

Undergraduate Research and Scholarly Activity (URSA) Sample Budget

In calculating budget amounts for food and mileage reimbursement, applicants should use the most recent MinnState reimbursement rates available on the SMSU Business Services webpage. Although URSA awards are limited to \$1,000, students are encouraged to include all anticipated expenses on the application. In the event that some expenses are not allowable, URSA expenses will help ensure that the committee has the opportunity to award the highest amount possible to the applicant.

Budget Information

Expense Type	Justification	Expense Amount
Meals		
Lodging/Accommodation		
Rental		
Parking		
Airfare		
Conference Registration		
Others		
Total		

Download Online:

<https://www.smsu.edu/academics/research/undergraduate/ursa/sample-budget.html>