

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Academic Appeals Committee (UNIVERSITY)	Academic Deans: 2 SmSUFA: 5 Student: 2 Ex-Officio: non-voting 2	This Committee shall hear appeals from students with grade appeals, students accused of violations of the Academic Honesty policy and students failing to make Satisfactory Academic Progress. The committee meets at the end of each academic semester.	1 year	Deans' Office
Academic Dean	Lori Baker	SmSUFA-Alt		
Academic Dean	Raphael Onyeaghala			
SmSUFA				
SmSUFA		Student		
SmSUFA		Student		
SmSUFA		Ex-Officio (non-voting)		
SmSUFA		Ex-Officio (non-voting)		
Administrative Hearing Committee (UNIVERSITY)	SmSUFA: 5 (2 alternates) ASF: 5 Student: 1 (J-Board Coordinator)	This committee is the first avenue of appeal for outcomes of student judicial cases rendered by the Coordinator of Student Judicial Affairs. Cases are routed to the Administrative Hearing Committee if the sanction involves an expulsion or a suspension of 9 days or more. The committee may uphold or void the decision made by the coordinator, and may change sanctions as it determines are appropriate.	1 year	Coordinator of Student Judicial Affairs
SmSUFA		ASF	Pam Ekstrom	
SmSUFA		ASF	Lori Wynia	
SmSUFA		ASF	Connie Smisek	
SmSUFA		ASF	Allison Monson	
SmSUFA		ASF	Ellie Ahmann	
SmSUFA Alt		Student		
SmSUFA Alt				

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
<b>Affirmative Action Committee (UNIVERSITY)</b>	Affirmative Action Officer SmSUFA: 2 ASF: 2 Council 5: 1 MMA/MAPE/CONF/MGRL: 1 Student: 2	This is the advisory committee for Affirmative Action and Equal Opportunity Issues. The responsibilities of the committee consists of: <ol style="list-style-type: none"> <li>1. Review, update and make recommendations concerning EO/AA programs, policies and procedures for the University.</li> <li>2. Provide assistance in developing and preparing the AAP and goals.</li> <li>3. Identify and report problem areas and recommend needed corrective action.</li> <li>4. Serve as a forum and channel for transmitting EO/AA concerns to University administrators.</li> </ol>	1 year	Affirmative Action Officer
Affirmative Action Officer	Interim Joan Tutt	Council 5		
SmSUFA		MMA/MAPE/CONF/MGRL		
SmSUFA		Student		
ASF	Open	Student		
ASF	Open			
<b>Calendar Committee (UNIVERSITY)</b>	Administration: 2 Assistant to the Deans Registrar: Ex-Officio; non-voting SmSUFA: 4 ASF: 2 Council 5: 1 MMA/MAPE/CONF/MGRL: 1 Students: 2 Student Affairs Advancement Scheduling & Events Services	The committee is responsible for planning the academic year calendar for printing in SMSU catalogs and posting on the SMSU website for both undergraduate and graduate, as well as distribution to all university offices. Approval is subject to Meet and Confer's with campus constituent groups. The President makes the final approval.	1 year	Deans' Office
Administration		ASF	Cori Ann Dahlager	
Administration		ASF	Michelle Knife Sterner	
Assistant to the Deans	Rolly Muller	Council 5		
Registrar – Ex-Officio	Eric White	MMA/MAPE/CONF/MGRL		
SmSUFA		Student		
SmSUFA		Student		
SmSUFA		Student Affairs		
SmSUFA		Athletic Representative		
Advancement	Nathan Polfliet	Scheduling & Events Services		

