Present: Jan Loft, Betsy Desy, Nadine Schmidt, Lori Baker, Christine Olson, and Rhonda Bonnstetter.
Absent: Wiji Wijesiri
On temporary leave from the CIA: Jay Brown.
Guests: Corey Butler and Will Thomas, LEC.
Betsy served homemade chocolate cake!

LEC/CIA Collaboration:
- ✓ The purpose of the meeting is to review the data and comments collected from the various assessment workshops. This is in relationship to the work we will need to do when we get back to campus in August and to help determine where we go from there.
- ✓ Lori Baker commented that by the early fall semester she hopes to share with everyone what the beginnings of the HLC report will look like; Lori hopes she can share what chapters may start to look like.
- ✓ Rhonda Bonnstetter shared the great amount of work the Education Department has accomplished for the Board of Teaching, and it will dovetail very nicely with the HLC report.
- ✓ The plans for the Fall 2012 will be to look at institutional goals (CIA) and the LEC will focus on the ten Outcomes.
- ✓ Efforts are being made to condense as many goals and outcomes as we can, to define what is a "goal" and what is an "outcome." We will try to condense as much as we can, to make goals and outcomes more workable.
- ✓ From Corey: We do need a plan for the Outcomes (LEC) but we do not need to assessment every Outcome next year, or every year. But, to reiterate, we will need an assessment plan for the HLC. Will Thomas: right now there seems to be a lot of things in the Spring 2012 report (ideas collected at the various workshops) that are good but are all over the place. We talked about Linda Suskie's suggestion that we should not assess the cycle every five years, but more like going through the cycle in three years. Especially if we find something that does not work…don't wait another five years to repair the assessment. Will Thomas wondered what the timelines might look like, which would help coordinate the whole plan?
- ✓ What about developing a folder on the t-drive for every outcome, with a sub-folder for every LEP goal? Betsy will submit the names of people who will have access to the overall folder. Eventually everything will go to the LEC Chairperson (Will Thomas) and it can go to the t-drive from there. The overriding purpose of the CIA/HLC/LEC t-drive folders are that it is secure but a place for certain people to place things and to keep things organized; it is the "go to" place for people to see what has been collected, etc.
- ✓ Maybe we could "model" the Education Department for the "Exhibit Center" that we will need to provide by the time the HLC visits campus. We need to decide what our format/platform for storage and delivery will look like.

<u>Brainstorming</u>

- ✓ Overall Betsy was pleased with the information collected at the February 29th and March meetings, although various formats or rubrics were used.
- ✓ We will need to evaluate from year to year what is still developing, data dumping up to a point, but then still take a look along the way, regularly scheduled reviews of each outcome. Split out from year to year what we actually evaluate although collecting data every year? Condensing for the faculty will make things look much more manageable.
- ✓ Will Thomas suggested following the plan to evaluate along the way but if we see a problem we can repair it right away and if there is not a problem then keep moving.
- ✓ Which outcomes do we want to focus on? Let's look at the eight and look for the two that looks for most measurable? This seems more manageable. Over three years we will have a start on that; every three years going through all goals could be tough.
- ✓ Do we want to reword some of the outcomes, but not all? Make the language easier to work with?
- ✓ Out of the packet we need to develop a big overall assessment "grid"? What are we going to tell the faculty in August what is the path we are on and how far are we on the path?
- ✓ We will need something in place, a rubric to hand to the faculty, that week because classes begin the next Monday. If we are doing some pre and post testing it must be ready to go immediately. We need to roll it out in August, to name which goals we are assessing next year.
- ✓ We have nothing in place for assessing the IDST 400s; we need something ready right away this fall. A rubric was created at the workshop. In a few years we will finally have some students that had both IDST 100 and 400.

<u>Timelines/Plan/How To</u>

A = Goal   B=Methods   C=Who   D=When   E=How Analyzed
F=Results?

<u>Disciplines</u>: B. Education MTLE tests; Business national tests; pre and posts in programs and persistence rates, indirect measure? C. Classes.

<u>Communication</u>: B. ENG 151 rubric/samples; 151 exits. D. 151 EOY; 252 EOY;
C. English Department will run the analysis. B. SPCO rubric?? (Will we use what was created) and IDST 100 and 400; Capstone in the major and the Core Skills major course.

<u>Creativity</u>: B. IDST 400 exit rubric?

<u>Critical Thinking</u>:
 (Critical thinking and information literacy) B. CAT data; IDST 100 exit. IDST 400; capstone in the major, Core Skills course and information literacy rubric. D. CAT every spring; IDST 400 every term and maybe a 400 CAT in the 4th year, spring of 2014?

<u>Physical World/Social</u>: B. Pre and Post tests in BIO/CHEM/PHYSICS courses. D. Fall 2012 (tweak already collected). C. Course instructors.

<u>Diversity</u>: B. Civic Minded Grad Scale (CMG); D. CMG seniors every spring; NSSE 2012-13. C. Course instructors.

<u>Moral</u>: B. CMG; data from a student project

<u>Citizenship</u>: B. CMG; NSSE; service learning outcomes; Civic Engagement checklist. C. The Scotts Peterson, Crowell and Ewing. D. CMG every spring; NSSE 2012-13; spring 2013 and hard copy already collected.

<u>Life-Long</u>: B. data from English, Speech. Alumni surveys from Program self studies and the Career Services survey. D. Different times of the student's academic career (IDST 100 freshman versus IDST 400 senior year); NSSE freshman/senior years.
<u>Mind/Body/Spirit</u>: B. DISC/fitnessgram. C. Frankie Albitz. D. IDST 100 to 400.

- ✓ Which goals will we focus on FY13? We still need to choose three or four. Just a suggestion: 1. Disciplines, 2. Physical and Social World, or/and 3. Diversity/Citizenship or Moral? Citizenship was top choice.
- ✓ Pieces of this (grid above) will have to go to the Assembly early in the Fall semester.

Duty days for preparation for August are needed? Who will have time to develop the presentation for August 2012? Betsy and Will are teaching; Lori perhaps? We must have a very clear presentation for the faculty ready for August. We need time and compensation.

Meeting adjourned: about Noon.
Respectfully submitted: Jan Loft