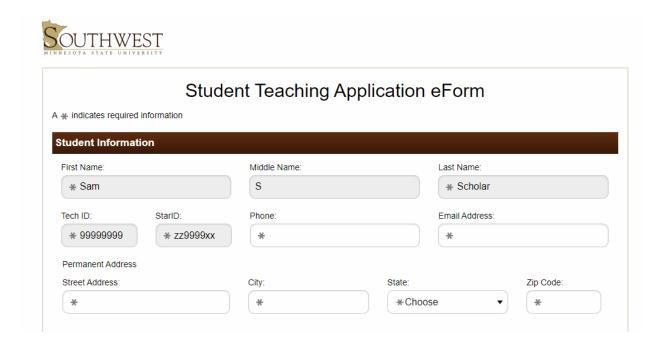
# Please use this document for guidance when filling out your Student Teaching Application eForm!

Video Link: Student Information



### Video Link: <u>Student Teaching Application</u>

Already Licensed Teachers:			
Current License: (i.e. ECE)	Licens	e File Folder Number:	
I am teaching on a Tier 1 or 2 license a	at this school:		
Major:			
*Choose:			
Major 2:			
Choose:			
Major 3:			
Choose:			
Address where you will be living at dur	ing student teaching:		
Street Address:	City:	State:	Zip Code:
*	*	*Choose	*
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Video Link: Agreements

## 

#### Video Link: Documentation and Signature



#### Upload the items in the order that they are listed!

Video for: PDF of Grad Plan

Course Equivalency Form: Download the form, fill it out, and then upload it.

- Transfer courses that are in the "Major and Minor Requirements" section of your DARS must be listed on your course equivalency form.
- Transfer courses are indicated with a "T" before the letter grade. The transferring institution is also listed under the course name.



- Goal area courses do not need to be included on the form.
- If you did not transfer in any courses, please still submit the form and indicate N/A.

<u>Resume</u>: Make sure your resume is updated and then upload it. This may be shared with school administrators and teachers when seeking a placement for you.

<u>Letter of Introduction</u>: Write this as a student teacher seeking placement for your student teaching experience to accompany your resume. This may be shared with school administrators and teachers when seeking a placement for you.

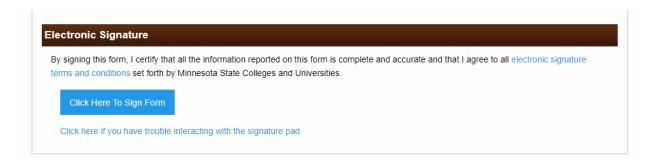
<u>Completed Field Experiences</u>: Download the form and fill out the table based on your experiences documented in LiveText and SLL.

<u>PDF of Liability Insurance</u>: We know this will be outdated by the time you student teach, but we still need it now and we will ask for your updated insurance before you student teach.

<u>PDF of Teaching License</u>: Upload your current license if you are a Tier 2 teacher already. Also, make sure you tell us where you are teaching if you plan to student teach at your own school or in your own classroom.

<u>PDF of Criminal Charges</u>: This is only if you have a felony on record or any charges involving children or assault. Example-We only need to know if you had a DUI if you had children in the car.

<u>Extra Information</u>: If you have any extra information you want us to know you can type it in the comments box (if there is one) or you can type the information in a word document or PDF and upload it as an attachment. Title it: "Extra Information".



Ensure you give us all the needed information to seek the proper placement for you. If you are working at a school...we need to know that! We can't guarantee a site, but we also don't know that you work in a school if you don't tell us. If your employment changes you need to notify us immediately. Switching schools may result in a delay of your student teaching experience.

STUDENT TEACHING PLACEMENTS are FINAL once secured!