold</p>	<p>Assessment Coordinator</p>	<p>Jeff Bell</p>	
<p>Sciences</p>	<p>VACANT</p>			
<p>Social Science</p>	<p>Cindy Aamlid</p>			
<p>Provost – Ex-Officio</p>	<p>Dwight C. Watson</p>			

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Diversity and Inclusion Committee (UNIVERSITY)	SmSUFA: 3 MSUAASF: 3 Council 5: 1 MMA/MAPE/CONF/MGRL: 1 Students: 3 Community/Regional Rep: 1 Director of Diversity and Inclusion Ex-officio: Affirmative Action Officer Sub-committee members may be added but do not have formal vote Provost	The Cultural Diversity Committee will work to ensure that Southwest Minnesota State University demonstrates a commitment to the centrality of diversity as an important part of the University's educational mission. The Committee will engage the University to ensure that our students learn in an inclusive, diverse learning community that fosters intellectual engagement and discovery among peers from different backgrounds. The Cultural Diversity Committee will work with the campus community to demonstrate the importance of diversity as an intricate part of our university experience.		Director of Diversity and Inclusion
Director of Diversity and Inclusion	Jay Lee	COUNCIL 5	VACANT	
SmSUFA	Michelle Beach	MMA/MAPE/CONF/MGRL	Mary Mortland	
SmSUFA	Kerry Livingston	Student		
SmSUFA	Shushuang Man	Student		
MSUAASF	Amy Nemitz	Student		
MSUAASF	Michelle Sterner	Community/Regional Rep		
MSUAASF	Cassie Williams	Ex-Officio: Affirmative Action Officer	Nancy Olson	
		Ex-Officio: Provost	Dwight C. Watson	
Honorary Degree Committee (UNIVERSITY) As Called	SmSUFA: 3 Council 5: 1 MSUAASF: 1 Administrator: 1 Alumni President or Designee Ex-Officio Student (SA President)	1. Consult with the members of the SMSU campus on the appropriateness of awarding honorary degrees to the nominees, and 2. Submit its recommendations(s) to the President	1 year as needed	President's Office
SmSUFA	VACANT	Council 5	Conni Stenstrud	
SmSUFA	VACANT	Administration	Dwight C. Watson	
SmSUFA	VACANT	Director of Alumni or Designee	Mike Van Drehle	
MSUAASF	Cori Ann Dahalger	SA President	Ola Abimbola	
Institutional Review Board (UNIVERSITY)	SmSUFA: 3 (one from Science) MMA/MAPE/CONF/MGRL: 1 Council 5: 1 MSUAASF: 1 Dean: 1 non-voting Student: 1	This is a committee of faculty, administration, and students who will review all university research activities involving human or animal participants to ensure that it is being conducted ethically. Committee meets in fall and then on an as needed basis.	1 year	Academic Dean's Office
SmSUFA/Science	Mostafa Hegazy	Council 5	VACANT	
SmSUFA	Debbie VanOverbeke	MSUAASF	VACANT	
SmSUFA	Richard Herder	Dean (non-voting)	Aimee Shouse	
SmSUFA	VACANT	MMA/MAPE/CONF/MGRL	Marcia Beukelman	
Student				

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Intercollegiate Athletic Advisory Committee (UNIVERSITY)	SmSUFA: 3 plus Faculty Athletic Representative MSUAASF: 2 MMA/MAPE/CONF/MGRL: 1 Council 5: 1 Student: 1 SAAC: 1 Booster Member: 1 At-large from Committee: 1 Alumni Assoc: 1	The IAAC would serve in an advisory capacity to the President and the Athletic Director in matters relating to intercollegiate athletics. The committee would advise the President and A.D. on such matters as policies, procedures, and programs with affect to student-athletes, the athletic staff, the university, alumni and general public.	1 year	Faculty Athletics Representative
SmSUFA	Kris Cleveland			
SmSUFA	Sara Fier			
SmSUFA	Mara Wiggins			
SmSUFA extra	Sheila Tabaka			
MSUAASF	Jay Lee			
MSUAASF	Jim Tate			
MMA/MAPE/CONF/MRGL	Marcia Beukelman			
Council 5	Diana Holmes			
Student				
SAAC				
Booster Member				
At-large from Committee				
Alumni				
SmSUFA FAR	Sonya Vierstraete			

