

HLC Steering Committee

Meeting Minutes

Fri., November 22, 2013

9:00-10:00 a.m.

SC 206

Present: Lori Baker, Kathleen Ashe, Jan Loft, Dan Baun, Lori Wynia, Will Thomas, Raphael Onyeaghala, Deb Kerkaert, Susan Jones, Doug Simon

Absent: Beth Weatherby, Bill Mulso, Scott Crowell, Betsy Desy, Joshua Anderson, Chris Hmielewski, Alan Matzner

Agenda

I. Finish review of Criterion 5: Resources, Planning, and Institutional Effectiveness

Because Bill and Chris could not be present, Lori asked committee members to send their remaining comments to them. Lori reviewed where the committee was in the process of reviewing the chapters and what would come next. The revision of Criterion 1 was now in Beth's hands for review. Hopefully Criterion 2 will get to Beth yet before Thanksgiving. The drafts then have to be revised for President Gores to review and then edited again based on her feedback. The revision cycle will need to move speedily after semester break as the all-university conversations begin.

II. Begin planning for all-university meetings in spring on chapter drafts

Lori asked for feedback on how to design the online form for feedback response, whether to ask targeted questions or leave it completely open-ended. The Steering Committee's consensus was to ask a few broad questions that would help to organize the feedback as it came in with one question more specifically about the strengths and recommendations section. The directions need to be very clear so that each feedback comment is linked to the specific text of the draft being commented on.

The Steering Committee agreed with the suggestion from Will and Betsy that having a facilitator run the all-university conversations would be beneficial. That way Lori and the criterion team could take notes and answer questions rather than lead the discussion. Several suggestions for facilitators were made; Lori will start with the first person suggested and see if that person is available for all of the conversations.

The purpose of the all-university conversations was discussed. Several purposes were identified – to educate the campus about HLC and what is more specifically required for each criterion (since only the overall theme of each criterion has really been presented in the past), and to take in the suggestions and concerns from the audience. To help engage the audience, a sheet with the core and subcomponent language for the criterion on one side and the draft strengths and recommendations on the other will be handed out. This way, regardless of whether the audience members have read the full draft, they can learn what the criterion entails and what primary points have emerged.

III. Review draft recommendations and strengths language so far

Lori noted that Will had rewritten some possible strengths and recs for Criterion 3.

IV. Other

Distance Learning has been recognized for its affordable online education; see the full announcement in SMSU Today.

For the Criterion 2 chapter: the RN-to-BSN program has made progress in its accreditation efforts; the CCNE has accepted our application, and more will be known by April.

Lori felt a Dec. 6 meeting would not be necessary, with no new items coming that soon.

V. Next meeting Friday, December 13, 9:00 – 10:00 in SC 206