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Cathy Cowan Award Committee (UNIVERSITY)	SmSUFA: 3 ASF: 2 Council 5: 1 Students: 1	The Cathy Cowan Award is given annually to a member of the SMSU faculty or staff who displays the spirit of service and excellence which the late Dr. Cowan exemplified during her years as a Psychology professor and Chair of Social Sciences. Nominations may come from any member of the SMSU and regional community. The work of the committee is to consider the nominations to determine each year's award recipient, and any other tasks associated with its administration, such as funding and medal design. The committee meets 3-4 times in the spring.	1 year	Deans' Office
SmSUFA		ASF		Michele Knife Sterner
SmSUFA		Council 5		
SmSUFA		Student		
ASF	Rolly Muller			
Commencement Committee (UNIVERSITY)	Administration: 1 + Exec Admin Assistant SmSUFA: 3 ASF: 1 Council 5: 1 MMA/MAPE/CONF: 1 Students: 2 Ex-officio's: Scheduling Communication and Marketing, Registrar, Student Center, Alumni, Director of Disability Services Director of Facilities and Physical Plant (or designee)	This committee oversees and plans the Commencement celebration activities and the Commencement program.	1 year	Provost Office
Administration	Ross Wastvedt	Ex-officio by function: Scheduling		
Exec Administrative Assistant	Chris Anderson	Ex-officio by function: Student Center		John Alcorn
SmSUFA		Ex-officio by function: Director of Facilities and Physical Plant (or designee)		Tony Nubile
SmSUFA		Ex-officio by function: Alumni Office		Stacy Frost
SmSUFA		Ex-officio by function: Director of Disability Services		
ASF	Cori Ann Dahlager	Ex-officio by function: Communications & Marketing		Marcy Olson
Council 5		Ex-officio by function: Registrar		Eric White and Sarah Schmuhl
MMA/MAPE/CONF		Ex-officio by functions: Radio/TV		
Student				
Student				

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
<p><b>Committee on Institutional Assessment (CIA) (UNIVERSITY)</b></p> <p>**Meetings are Thursdays 3:30-4:30 p.m.</p>	<p>Chair: Assessment Coordinator                      SmSUFA: One member from each academic department                      Library: 1                      Dean of Students                      Director of Institutional Research &amp; Reporting                      Academic Commons Rep: 1                      ASF: 2                      Council 5: 1                      MMA/MAPE/CONF/MGRL: 1</p>	<p>The Committee on Institutional Assessment coordinates, assists, and supports a university – wide program of evaluation and feedback to enhance institutional effectiveness. To this end, the committee is charged with</p> <ul style="list-style-type: none"> <li>• Fostering a university-wide culture of assessment.</li> <li>• Developing, implementing, and reviewing a comprehensive university assessment plan.</li> <li>• Articulating and disseminating assessment results to the campus community that serve to enhance the university’s ability to achieve its goals and outcomes.</li> <li>• Collaborating with the Liberal Education Committee and Strategic Planning Committee on all aspects of assessment related to campus infrastructure.</li> <li>• Supporting on-going HLC accreditation efforts.</li> </ul>		<p>Deans’ Office</p>
<p>Ag/ Culinology/Hospitality</p>		<p>Dean of ALS</p>	<p>Lori Baker</p>	
<p>Business Innovation and Strategies</p>		<p>Dean of BEPS</p>	<p>Raphael Onyeaghala</p>	
<p>Education</p>		<p>Dean of Students</p>	<p>Scott Crowell</p>	
<p>English, Phil, Spanish &amp; Humanities</p>		<p>MAPE</p>		
<p>Fine Arts &amp; Comm</p>		<p>ASF</p>	<p>Michele Knife Sterner</p>	
<p>Library</p>		<p>ASF</p>	<p>Erin Kline</p>	
<p>Math &amp; Comp Science</p>		<p>AFSCME Council 5</p>		
<p>Nursing</p>		<p>Dir of Institutional Research</p>	<p>Alan Matzner</p>	
<p>Sciences</p>		<p>Assessment Coordinator</p>		
<p>Social Science</p>				
<p>Provost – Ex-Officio</p>	<p>Ross Wastvedt</p>			

