

External Reviewer Reimbursement and Payment:

The budget for the external reviewer is: \$500 for the Program Review Report (once the Report and required survey has been received by the Deans' Office) and **up to** \$500 for all associated travel expenses after submission of all receipts. Please work with the Dean's Office Administrator regarding reimbursements and payments. Travel expense forms and other reimbursement paperwork should be completed before the external reviewer leaves campus. Any amount over \$500 for travel expenses will need prior approval of the Provost.