Guiding Questions for Department/Program Faculty Retreat

Department or Program Name: **Name of Person Submitting Form:**

Thank you for participating in this assessment retreat activity. The following questions will help you to reflect on your assessment efforts over the past year and plan for the year to come.

If your program or department needs today's time to complete an assessment project you have in progress, please feel free to answer only the first three questions. If your program or department does not currently have an assessment project in progress, it is recommended that your team complete the entire form.

All programs or departments participating in retreats today should complete a form and return it to: Dr. Teresa Henning, Dept. of English, Bellows Academic Building. Forms may also be emailed to Teresa.henning@smsu.edu

Forms should be returned to Teresa no later than Friday, August 21.

1. What were your department/program student learning assessment goals for the 2014-2015 academic year? Did you achieve them? Why or why not?

2. What are your student learning assessment goals for the 2015-2016 academic year? What challenges do you anticipate?

3. What support do you need to achieve your assessment goals?

4. How might you incorporate assessment for student learning into your assessment planning?

The following template, adapted from Linda Suskie's 2004 *Assessing Student Learning: A Common Sense Guide* (p. 66), will help you to organize your ideas:

	Learning outcomes: What should students be able to do after completing the program?	Through what course(s) will you ensure that all students have the opportunity to do this?	Which student work will be assessed?	When do you expect to begin collecting this assessment information? How often will you collect this information?	Who will be responsible for analyzing the student work?	How will you use this information for improvement?
A Simple Template for an Assessment for Student Learning Plan						
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