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Diversity and Inclusion Committee (UNIVERSITY)	SmSUFA: 3 ASF: 3 Council 5: 1 MMA/MAPE/CONF/MGRL: 1 Students: 3 Community/Regional Rep: 1 Director of Diversity and Inclusion Ex-officio: Affirmative Action Officer Sub-committee members may be added but do not have formal vote Provost	The Cultural Diversity Committee will work to ensure that Southwest Minnesota State University demonstrates a commitment to the centrality of diversity as an important part of the University's educational mission. The Committee will engage the University to ensure that our students learn in an inclusive, diverse learning community that fosters intellectual engagement and discovery among peers from different backgrounds. The Cultural Diversity Committee will work with the campus community to demonstrate the importance of diversity as an intricate part of our university experience.		Campus Diversity Officer
Director of Diversity and Inclusion		COUNCIL 5		
SmSUFA		MMA/MAPE/CONF/MGRL		
SmSUFA		Student		
SmSUFA		Student		
ASF	Amy Nemitz	Student		
ASF	Michele Knife Sterner	Community/Regional Rep		
ASF	Charlotte Wahle	Ex-Officio: Affirmative Action Officer		
		Ex-Officio: Provost	Ross Wastvedt	
Honorary Degree Committee (UNIVERSITY) As Called	SmSUFA: 3 Council 5: 1 ASF: 1 Administrator: 1 Alumni President or Designee Ex-Officio Student (SA President)	1. Consult with the members of the SMSU campus on the appropriateness of awarding honorary degrees to the nominees, and 2. Submit its recommendations(s) to the President	1 year as needed	President's Office
SmSUFA		Council 5		
SmSUFA		Administration		
SmSUFA		Director of Alumni or Designee	Stacy Frost	
ASF	Cori Ann Dahlager	SA President		
Institutional Review Board (UNIVERSITY)	SmSUFA: 3 and one from Science MMA/MAPE/CONF/MGRL: 1 Council 5: 1 ASF: 1 Dean: 1 non-voting Student: 1	This is a committee of faculty, administration, and students who will review all university research activities involving human or animal participants to ensure that it is being conducted ethically. Committee meets in fall and then on an as needed basis.	1 year	Academic Dean's Office
SmSUFA/Science		Council 5		
SmSUFA		ASF	Lori Wynia	
SmSUFA		Dean (non-voting)		
SmSUFA		MMA/MAPE/CONF/MGRL		
Student				

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Intercollegiate Athletic Advisory Committee (UNIVERSITY)	SmSUFA: 3 plus Faculty Athletic Representative ASF: 2 MMA/MAPE/CONF/MGRL: 1 Council 5: 1 Student: 1 SAAC: 1 Booster Member: 1 At-large from Committee: 1 Alumni Assoc: 1	The IAAC would serve in an advisory capacity to the President and the Athletic Director in matters relating to intercollegiate athletics. The committee would advise the President and A.D. on such matters as policies, procedures, and programs with affect to student-athletes, the athletic staff, the university, alumni and general public.	1 year	Faculty Athletics Representative
SmSUFA				
SmSUFA				
SmSUFA				
ASF	Matt Suby			
ASF	Rolly Muller			
MMA/MAPE/CONF/MRGL				
Council 5				
Student				
SAAC				
Booster Member	Brad Gruhot			
At-large from Committee				
Alumni	Stacy Frost			
SmSUFA FAR	Sonya Vierstraete			
Ex Officio				
Asst AD/SWA - Senior Woman Administrator /Compliance Officer/Director of Student-Athlete Academic Affairs/SAAC Liaison	Allison Monson			

