

Assessment Academy Meeting Minutes 9-19

Check ins. Meeting called to order at 3:36 pm. Dwight reported that HLC progress was good and that Jeff was hyper-vigilant to remaining components for upcoming visit. Pam working on migration with the library. Ben working on preparing for next semester and getting research going. Scott dealing with staff absences. Jeff pushing forward with everything with HLC visit.

Consent or revise Agenda: everyone provided a thumbs up to approve the agenda.

9/5 minutes were approved

RASL inventory

We reviewed programs that have and have not submitted their RASL to Jeff by 9-17

Discussed PE status: get learning outcomes from Frankie (Jeff will email these to Ben). Ben will set up meeting with Brian and Marilyn to help them put move forward with getting their RASL together.

Missing programs: Exercise science, music, MBA (Jeff likely has in separate emails), Professional writing and comm. (Jeff likely has this), math & computer science (1 week extension for Dan Kaiser), social work, PE non-teaching (see above), political science, finance.

Discussed how to proceed with going through the data that has been submitted. Pam brought up a point about how data will continue to be collected again this semester and that feedback should be provided in case programs need to modify how they plan to collect/analyze data. Dwight mentioned getting CIA involved in doing some of this but they may need more information on the status report and collection report. CIA may need assistance from the AAT with this.

Some individuals had complained about Excel format being used, but the consensus seemed to be that we should stick with that format with some minor improvements made to the template.

Develop Plan for Year 4:

Worked through spreadsheet to see what might need to be completed. We briefly discussed using “data days” to help program close the loop.

Jeff began listing goals for the AAT for year four *(see separate document Jeff drafted during this meeting with specific plan steps). Jeff will send the list out for feedback and any further items to add. We will finalize the list during our next meeting.

We reviewed the schedule for the upcoming HLC visit. Dwight requested that we set time aside on Monday October 29th after 1:30 for possible meetings. We should also try to have members present during the Assessment meeting on Tuesday October 30th.

Meeting adjourned at 4:30 PM. Minutes submitted by Ben Anderson