

Step by step Guide to Course Registration

Click on the <u>REGISTER FOR COLLEGE NOW COURSES</u> on the <u>College Now</u> website: http://www.smsu.edu/academics/collegenow/)

Please Login to continue: (located on the left-hand side)

- Enter StarID
- Enter Password
- Click on "Login"

Find Courses at Southwest Minnesota State University

- Campus: Select College Now-for high school stdts at HS campus
- Semester: Defaults to current semester
- Click on the Expand/Collapse for Advanced Search tab
- Location Box: Choose your high school from the drop-down box
- Click on "Search" (only courses offered at you HS will be on the list)
- Click on the "+" sign under Add column next to the course title
- Repeat previous step for each course you are taking this semester
- Click on Review My Plan located on the left side

Registration: Review My Plan

- Put a **check mark** in front of the course(s) in which you wish to register
- Click on blue tab "Select Course(s) to proceed to Register"
- Enter your StarID Password
- Click on "Register"

Verify Enrollment:

- Click on the "View/Modify Schedule" tab
- Verify all College Now courses for this semester appear on your schedule