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
<p><b>Liberal Education Committee (LEC)</b> <b>(UNIVERSITY)</b></p> <p><b>Meetings are Tuesdays at 3:30 p.m.</b></p>	<p>1 – Faculty Co-Chair: (include one faculty member with ½ reassigned time to serve 3 years. The CO-Chair should teach at least one FYS or one CIS each year)</p> <p>1- Administrative Co-Chair at the level of Assistant Dean or above. This Co-Chair should be involved in strategic assessment of the University.</p> <p>7-Faculty from College of ALS selected by SmSUFA Executive Committee for 2 year term.</p> <p>1- Faculty from College of BEPS selected y SMSUFA Executive Committee for 2 year term.</p> <p>1- Member from McFarland Library for 2 year term</p> <p>1- Member from Educational Opportunity Program for 2 year tern.</p> <p>Provost/VP for Academic and Student Affairs or designee to serve as needed as a consultant and non-voting member.</p> <p>1 – ASF</p>	<p>This Committee is responsible for oversight of the SMSU Liberal Education Program (LEP) and associated Minnesota Transfer Curriculum (MnTC). The committee reviews courses and activities in order to ensure that the philosophy and structure of the LEP is maintained. The committee meets weekly.</p>	<p>3 years for co-directors, 2 years for other members</p>	<p>Deans' Office</p>
SmSUFA Co-Chair		Library		
Administrative Co-Chair		Educational Opportunity Program		
ALS Faculty		Provost/VP for Academic and Student Affairs or designee		
ALS Faculty		ALS Faculty		
ALS Faculty		BEPS Faculty		
ALS Faculty		ASF		Michael Kurowski
ALS Faculty		Ex Officio HLC/Assessment Coordinator		
ALS Faculty				
<p><b>Parking Appeals Committee</b> <b>(UNIVERSITY)</b></p>	<p>MMA: 1 ASF: 1 MAPE: 1 Council 5: 2 Students: 1-3</p>	<p>Hears requests from those who wish to appeal a parking ticket</p>	<p>1 year</p>	<p>Public Safety</p>
MMA		Student		
ASF	Pam Ekstrom	Student		
MAPE		Student		
Council 5				
Council 5				

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
<b>Space Committee (UNIVERSITY)</b>	Chair: VP for Finance and Administration SmSUFA: 1 appointed by Physical Plant Committee SmSUFA Chair of the Physical Plant Committee: 1 Ex-Officio: Scheduling Coordinator, Director of Facilities and Physical Plant ASF: 1 Council 5: 1 MMA: 1 MAPE: 1 Student: 1	This committee reviews all requests for space on campus and makes recommendations to the University President.	1 year	VP Finance & Administration
Chair: VP for Finance & Administration		ASF	Rolly Muller	
SmSUFA		Council 5		
SmSUFA/Chair Physical Plant		MMA		
Scheduling Coordinator		MAPE		
Director of Facilities and Physical Plant		Student		

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
<p>SMSU Master Plan Committee (UNIVERSITY)</p>	<p>Director of Facilities and Physical Plant Provost VP for Finance and Administration Dean of BEPS VP for Advancement &amp; Foundation Executive Director MMA/MAPE/CONF/MRGL: 1 Council 5: 1 ASF: 1 Student: 1 Associate VP for Student Affairs/Dean of Students Director of Athletics Director of Disability Services SmSUFA 3</p>	<p>The purpose of the Campus Master Plan is to provide Southwest Minnesota State University (SMSU) with a valuable tool for future decision making that supports the academic mission and sets a logical course for capital improvements over the next thirty to fifty years.</p>	<p>1 year</p>	<p>Director of Facilities</p>
<p>Director of Facilities and Physical Plant</p>		<p>Student</p>		
<p>Provost</p>		<p>Associate VP for Student Affairs/Dean of Students</p>		
<p>VP for Finance &amp; Administration</p>		<p>Director of Athletics</p>		
<p>Dean of BEPS</p>		<p>Director of Disability Services</p>		
<p>VP for Advancement &amp; Foundation Exec Director</p>		<p>SmSUFA</p>		
<p>MMA/MAPE/CONF/MGRL</p>		<p>SmSUFA</p>		
<p>Council 5</p>		<p>SmSUFA</p>		
<p>ASF</p>	<p>Alan Matzner</p>			

