

## ADVANCED APPLIED PSYCHOLOGY – PSYC 400-SPRING 2018

### INTERNSHIP- GENERAL OVERVIEW

- Psychology majors need to complete a 3-credit internship during their junior or senior year.
- This requires a time commitment of 120 hrs if taken during the academic year, along with attendance at a weekly seminar, completion of mid-semester and final internship evaluation forms, and completion of the following integrative assignments:
  - Weekly journal
  - Final Integrative Paper
  - Portfolio
  - Discussion Notes for the text *Soul of a Citizen* (Loeb) (Chapters 1-8)
- Students typically enroll for the internship experience during the spring or fall semester, but it is possible to do an internship during the summer term as well, contingent on faculty approval. (NOTE: If you plan to do your internship over the summer, you will need to enroll for the fall or spring semester Advanced Applied Psychology (PSYC 400) course to officially receive academic credit for having completed the internship.)
- Most students have worked on internships within an hour or so drive from Marshall. However, students have also done internships in other parts of the country or world.
  - **Resources for locating internship sites:**
    - **SMSU Career Center** Mustang Jobs Site <https://www.smsu.edu/campuslife/careerservices/mustanglogins.cfm>
    - **Mustang Volunteers** <http://www.smsu.edu/campuslife/civicengagement/volunteer/index.html> This is a real-time platform for learning about volunteer opportunities in Marshall and SW region. Students have often located internship experiences at not-for-profit and social service organizations that are part of the MustangsVolunteer database of sites (e.g., YMCA, Hospice).
    - Informal discussions with other students majoring in psychology may also be helpful.
- With respect to financial considerations, it is important to be aware that a large majority of area internship experiences, unfortunately, are not paid internships. Along these lines, on occasion, we have been able to have work study positions shaped into internship experiences.
- **A signed Internship Contract, including a description of the nature/objectives of the internship experience needs to be completed PRIOR to beginning your internship.** The Internship Handbook is located at the Psychology Program website Contract. Please read this handbook carefully as you prepare to seek an internship experiences. Relevant forms are located in the Appendix section of the handbook.
- Time logs verifying completion of required hours need to be submitted at the completion of the internship experience, along with evaluations and assignments noted above.
- Approval from Faculty Internship Supervisor, Dr. Christine Olson, is needed **prior to enrolling** in the course. To get started, please do the following:
  - \_\_\_ Contact Dr. Olson fall/spring/summer 2018 by e- mail and request an Internship Handbook.
  - \_\_\_ Review the Internship Handbook prior to meeting to discuss your internship interests.
  - \_\_\_ Seek possible internship opportunities, making use of resources noted above.
  - \_\_\_ Meet with Dr. Olson to discuss internships you are considering pursuing.
  - \_\_\_ Request that Dr. Olson complete a “Permission to Enroll” through E-services online, which will enable you to enroll. (When meeting with or contacting Dr. Olson via email Christine.olson@smsu.edu, **please be sure to provide your student ID #**. This is necessary to complete “Permission to Enroll” process.)
  - \_\_\_ Register for Advanced Applied Psychology
  - \_\_\_ Consider doing a more extensive internship at your existing site (for total of 240 credits), or consider doing a second internship elsewhere. You may enroll in AdvApplied PSYC two times, for 3 credits each.
- Arrangements for enrolling in Advanced Applied Psychology should ideally be done by the end of the semester prior to the semester in which you will be doing your internship. All internships should begin within the first few weeks of the semester in which they are taken. **Again, please take some time to review the Internship Handbook that is available at the Psych Program website!**