

Your Environmentally Friendly Employment Contract

The screenshot shows a Mozilla Firefox browser window displaying the SMSU Human Resources website. The address bar contains the URL <http://smsu.edu/Administration/HumanResources/Index.cfm>, which is circled in green and labeled with a green arrow pointing to a green box containing www.SMSU.edu. The website's navigation menu is visible, with the 'ADMINISTRATION' tab circled in green and labeled with a green box containing the number '1'. Below the navigation menu, the 'Human Resources' section is circled in green and labeled with a green box containing the number '2'. In the left-hand sidebar, the 'Labor Union Contracts' link is circled in green and labeled with a green box containing the number '3'. The main content area displays the 'Human Resources' page, including a mission statement and a list of services provided.

The Human Resources website is found under the ADMINISTRATION tab of the SMSU Home Page: <http://smsu.edu/Administration/HumanResources>

Double click on the first blue link:
(AFSCME), Council No. 5, AFL-CIO

This screenshot shows the 'Labor Union Contracts' page on the SMSU Human Resources website. The page lists several links, with the first link, [\(AFSCME\), Council No. 5, AFL-CIO](#), circled in green. A green arrow points from this link towards the right, indicating the next step in the process.

This screenshot shows a PDF document titled 'AGREEMENT between MINNESOTA STATE EMPLOYEES UNION AFSCME, COUNCIL NO. 5, AFL-CIO and the STATE OF MINNESOTA'. The document is dated 'July 1, 2009 through June 30, 2011'. The left side of the document contains a table of contents with various articles listed, such as 'ARTICLE 1 - PREAMBLE', 'ARTICLE 2 - RECOGNITION', and 'ARTICLE 3 - UNION SECURITY'. The right side shows the beginning of the agreement text.

Two quick and easy ways to find the answers to your contract questions!

FIND: Type a relevant word in the “find box” on the tool bar at the top of the page. Then click on the buttons to the right of the box to see every occurrence of that word in the contract.

BOOKMARKS: Scroll through the Table of Contents on the left side of the screen and double click on the section you want.

