

Assessment Academy Meeting Minutes
Wednesday, December 12, 2018
3:30-4:30 PM
BA 501

Present: Scott Crowell, Ben Anderson, Jeff Bell, Pam Gladis, Dwight Watson, Alan Matzner.

1. Check Ins
 - Jeff has been fasting and looking forward to vacation soon, Scott is ready for finals week to be done, Ben is looking forward to his upcoming trip to NC, Pam is getting ready for the migration looking and forward to a trip to Aruba.
2. Consent or Revision to Agenda
 - Thumbs up to agenda as presented
3. Approve 11/28 Minutes?
 - The committee did not vote to approve minutes from 11/28.
4. Work on Assessment Day 2019 Schedule Option B
 - Jeff put together an option B schedule with additional work time for tasks to be completed. VALUE rubrics would potentially be covered during a working lunch. Report time would now occur during the reception and a document. Everyone was in favor of option B. It will be placed on the schedule for the cabinet meeting on December 13th.
5. Real time editing of PASL/RASL/CAMP
 - Jeff worked on revisions to the Word document during the meeting.
 - Notes were made on things to follow up on such as the changes made to the MnTC outcomes through the LEP. PASL steps were revised to exclude elements that are now included in the RASL and other artifacts that would be included in programmatic reviews and departmental reports. Simplify the PASL descriptions and steps to complete.
6. Adjourn
 - Meeting was adjourned at 4:28.

Minutes submitted by Ben Anderson.