SMSU University Committees 2018-19

August 28, 2018

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Liberal Education Committee (LEC) (UNIVERSITY)	<p>1 – Faculty Co-Chair: (include one faculty member with ½ reassigned time to serve 3 years. The CO-Chair should teach at least one FYS or one CIS each year)</p> <p>1- Administrative Co-Chair at the level of Assistant Dean or above. This Co-Chair should be involved in strategic assessment of the University.</p> <p>1-Faculty from College of ALS selected by SmSUFA Executive Committee for 2 year term.</p> <p>1- Faculty from College of BEPS selected y SMSUFA Executive Committee for 2 year term.</p> <p>1- Member from McFarland Library for 2 year term</p> <p>1- Member from Educational Opportunity Program for 2 year tern.</p> <p>Provost/VP for Academic and Student Affairs or designee to serve as needed as a consultant and non-voting member.</p> <p>1 – ASF</p>	<p>This Committee is responsible for oversight of the SMSU Liberal Education Program (LEP) and associated Minnesota Transfer Curriculum (MnTC). The committee reviews courses and activities in order to ensure that the philosophy and structure of the LEP is maintained. The committee meets weekly.</p>	<p>3 years for co-directors, 2 years for other members</p>	<p>Dean’s Office</p>
SmSUFA Co-Chair	Sami Shahin	Library	Pam Gladis	
Administrative Co-Chair	Aimee Shouse	Educational Opportunity Program	VACANT	
ALS Faculty	VACANT	Provost/VP for Academic and Student Affairs or designee	Dwight C. Watson	
ALS Faculty	VACANT	ALS Faculty	VACANT	
ALS Faculty	VACANT	ALS Faculty	VACANT	
BEPS Faculty	VACANT	ASF	Michael Kurowski	
ALS Faculty	VACANT			
ALS Faculty	VACANT			
Parking Appeals Committee (UNIVERSITY)	<p>MMA: 1</p> <p>MSUAASF: 1</p> <p>MAPE: 1</p> <p>Council 5: 2</p> <p>Students: 1-3</p>	<p>Hears requests from those who wish to appeal a parking ticket</p>	<p>1 year</p>	<p>Public Safety</p>
MMA	VACANT	Student		
MSUAASF	Pam Ekstrom	Student		
MAPE	Mari Haecherl	Student		
Council 5	Brad Besse			
Council 5	Mathew Speakman			

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Space Committee (UNIVERSITY)	Chair: VP for Finance and Administration SmSUFA: 1 SmSUFA Chair of the Physical Plant Committee: 1 Ex-Officio: Scheduling Coordinator, Director of Facilities and Physical Plant MSUAASF: 1 Council 5: 1 MMA: 1 MAPE: 1 Student: 1	This committee reviews all requests for space on campus and makes recommendations to the University President.	1 year	VP Finance & Administration
Chair: VP for Finance & Administration	Deb Kerkaert	MSUAASF	Rolly Muller	
		Council 5	Brad Besse	
SmSUFA/Chair Physical Plant	Mara Wiggins	MMA	VACANT	
Scheduling Coordinator	Trisha Horsman	MAPE	Tim Beske	
Director of Facilities and Physical Plant		Student		

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
SMSU Master Plan Committee (UNIVERSITY)	Director of Facilities and Physical Plant Provost VP for Finance and Administration Dean of BEPS VP for Advancement & Foundation Executive Director MMA/MAPE/CONF/MRGL: 1 Council 5: 1 MSUAASF: 1 Student: 1 Associate VP for Student Affairs/Dean of Students Director of Athletics Director of Disability Services SmSUFA 3	The purpose of the Campus Master Plan is to provide Southwest Minnesota State University (SMSU) with a valuable tool for future decision making that supports the academic mission and sets a logical course for capital improvements over the next thirty to fifty years.	1 year	Director of Facilities
Director of Facilities and Physical Plant	Cyndi Holm	Student		
Provost	Dwight C. Watson	Associate VP for Student Affairs/Dean of Students	Scott Crowell	
VP for Finance & Administration	Deb Kerkaert	Director of Athletics	Chris Hmielewski	
Dean of BEPS	Raphael Onyeaghala	Director of Disability Services	Pam Ekstrom	
VP for Advancement & Foundation Exec Director	Bill Mulso	SmSUFA	Sandy Craner	
MMA/MAPE/CONF/MGRL	VACANT	SmSUFA	VACANT	
Council 5	Diana Holmes	SmSUFA	VACANT	
MSUAASF	Connie Smisek			

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Strategic Enrollment Management Committee (UNIVERSITY)	VP for Enrollment Management and Student Success SmSUFA: 2 MSUAASF: 3 Student Association: 2 Council 5: 1 MMA/MAPE/CONF/MGRL: 1 Financial Aid Registrar Advising International Student Services Diversity and Inclusion Student Success Admission By Function: Dir of Inst Research & Reporting	The purpose of the Strategic Enrollment Management Committee (SEM) is to optimize the overall enrollment of SMSU, including the recruitment of new students and the retention of current students. The committee's role is primarily advisory and forward-thinking in nature. The Committee will take a data driven approach in its work and will include discussion, review, analysis, and evaluation of strategies, actions, and outcomes related to attracting and retaining students.	1 year	Vice President for Enrollment Management and Student Success
VP for Enroll Management and Student Success	Rob Forget	Student		
SmSUFA	Sara Fier	Council 5	VACANT	
SmSUFA	Sonya Vierstraete	MMA/MAPE/CONF/MGRL	Carol Bossuyt	
SmSUFA	Richard Herder	Financial Aid	David Vikander	
SmSUFA	Christine Olson	Registrar	Pat Carmody	
MSUAASF	Michael Kurowski	Advising	Jill Schlemmer	
MSUAASF	Cassie Williams	International Student Services	Juan Tavares	
MSUAASF	Mary Jones	Diversity and Inclusion	Jay Lee	
By Function: Dir of Inst Research & Reporting	Alan Matzner	Student Success	Brittany Krull	
Student		Admission	Matt Suby	

