

FY 18 INITIAL BUDGET WORKSHEET

revised 7/15/2017 final

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Final 7/15/2017 FY18 Budget</u>
SOURCES OF FUNDS		
	Base MnSCU Allocation (Appropriation) FY18	16,630,761
	Additional Appropriation (Tuition Buydown FY16-17)	888,003
	Less Appropriation FY19 estimated	0
	Subtotal Allocation	<u>17,518,764</u>
	MnSCU PALS Allocation	62,302
	MnSCU Undrrprt/Underserved Initiative	282,950
	TOTAL ALLOCATION	<u>17,864,016</u>
	Tuition	20,025,000
	Additional Tuition Revenue from increase in tuition rates	600,000
	tuition reduction for fewer students in FY18?	-450,000
	SET ASIDE FUNDS or Carryover Funds	138,797
	Reserve Carryover	1,900,000
	TOTAL SOURCES OF FUNDS	<u>40,077,813</u>
EXPENSE ITEMS		
LABOR DISTRIBUTION		
215200	Severance	
215200	Unclassified Salaries	
215200	Classified Salaries	
various	tuition waiver pd to other schools	
215200	Fringe Benefits	
	Total Labor Distribution	<u>28,243,779</u>
ADJUNCT/OVERLOAD - salaries and fringes		
210124	Management	
210631	Education Off-Campus	
210637	Education On-Campus	
215200	CN Adjunct/Overload (210050)	
215200	CAP (210053)	
215200	Undergraduate	
	Total Adjunct/Overload	<u>1,545,750</u>
SUMMER SESSION		
210060	Summer Session - Distance Learning	
210070	Summer Session - Grad	
210075	Summer Session - Undergrad	
	Total Summer Session	<u>591,297</u>
WORKER'S COMP/REEMPLOYMENT INS		

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215122	Worker's & Reemployment Comp	
	Total Workers Comp/Reemployment Ins	220,000

CONTRACT ITEMS

IFO TRAVEL

210111	Accounting	4,140
210113	Finance	4,140
210121	Ag Education	1,380
210115	Agronomy	1,380
210116	Marketing	2,760
210117	Management	5,520
210118	Economics/Agribusiness	4,140
210122	Nursing	2,760
210411	Biology	6,900
210412	Physics	1,380
210414	Chemistry	5,520
210415	Counseling	1,380
210418	Environmental Science	2,760
210440	Mathematics	8,280
210441	Computer Science	4,140
210512	Exercise Science	5,520
210530	AE	925
210611	Education	20,700
210612	Education - Health/PE	19,320
210711	English	19,320
210712	Art	4,140
210713	Spanish	2,525
210714	Music	4,140
210715	Communications	6,900
210716	Philosophy	2,760
210717	Theatre	3,795
210810	Political Science Simon	1,380
210811	History	4,140
210812	Sociology/Justice Admin	6,900
210813	Geography	1,035
210814	Political Science Sturrock	1,380
210815	Social Work	2,760
210816	Psychology	6,900
210817	Culinology/Hospitality Mngmnt	4,140
210911	Humanities	1,380
212010	Library	6,320
215201	Reserve for 3 (1.5 for FY18)	2,070
	Sub-total IFO Travel	185,030

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OTHER CONTRACT ITEMS -		
211101	MSUAASF Grants	7,532
211102	IFO Improvement Grants	21,260
211105	MSUAASF Travel	37,660
	Total Contract Items	<u>251,482</u>
LIBRARY		
212001	PALS	
212002	Library Acquisitions	
	Total Library Acquisitions	<u>202,302</u>
OTHER ITEMS		
21320*	Underrepresented/Underserved Initiative	282,950
215163	Grant Matching	55,000
215997	Mentoring Scholarship	87,000
215993	Grants-in-aid	1,199,292
	Total Other Items	<u>1,624,242</u>
EQUIPMENT		
215229	Equipment - Leased	<u>100,000</u>
FINANCIAL AID MATCH		
215119	State Work Study Matching	58,000
215124	Federal Financial Aid Matching	69,000
	Total Financial Aid Matching	<u>127,000</u>
FIXED EXPENSES		
211035	Child Care	15,000
213210	Hearing Interpreter	50,000
213306	New Horizons	15,000
214207	Refuse Removal	45,000
214209	Hazardous Waste	20,000
214500	Utilities	1,130,000
214510	paying back PBEEEP loan	38,640
214600	Public Safety	45,000
215126	Property/Liability Insurance	150,000
215132	Search Account	85,000
215135	Tort/Legal Expenses	1,000
215139	Credit Cards	80,000
215152	Board Assessments	150,000
215164	IT fixed costs to system office	29,000
215164	e procurement pd to system office	16,566

