CURRICULUM PROPOSAL OF LESS THAN MAJOR SIGNIFICANCE

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| FROM: (Department) |  | (Name) |  |

PROVIDE: Signed original hard copy and one PDF file to Curriculum Committee, one hard copy to Academic Dean’s Office.

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| TYPE OF CHANGE: |  | COURSE USE: |
| New Course | Course Description | Meets LEP/MTC Requirement (Specify area:      ) |
| Course Title | Topics - 1st Offering | Meets Graduation Requirement |
| Course Number | Topics - 2nd Offering | Major/Minor Requirement |
| Course Deletion | LEP 101 | Major/Minor Elective |
| Grading | Other | Other |
| Credit Hours  Prerequisite |  |  |

**Describe what this proposal requests**:

**Full Catalog Description** (**after this change is applied**): Include course number, title, credits, grading, description and prerequisites.

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| --- | --- |
| 1. Requested date of proposal implementation (if approved): | Immediate  Next academic year  Later ( \_\_\_\_\_\_\_\_\_\_\_\_\_ ) |

2. Rationale for this change and implementation date:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | 3. Does this course overlap with any other course in the institution? | Yes | No |  |  |  |  |  |  | | --- | --- | --- | --- | --- | | 4. Can this course be repeated multiple times for credit?  Yes | No If “yes”, how many times? |  |  |  |   5. Attach a completed **CourseOutline** form and a **course syllabus** to this document (required only of new, topics, or LEP course proposals, or **changes in description**).   |  |  |  | | --- | --- | --- | | This proposal is recommended by the sponsoring Department |  |  | |  | Chairperson's Signature | Date | | |
| CURRICULUM COMMITTEE ACTION:  Approved  Disapproved with explanation  Returned with recommendations | ADMINISTRATIVE ACTION:  Approved  Recommendation for approval  Recommendation for disapproval with explanation  Returned to F.A. with recommended revision |
| Signature of Curriculum Committee Chairperson Date | Signature of Academic Officer Date |

(Revised 12/20)