

## Committee for Institutional Assessment

November 16, 2017

3:00 - 4:00 PM

BA: 524

Minutes

**Attendance:** Kathy Schaefer, Matthew Zabka, Cindy Aamlid, Raphael Onyeaghala, Linda Nelson, Alan Matzner, Nancyruth Liebold, Lori Baker, and Dwight C. Watson

Thanks to Nadine Schmidt for the exceptional minutes

### Debriefed minutes from the last meeting.

- We discussed LEC/CIA joint meetings.
- We approved Mini-Grant approvals and notifications.
- Jeff followed up with the funds being transferred to the programs who were recipients of the grants.

Motion to approve: Chris J. Anderson

Second: Cindy Aamlid

### Assessment Day Planning – February 2, 2018

Poster Presentation: Jeff sent out announcement and template in early November. Cindy will investigate whether if you want to present your poster at a formal research conference, then the poster should get IRB review. The thought would be that it could be an expedited review or exempt status. Cindy will check once again with Ben about the IRB process. Jeff will orchestrate the set-up of the Assessment Day posters. Aimee will check with Ryan when GIS will be ready to print the posters. Dwight coordinate the guest speaker, Dr. Jan Smith. She will conduct a session entitled *Meaningful Assessment*. She has agreed to present to us. We want her to present as well as consult with programs. The thought it so have her consult within a roundtable time on Assessment Day. Below is the tentative schedule for Assessment Day.

### Tentative Schedule:

8:00 – 8:30:	Yogurt with fixings and Coffee, Water, Juice and hang posters
8:30:	Welcome – Dwight and Jeff
8:45:	Making Assessment Meaningful – Jan Smith, Assessment Academy Scholar
10:00:	Program Debriefing of the Presentation. Dr. Smith with rotate to Program roundtables to consult during debriefing time
11:00	Interactive Dialog: Discussion about the PASL and specifically the timeline
2:30	Poster Presentation Reception
3:00	Poster Presentations
4:00	Assessment Day Survey
4:30	Adjourn

**Timelines/PASL** - Jeff will focus on the Program Assessment of Student Learning (PASL) during Professional Development Day. He will focus on the timeline portion of the PASL on Assessment Day.

**Universal Assessments & Rubric Discussion:** We captured the rubric we already have and then add the Value Rubrics. Bring to enhance our repertoire of rubrics that are aligned with Student Learning

Outcomes. We should look at other universities and discuss how to build our repertoire using some of their rubrics.

**Spring Meeting for CIA**

The tentative time is from 4:15-5:15 on Thursdays. Would like to coordinate these Thursdays with the same days in which Assembly meets.