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215165	CEMRS cost at 4.00 per FYE	15,000
215166	CART	35,000
215170	Capital Construction Debt Service HR TSM FY19	270,000
216007	Telephone	37,000
	Total Fixed Expenses	2,227,206
RESERVES		
215207	Set Aside Funds for FY19	380,000
215212	Track & Field Referendum Payback	139,050
215224	Depreciation Fund	200,000
215202	Board Required Reserve	1,700,000
	Total Reserves	2,419,050
R&B		
870001	General	
870003	Emergency Projects	
870005	Master Plan Update	
870046	Fixed Expense - HVAC Maintenance	
870047	Fixed Expense - Elevator Maintenance	
870048	Fixed Expense - Fire Alarm Maintenance	
	Total Repairs and Betterment	400,000
OPERATING BUDGET		
PRESIDENT		
215001	Office of the President	30,000
215013	Universiity Memberships	20,896
215002	President's Special Expense	0
215014	Campus Diversity Officer	2,000
215015	CDO profesional development	2,000
	Total President	54,896
ATHLETICS		
213400	Athletics Administration	
213401	Football	
213403	Men's Basketball	
213404	Wrestling	
213405	Men's Baseball	
213500	Athletic Insurance	
213501	Volleyball	
213502	Soccer	

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213503	Women's Basketball	
213504	Tennis	
213505	Women's Softball	
213506	Women's Golf	
213601	Cross Country and Track	
213600	Co-Ed Wheelchair Athletics	
213602	Cheerleading	
213604	Athletic Training	
213608	Sports Information	
213609	Post Season	
	Total Athletics	399,000
ADVANCEMENT		
ADVANCEMENT		
215006	Vice President - Advancement	4,976
211407	Advancement Publications	22,000
	Total Vice President	26,976
DEVELOPMENT		
210721	Whipple Gallery	3,500
211401	Alumni	20,000
211402	Web Services	6,000
211408	Web Services Content Mgmt	12,000
215102	Foundation	16,000
215106	Annual Fund	23,700
	Total Development	81,200
COMMUNICATIONS AND MARKETING		
211400	Communications and Marketing	18,000
211404	University Marketing	55,000
	Total Comm & Marketing	73,000
	Total Advancement	181,176
STUDENT AFFAIRS		
211007	AVP Student Affairs	851
211009	Student Handbook	350
213302	Career Services	21,000
213305	Counseling & Testing	2,700
213307	Disabled Student Medical Services	1,980
213308	Diversity & Inclusion Grad Asst	8,000
213309	Diversity & Inclusion	13,300
215140	Scheduling	9,900

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215141	Event Services	5,150
	Total Student Affairs	63,231
FINANCE & ADMINISTRATION		
214100	Physical Plant - Administration	166,232
214110	Facilities Director	
214200	Light Bulbs	
214201	Janitorial paper products	
214202	Grounds	
214203	Mechanical	
214204	Electrical	
214205	Painting	
214206	Carpentry	
214208	Gas & Diesel Fuel	
214210	Campus Beautification	
214211	Heating/Cooling/Ventilation	
214212	Water Softeners/Salt	
214213	Physical Plant - Pool	
214214	Physical Plant - Chillers	
214215	Janitorial Floor finishing	
214216	Janitorial Trash Can Liners	
214217	Janitorial Cleaning Chems & Supplies	
214218	Janitorial Equipment Repairs	
214220	Mechanical Administration	
214221	Plumbing	
214222	Grounds - Equip Repairs/Mtnc	
214223	Mechanical, Testing/permits/inspections	
214224	Landfill Costs	
215142	Shipping and Receiving	
216004	Mail Service	
215007	VPFA	7,100
215110	Training & Affirmative Action	4,600
215120	Business Services	14,708
215121	Business Services - Perkins Loan	20,000
215130	Human Resources	8,200
	Total Finance & Administration	220,840
ENROLLMENT MANAGEMENT		
211006	Advising	2,115
211406	Retention, Building Connections (H Retain)	12,625
213104	Office of Student Success (Retention)	12,980
213101	Admissions	225,336
213102	Registration	14,677