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Strategic Enrollment Management Committee (UNIVERSITY)	Executive Director for Enrollment Management SmSUFA: 2 ASF: 3 Student Association: 2 Council 5: 1 MMA/MAPE/CONF/MGRL: 1 Financial Aid Registrar Advising International Student Services Diversity and Inclusion Student Success Admission By Function: Dir of Inst Research & Reporting	The purpose of the Strategic Enrollment Management Committee (SEM) is to optimize the overall enrollment of SMSU, including the recruitment of new students and the retention of current students. The committee's role is primarily advisory and forward-thinking in nature. The Committee will take a data driven approach in its work and will include discussion, review, analysis, and evaluation of strategies, actions, and outcomes related to attracting and retaining students.	1 year	Executive Director for Enrollment Management and Student Success
Exec Dir for Enroll Management	Jeremy Reed	Student		
SmSUFA		Council 5		
SmSUFA		MMA/MAPE/CONF/MGRL		
SmSUFA		Financial Aid	Natasha Boe	
SmSUFA		Registrar	Eric White	
ASF	Michael Kurowski	Advising		
ASF	OPEN	International Student Services		
ASF	Kaitlyn Giles	Diversity and Inclusion		
By Function: Dir of Inst Research & Reporting	Alan Matzner	Student Success	Brittany Krull	
Student		Admission		

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
HLC/Strategic Planning Committee (UNIVERSITY)	Administration: 9 SmSUFA: 9 (SmSUFA President; Long-range Chair; Curriculum Chair; CIA Chair; Academic Affairs; Physical Plant Chair; 3 at-large) ASF: 2 Council 5: 1 Coalition (MMA/MAPE/CONF/MGRL): 1 Students: 2 Other (Area Legislator, Community/ Region/ Alumni/ Foundation representative, Director of Institutional Research): 3 Ex-officio Member (President) By Function: Dir of Inst Research & Reporting By Function: Campus Diversity Officer	This committee facilitates the University's strategic plan by reviewing, monitoring, and communicating progress toward the University's goals. This may include updating the plan, soliciting input on the plan from the university community, and participation in University Strategic Planning events. This committee also monitors and orchestrates the Higher Learning Commission (HLC) accreditation initiatives and aligns these tasks with strategic operations.	2 years	Provost HLC/Assessment Coordinator
Admin		SmSUFA – at large		
Admin		SmSUFA – at large		
Admin		ASF	Melissa Scholten	
Admin		ASF	Lori Wynia	
Admin		Council 5		
Admin		MMA/MAPE/CONF/MGLR		
Admin		Student		
Admin		Student		
Admin		Other – Student		
SmSUFA President	Maria Kingsbury	Other - Student		
SmSUFA Long-range Chair		Other		
SmSUFA Curriculum Chair		Ex-Officio - President	Kumara Jayasuriya	
SmSUFA CIA Chair		By Function: Dir of Inst Research & Reporting	Alan Matzner	
SmSUFA Academic Affairs		By Function: Campus Diversity Officer	Alex Wood	
SmSUFA Physical Plant Chair				
SmSUFA – at large				

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
Student Technology Fee Committee (UNIVERSITY)	SmSUFA: 3 ASF: 2 SMSUSA: 6 Chief Information Officer (ex-officio; non-voting) SMSUSA President (ex-officio; non-voting) Administrative Services: (ex-officio; non-voting) Information Technology Services (ex-officio; non-voting)	This committee shall be responsible for recommending allocation of funds gathered through the Student Technology Fee. The committee shall hear proposals for the use of monies and recommend to the President's Cabinet allocations based on established criteria. Prior to presentation to the President's Cabinet, the recommendation shall be presented to the Student Senate for their review and input.	1 year	Chief Information Officer
Chief Information Officer	Dan Baun	Student		
SmSUFA		Student		
SmSUFA		Student		
SmSUFA		Student		
ASF	Open	Student		
ASF	Alan Matzner	Student		
SMSUSA President				

