

PROMOTIONAL ITEMS ORDER FORM

Please complete the form and email to Marcy.Olson@SMSU.edu
you will be notified when your order is ready for pick-up.



- A. Khaki Tote Bag: 15" x 13" size
- B. Sticky Notes 3" x 4" size,
25 Sheets per pad
- C. Magnetic Clip
- D. Aloe Lip Balm, vanilla
- E. Campfire Ceramic Mug,
Brown, 15 oz.
- F. Memo Notebook, 5" x 7" size,
60 pages
- G. Kraft Gift Bag: 10-1/2" x 8" size
- H. Felt Pennant (≈24" long)

PRODUCT:	COST EACH:	QUANTITY:	TOTAL:
Tote Bag	\$1.50		
Sticky Note	\$.25		
Clip	\$.50		
Lip Balm	\$.75		
Mug	\$2.00		
Notebook	\$1.50		
Pennant	\$5.00		
Gift Bag	\$.50		
Totals			



Department/Office Name: _____ Charge Account (6 digits) _____

Contact Person: _____ Office Location: _____

Contact Email: _____ Phone: _____