

Assessment Academy Meeting Minutes
Wednesday, October 17, 2018
3:45-4:30 PM
BA 501

Present: Alan Matzner, Scott Crowell, Ben Anderson, Jeff Bell, Pam Gladis ; Absent: Dwight Watson

1. Check Ins
 - Everyone was fine or great. Jeff had just come from a great conference call with HLC Lead Reviewer Jan Murphy and is feeling good about the upcoming visit.
2. Consent or Revision to Agenda
 - Thumbs up to agenda as presented
3. Approve 10/3 Minutes
 - Scott moved; Pam seconded. Motion approved.
4. Distribute new 2018-2019 Work Plan
 - Discussed drafted work plan and added anticipated dates to the timeline section. No new tasks identified.
5. HLC Visit Schedule
 - Jeff recapped his call with Jan Murphy; feeling positive about the visit based on her initial feedback. The schedule is pretty well set, but will wait to be distributed until next week as the Review Team meets one more time to finalize.
 - Jeff talked though a few parts of the schedule that were added since our last meeting. e.g., an area of focus meeting with department chairs/program leads about assessment is directly tied to the Focused visit.
6. Assessment Day Tentative Schedule
 - Jeff brainstormed about a session informing faculty about assignment selection for using rubrics. He will look into a potential speaker; thinks the HLC reviewer focused on assessment might have some suggestions as she is a national speaker on the topic. Made other minor modifications to the first draft of the Assessment Day schedule. This will continue to be worked on and is on the 2018-19 Work Plan.
7. What did Ben learn from the RASLs about Communication SLO
 - Thanks to Ben for leading up the evaluation of the Communication SLO from the first round of RASLs.
 - We learned that 17 programs assessed the Communication SLO; 15 did not.
 - We learned it is difficult to determine campus-wide information without a common assessment measure.
 - This will be an ongoing discussion Jeff will continue to facilitate for the CIA and LEC committees.
8. Adjourn
 - Ben moved. Alan seconded.

Meeting Adjourned at 4:35pm. Minutes submitted by Pam Gladis.