SMSU University Committees 2018-19

August 28, 2018

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HLC/Strategic Planning Committee (UNIVERSITY)	Administration: 9 SmSUFA: 9 (SmSUFA President; Long-range Chair; Curriculum Chair; CIA Chair; Academic Affairs; Physical Plant Chair; 3 at-large) MSUAASF: 2 Council 5: 1 Coalition (MMA/MAPE/CONF/MGRL): 1 Students: 2 Other (Area Legislator, Community/ Region/ Alumni/ Foundation representative, Director of Institutional Research): 3 Ex-officio Member (President) By Function: Dir of Inst Research & Reporting By Function: Campus Diversity Officer	This committee facilitates the University's strategic plan by reviewing, monitoring, and communicating progress toward the University's goals. This may include updating the plan, soliciting input on the plan from the university community, and participation in University Strategic Planning events. This committee also monitors and orchestrates the Higher Learning Commission (HLC) accreditation initiatives and aligns these tasks with strategic operations.	2 years	President's Office
Admin	Dwight C. Watson	SmSUFA – at large	Brett Gaul	
Admin	Deb Kerkaert	SmSUFA – at large	Pam Gladis	
Admin	Rob Forget	MSUAASF	Melissa Scholten	
Admin	Bill Mulso	MSUAASF	Lori Wynia	
Admin	Scott Crowell	Council 5	Diana Holmes	
Admin	Dan Baun	MMA/MAPE/CONF/MGLR	VACANT	
Admin	Raphael Onyeaghala	Student	Doria K Drost	
Admin	Aimee Shouse	Student		
Admin	Chris Hmielewski	Other – Student		
SmSUFA President	Jeff Kolnick	Other - Student		
SmSUFA Long-range Chair	Debbie VanOverbeke	Other		
SmSUFA Curriculum Chair	Sami Shahin	Ex-Officio - President	Connie J. Gores	
SmSUFA CIA Chair	Jeff Bell	By Function: Dir of Inst Research & Reporting	Alan Matzner	
SmSUFA Academic Affairs	Jim Smalley	By Function: Campus Diversity Officer	Jay Lee	
SmSUFA Physical Plant Chair	Mara Wiggins			
SmSUFA – at large	Shelia Tabaka			

SMSU University Committees 2018-19

August 28, 2018

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<p>Student Technology Fee Committee (UNIVERSITY)</p>	<p>SmSUFA: 3 MSUAASF: 2 SMSUSA: 6 Chief Information Officer (ex-officio; non-voting) SMSUSA President (ex-officio; non-voting) Administrative Services: (ex-officio; non-voting) Information Technology Services (ex-officio; non-voting)</p>	<p>This committee shall be responsible for recommending allocation of funds gathered through the Student Technology Fee. The committee shall hear proposals for the use of monies and recommend to the President's Cabinet allocations based on established criteria. Prior to presentation to the President's Cabinet, the recommendation shall be presented to the Student Senate for their review and input.</p>	<p>1 year</p>	<p>Provost Office</p>
<p>Chief Information Officer</p>	<p>Dan Baun</p>			
<p>SmSUFA</p>	<p>Susan Jones</p>			
<p>SmSUFA</p>	<p>Michelle Beach</p>			
<p>SmSUFA</p>	<p>Kate Borowske</p>			
<p>MSUAASF</p>	<p>Alan Matzner</p>			
<p>MSUAASF</p>	<p>Brittany Krull</p>			
<p>SMSUSA President</p>	<p>Ola Abimbola</p>			

SMSU University Committees 2018-19

August 28, 2018

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
University Technology Strategies Committee (UNIVERSITY)	CIO SmSUFA: ATC Chair/Designee: 1 Library: 1 SmSUFA: 3 MSUAASF: 2 MMA/MAPE/CONF/MGRL: 2 Council 5: 1 Distance Learning Office: 1 Students: 3 At-Large (Appointed by Committee): 1	Serve as a forum for the University community to: 1) provide input to the Chief Information Officer in support of ongoing strategic planning efforts focused on meeting the institution's wide-ranging technology service needs; 2) provide input to the Chief Information Officer on policies and procedures development that involve information technology including institutional level information security measures; and 3) provide feedback for Information Technology Services regarding existing services and operations.	1 year	CIO
CIO	Dan Baun			
SmSUFA ATC Chair/Designee				
SmSUFA/Library	Kate Borowske			
SmSUFA	Amanda Bemer			
SmSUFA	Joeseph Ullian			
SmSUFA	VACANT			
MSUAASF	Valerie Dallenbach			
MSUAASF	VACANT			
MMA/MAPE/CONF/MGRL	Christy Westfield			
MMA/MAPE/CONF/MGRL	VACANT			
Council 5	VACANT			
Distance Learning Officer	Mary Jones			
Student				
Student				
Student				
At-Large (appointed by Committee)				