

CIA

Thursday, September 3, 2020

3:30-4:30 PM

Present: Jeffrey Bell (Chair), Diana Holmes, Yumi Lim, Dean Raphael Onyeaghala, Naomi Schmidt, Dean Aimee Shouse, Tony Greenfield, Lori Baker, Provost Ross Wastvedt, LeAnne Syring, Ben Anderson, Matthew Zabka, Lindsay Rohlik (minute taker), Kate Borowske, Scott Crowell, Michele Sterner

Zoom

<b>Agenda Item</b>	<b>Vote</b>
1. Consent to Agenda	Consent
2. Approve 4/30/20 Minutes	Agenda approved by all CIA members/ provided consent
3. Minute Takers for Fall 2020	9/17 – Matt Zabka 10/1 – Lori Baker 10/15 – Nadine Schmidt 10/29 – Ben Anderson 11/19 – Aimee Shouse 12/3 – Yumi Lin
4. Welcome & Introductions	All present attendees via Zoom gave introductions
5. LEP Assessment- Discussion	<ul style="list-style-type: none"><li>• Jeff reviewed framework LEP assessment framework</li><li>• LEP committee working on review of LEP courses – to make sure courses meet appropriate goal courses, such as work done last year for Criterion 2 - LEP 101 revised and implemented</li><li>• LEP committee reviewing courses with assessment piece honing in on core skills in goal courses (i.e., IDST 110 and implement assessment in this course – LEP committee working on that process)</li></ul>

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|  | <ul style="list-style-type: none"><li>• Jeff's goal as chair is to push through on data on all 10 learning outcomes on front-end and back-end and some data on some of the core skills prior to HLC review</li><li>• President wants us to move on to a more 'flexible' pathway through HLC – important that we get through that</li><li>• Discussion from group: LEC – fast tracking an initial review of goal courses and having evidence that goal areas (all 10 – already done goal 2, so 9); make sure first learning outcomes are present in courses and do it more in a curriculum review sort of way and additional data on top of that four years from now</li><li>• Liberal Education Assessment – put thinking caps on and re-read LEP assessment proposal (email from Jeff, not on T drive) that was forwarded to faculty assembly for approval – Jeff to get new members access to T drive and will also email it</li><li>• Ben, Jeff, and Laurie – put together a rotation - connect to make sure</li></ul> |
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	concreate in prep for next meeting
6. Liaison Teams- Structure Discussion & Assignment to teams	<ul style="list-style-type: none"> <li>• Point of contact to help coordinate with each academic program, their assessment efforts, serve as a sounding board – communication point</li> <li>• Bring information back to CIA committee</li> <li>• Focusing mostly on BEPS this academic year</li> <li>• For those CIA members who may not have programs needing review this year – determine how to divide and conquer and help programs get the richest data out of assessment as possible</li> <li>• Final Direction: Keep as similar as possible to last year and move people in/out that are new (Jeff to work on and bring to next meeting)</li> </ul>
7. 2020-2021 Work Plan	<ul style="list-style-type: none"> <li>• Review CIA Work Plan 2019-2020 accomplishments:</li> <li>• Reviewed assessment mini grants</li> <li>• Reorganized liaison teams</li> <li>• Organized assessment day with focus on portfolio assessment</li> <li>• Revised alignment matrix forms</li> <li>• Discussed SMSU KPI's</li> <li>• Approval on new LEP assessment plan framework</li> <li>• Reviewed HLC criterion 4 (sifted through findings)</li> <li>• Instituted program self-evaluation of RASL</li> <li>• Improved RASL Executive Summary Template and Instructions</li> </ul>

Brainstorm CIA Work Plan 2020-2021

- Collaborate with LEC and access multiple LEP outcomes this year
- Complete BEPS RASL submissions
- Investigate creation of Learning Community Funding/Book Club on Assessment and Student Success /additional application form in addition to mini grants (\$1200-1400); try to use money rather than going back into general fund – Book Club
- SMSU Assessment Day April 14, 2021 (host a social) – per the wise words of Jeff, “put on another killer assessment day”
- Per Lori Baker’s request, consider sharing out Scott Crowell’s student affairs assessment data including acknowledging CV-19 and impact on assessment practices in our discussions – assessment go on as normal, etc. Look at/think about
- Invite grad programs to share assessment data
- \*\*Prioritizing what HLC is looking for
- Student Success/Advising Center –investigate a collaboration with for enhancing assessment
- Mini Grant Review
- Getting data about us for our student learning/success – HLC has recently changed how they are doing some of the work/definitions with student success – it is about us and focusing on student

	<p>learning – which we are all about (having something to back that up which is most important) – ‘RASL-ing’ programs to discuss RASL’s</p> <ul style="list-style-type: none"> <li>• Review the SMSU Annual Report and Jeff to work on putting together a summary about what CIA found out about RASL’s and can bring this back to CIA for review</li> <li>• Melissa Scholte and Alan – NSSE - tease that data apart to provide rich discussion for CIA</li> <li>• HERI – more a survey of faculty perceptions like NSSE</li> <li>• Align our focus equity on assessment to match with Equity 2030</li> <li>• Track down any recent (last 3 years) graduating senior exit data</li> <li>• If any other ideas, email Jeff</li> <li>• Will put together timeline at next meeting of all these tasks</li> </ul>
<p>8. Adjourn</p>	<p>4:26 meeting is adjourned</p> <ul style="list-style-type: none"> <li>• No further discussion</li> </ul>

Please print out any items you may need in hard copy if you are uncomfortable with the digitally displayed items. Join Zoom Meeting <https://minnstate.zoom.us/j/92584632520>

Meeting ID: 925 8463 2520      Passcode: 841434