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
University Technology Strategies Committee (UNIVERSITY)	CIO SmSUFA: ATC Chair/Designee: 1 Library: 1 SmSUFA: 3 ASF: 2 MMA/MAPE/CONF/MGRL: 2 Council 5: 1 Distance Learning Office: 1 Students: 3 At-Large (Appointed by Committee): 1	Serve as a forum for the University community to: 1) provide input to the Chief Information Officer in support of ongoing strategic planning efforts focused on meeting the institution's wide-ranging technology service needs; 2) provide input to the Chief Information Officer on policies and procedures development that involve information technology including institutional level information security measures; and 3) provide feedback for Information Technology Services regarding existing services and operations.	1 year	CIO
CIO	Dan Baun	MMA/MAPE/CONF/MGRL		
SmSUFA ATC Chair/Designee		MMA/MAPE/CONF/MGRL		
SmSUFA/Library		Council 5		
SmSUFA		Distance Learning Officer		
SmSUFA		Student		
SmSUFA		Student		
ASF	Valerie Facile	Student		
ASF	Open	At-Large (appointed by Committee)		
Professional Development Day (UNIVERSITY)	Provost Academic Deans Associate Vice President for Student Affairs Residential Life Director Director of Diversity and Inclusion SmSUFA: 1 ALS SmSUFA: 1 BEPS ASF: 1	The Professional Development Day Planning Committee is responsible for planning and organizing annual Professional Development Day conferences to promote the professional goals and interests of SMSU faculty. This is not related to "Development Day" that promotes the goals and interests of SMSU staff.	1 year	Deans' Office
Provost	Ross Wastvedt			
Academic Dean ALS	Lori Baker			
Academic Dean BEPS	Raphael Onyeaghala			
Assoc VP for Student Affairs	Scott Crowell			
Residential Life Director	Jess Bentley			
Director of Diversity and Inclusion				
SmSUFA ALS (1)				
SmSUFA BEPS (1)				
ASF	Michael Kurowski			

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
<p>Study Abroad &amp; Global Engagement (SAGE) (UNIVERSITY)</p>	<p>Permanent Co-Chair: Director of the Center for International Education                      Permanent Co-Chair: Faculty Chair of Global Studies Committee                      Ex Officio/non-voting Administration: (Provost or Dean)                      By Function: Financial Aid Office Rep                      Business Services Rep                      Registration &amp; Records Rep                      SmSUFA: 2                      ASF: 1                      MMA/MAPE/Conf/Mgrl/Council 5: 1</p>	<ul style="list-style-type: none"> <li>• To serve as an advisory board for the Center for International Education (CIE) on Study Aboard and Global Engagement matters as requested.</li> <li>• To meet periodically and establish, review, and enforce education abroad procedures and deadlines that ensure fiscally sound and educationally stimulating study abroad opportunities worldwide.</li> <li>• To review, evaluate, and approve faculty and staff proposals of all university sponsored affiliated programs and education abroad opportunities including short-term programs and semester-long experiences outside of the U.S.</li> <li>• To serve as a resource to members of the SMSU community as they prepare and propose short-term faculty/staff led academic and program opportunities abroad.</li> <li>• To advocate for new and continuing study abroad opportunities within SMSU and its partners.</li> <li>• To assist the Center for International Education with study abroad related activities as requested (<i>professional development days, study abroad campus fairs/expos, study abroad information sessions</i>).</li> <li>• To enact best practices in the field of International Education and Study Aboard opportunities.</li> </ul>		
Dir of Center for International Ed	May Lee Mou-Vue			
Fac Chair of Global Studies				
Ex Officio Provost or Dean				
Financial Aid Rep				
Business Services Rep				
Registration and Records Rep				
SmSUFA Rep				
SmSUFA Rep				
ASF Rep	Rolly Muller			
MMA/MAPE/Conf/Mgrl/Council 5				

