

How to add a file to your TEP Application

Step 1: Download the attached document

Biographical Data Form, Part 1

Please download this form and fill out the requested information. Once the form is filled out, please upload the completed form.

Attachments

 [BiographicalDataForm_PDF_LastName.pdf](#)

Step 2: Fill out the document

Step 3: Click edit in the section you are working in.

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Attachments

 [BiographicalDataForm_PDF_LastName.pdf](#)

 Edit


Step 4: When uploading your documents, please include your last name in the saved document. For example, Biographicaldataform_LastName.

File Attachments

Inserted Files

BiographicalDataForm_PDF_LastName.pdf [Edit](#)

Step 5: Upload New File

 Upload New File

Step 6: Delete the original attached file by clicking the small X.

Insert File Attachments

Inserted Files

 [BiographicalDataForm_PDF_LastName.pdf](#) 

Step 7: Click Save and Finish



Save Changes

Save & Finish