

CIA Meeting Minutes  
Thursday, April 29, 2021  
3:30-4:30 PM

Zoom

<b>Agenda Item</b>	<b>Vote</b>	<b>Duration</b>	<b>Running Time</b>
1. Consent to Agenda	Consent	3 minutes	3:30-3:33
2. Approve 4/1 Minutes	Y	2 minutes	3:33-3:35
3. RASL Presentations	N	15 minutes	3:35-3:50
4. Recap Accomplishments	N	10 minutes	3:50-4:00
5. Identify Big Goals for Next Year	N	10 minutes	4:00-4:10
6. LEP Assessment for Next Year	TBD	10 minutes	4:10-4:20
7. Identify Summer Tasks for Jeff	N	10 minutes	4:20-4:30
8. Other business	TBD	TBD	TBD
9. Adjourn	Upon no additional discussion		

Meeting started at 3:31

Members in attendance: Jeff, Lori, Aimee, Scott, Ross, Kate, Tony, Yumi, Lindsay, Nadine, Lamine, Matt, Michele, LeAnne, Raphael, Alan, Ben

We consented to the agenda, minutes were approved given no changes requested.

RASL presentation from Lindsay. Very briefly discussed an update from the Social Work program. Jeff mentioned needing more structure with the RASL reviews. He will put this on his summer task list.

We recapped our accomplishments for the year. Jeff highlighted accomplishments in green and tasks not met in red (document is available in Microsoft Teams). We made progress on several of the items listed in red through discussion or through taking initial steps toward completing those tasks.

We had discussion around which big goals we should move forward to next year. Aimee suggested that we'll need to make improvements in coordinating our continual work on LEP assessment, especially in assessing each year's goals and planning the next year's goals as we progress through our assessment rotation.

Note that Jeff modified the CIA Work Plan Document to include new goals that were identified through our discussion.

LEP Assessment for Next Year: Aimee provided a recap from a recent LEC meeting that involved a review of the LEP assessment rotation. There hasn't been much work in setting up assessment processes that could be put into place for assessing MnTC Goals 2 and 4 next year. Critical thinking could be assessed during assessment day 2022. We'll need to further explore Goal 4 (Math/Logical Reasoning). Aimee

mentioned there may be some caution to consider in using LEP 101 to measure ALL goal areas. There is already a lot packed into that course currently and having everything assessed will be overwhelming.

We helped identify assessment tasks for Jeff to work on during the summer. Jeff presented a list of tasks that he will be planning to work on. He asked for feedback on any additional materials/items that could be added to the list. Scott requested to meet with Jeff to work on Student Services assessment.

Lori asked how the recent DFW data that was distributed will be compiled and further discussed, whether this data would be discussed by CIA. Ross suggested that the CIA should be involved in those discussions in order to work this into our overall university assessment plans.

Meeting adjourned at 4:10 PM.