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
<p><b>Academic Advising Support Committee (AASC)</b> <b>(UNIVERSITY)</b></p> <p>Committee meets once a month through the academic year.</p>	<ul style="list-style-type: none"> <li>Chair (Ex-Officio: Coordinator of Advising Services)</li> <li>Dean of the College of Arts, Letters, and Sciences, or the Dean of the College of Business, Education, and Professional Studies)</li> <li>4 SmSUFA members (2 from the College of Arts, Letters, and Sciences, 2 from the College of Business, Education, and Professional Studies, 2 should be new advisors with 1-3 years of advising experience and 2 should be returning advisors with 4 or more years of advising experience)</li> <li>3 ASF members (1 from the Office of Online Learning and Transfer Partnerships, 1 from the Registration &amp; Records Office, 1 from Access Opportunity Success or Office of Diversity &amp; Inclusion)</li> <li>1 Council 5 member (an administrative assistant for an academic department)</li> <li>1 Administrator (either the Provost, the 2 student representatives (1 first-year student and 1 upperclassmen)</li> </ul>	<ul style="list-style-type: none"> <li>Collaborate and provide guidance on new academic advisor training topics and ongoing academic advisor professional development</li> <li>Discuss best practices to promote an effective academic advising system throughout the University to enhance academic advising for all students</li> <li>Ensure students are educated on academic advising expectations, their role in academic advising, and their responsibilities in the advisor-advisee relationship</li> <li>Create opportunity for open dialog and feedback from students, faculty, and staff regarding academic advising</li> <li>Present the concerns of academic advisors to administration as appropriate</li> <li>Annually review and revise advising resources (e.g. the Advising Handbook, Academic Advising Guide, etc.)</li> <li>Conduct institutional assessments of advising to determine effectiveness and identify potential areas of improvement</li> <li>Develop a communication plan for advisors to assist with sharing critical information throughout the academic year</li> </ul>	<p>Contact: Deans' Office</p> <ul style="list-style-type: none"> <li>2 years for SmSUFA members</li> <li>2 years for ASF members</li> <li>2 years for Council 5 member</li> <li>1 year for student representatives</li> </ul>	
<p>Coordinator of Advising Services</p>	<p>Hannah Kuno</p>			
<p>Administration (Provost or Dean)</p>				
<p>SmSUFA College of ALS</p>				
<p>SmSUFA College of ALS</p>				
<p>SmSUFA College of BEPS</p>				
<p>SmSUFA College of BEPS</p>				
<p>ASF</p>	<p>Melissa Scholten</p>			
<p>ASF</p>	<p>Matt Suby</p>			
<p>ASF</p>	<p>Jessica Mensink</p>			
<p>Council 5</p>				
<p>Student (1<sup>st</sup> year Student)</p>				
<p>Student (upper classmen)</p>				

SMSU University Committees 2022-2023

July 1, 2022 (updated 4/20/2022)

COMMITTEE	MEMBERSHIP	CHARGE	TERM	CONTACT
<b>Mustang Ovations (UNIVERSITY)</b>	<ul style="list-style-type: none"> <li>• SmSUFA: 3</li> <li>• ASF: 3</li> <li>• Council 5: 1</li> <li>• MMA/MAPE/CONF/MGRL: 1</li> <li>• Student Association President</li> <li>• Senior Director of Alumni Relations and Outreach</li> <li>• Dean of Arts, Letters, &amp; Sciences</li> <li>• Dean of Business, Education, &amp; Professional Studies</li> </ul>	<p>This committee will facilitate the recognition of excellence achieved by faculty, support faculty, staff, and administration. It will compile achievements such as publications, grants, awards, and honorary positions. The Mustang Ovations Committee will create an annual celebratory event for these achievements and publicize these through SMSU or other news and web outlets. Similarly, this committee will re-implement and coordinate the awarding of monthly Mustangs Making a Difference Awards. The Committee will also review recommendations to confer honorary degrees. When nominations arise, this committee will submit to the President recommendations to confer honorary degrees after consultation with members of the SMSU campus on the appropriateness of awarding an honorary degree to the nominee.</p> <p>Budget: A small budget will be developed to pay for expenses including the cost of Cowan Award medals, printing of the Mustang Ovations event booklet, a small Mustang Ovations event reception, and miscellaneous costs.</p>		
SmSUFA		MMA/MAPE/CONF/MGRL		
SmSUFA		Student Association President		
SmSUFA		Sr Dir of Alumni Relations & Outreach	Stacy Frost	
ASF	Lori Wynia	Dean of ALS		Lori Baker
ASF	Meredith Swan	Dean of BEPS		Raphael Onyeaghala
ASF	Open			
Council 5				

Staff Development Committee (Not Professional Development)

Lori Wynia

Cori Ann Dahalager