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213105	VP Enrollment & SS	8,339
213106	Admissions Publications	45,000
213201	Financial Aid Administration	18,200
213303	International Student Services	8,200
213311	International Students Grad Asst	8,000
215105	Switchboard Student Help	10,350
	Total Enrollment Management	365,822
ACADEMIC AFFAIRS		
PROVOST		
215004	Provost	20,000
211916	Admin Prof Dev	2,000
215203	Academic Affairs Reserve	16,000
	Total Provost	38,000
LIBRARY		
212000	Library	29,302
CHIEF INFORMATION OFFICER		
211008	Computer Services - Academic	23,750
211200	Network Operations	25,000
211100	Data Management/Institutional Research	3,500
215008	CIO	0
215011	ITS Allocation	92,178
215012	Image Now	14,000
216001	Electronic Media	2,500
216006	Computer Services - Administration	23,750
	Total Computer Services	184,678
DISTANCE LEARNING		
210051	College Now Coordinator Expense	4,860
210052	College Now Conferences	9,608
210054	2+2 Site Support	16,000
210055	College Now Faculty Travel	26,325
210153	2+2-Ed-Online	1,337
210154	Exercise Science Normandale	22,000
210159	2+2 Ed Clinical Experiences	10,000
	Total College Now/Distance Learning	90,130
INSTRUCTION - UNDERGRADUATE ALS		
210401	Biology	7,027
210403	Planetarium	3,865

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210404	Chemistry	5,908
210405	Physics	2,416
210408	Environmental Science	3,708
210409	Greenhouse	1,789
210420	Chemistry Cryogens	11,000
210421	Chemistry NMR Repair	2,877
210430	Mathematics	6,031
210431	Computer Science	6,612
210502	Exercise Science	6,044
210503	Exercise Science Grad Assistant'	8,000
210701	English	6,196
210702	Art	3,572
210703	Spanish	624
210704	Music	11,176
210705	Communication Studies	4,046
210706	Philosophy	929
210707	Theatre	3,055
210709	Forensics	309
210801	History	1,283
210802	Sociology	1,422
210803	Geography	510
210805	Social Work	2,701
210806	Psychology	1,511
210808	Indigenous Nations & Dakota Studies	137
210809	Social Work Reaccreditation	4,489
210820	Anthropology	55
210901	Humanities	682
210902	Justice Administration	892
211016	Women's Studies	774
	Total Undergraduate ALS	109,640

INSTRUCTION - UNDERGRADUATE BEPS

210101	Accounting	2,328
210103	Business Management	3,105
210104	Business Administration	4,656
210105	Business Finance	3,105
210106	Marketing	1,164
210107	Economics	882
210108	Agribusiness	1,323
210109	Ag Education	
210110	Agronomy	1,462
210300	Hospitality	15,000
210360	Culinology Equipment	9,700

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210380	Culinology	26,600
210500	Education PE/Health	5,433
210601	Education	10,167
210602	Education - Clinical Experiences	26,622
210603	Education Field Trips	2,328
210609	Education -Association Memberships	2,700
210618	Education - Assessment & Accreditation	2,000
210102	Nursing	12,120
210804	Political Science	1,170
	Total Undergraduate BEPS	131,865
INSTRUCTION - GRADUATE		
210123	Business Grad Assistant	8,000
210365	Culinology Grad Assistant	8,000
210606	Ed Grad Assistant	8,000
210615	MBA Operating	3,168
210616	Taiwan Grad Program	14,000
210621	Master in Education On-Campus	3,600
210633	LC Operating	52,000
210634	Graduate Operating	9,000
210638	Grad Program Grad Assistant	8,000
	Total Graduate Instruction	113,768
ACADEMIC & ADMINISTRATIVE SUPPORT		
ALS		
210710	Marching Band	3,933
210719	Writer's Festival	712
211002	Dean - Arts, Letters, & Sciences	17,345
211003	Undergrad Research Conference	4,525
211004	Honors	4,130
211005	College Writing Center	4,396
211015	Women's History Month	256
211017	New Work: Faculty Forum	102
211024	GIS/GPS	475
211029	Visiting Writer Series	1,539
211410	History Center	574
215005	Academic Commons	3,470
	Total Acad/Adm ALS	41,457
BEPS		
210390	Culinology Clapper Lrng Community	1,500
211001	Dean - Professional Studies	20,000
211012	School of Bus Accreditation	10,000
	Education Accreditation visit (intentionally blank)	

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213314	Internship Support	0
	Total Acad/Adm BEPS	31,500
PROVOST		
211020	Academic Departmental Review	4,000
211051	Global Studies	0
213202	Commencement	5,000
213204	Civic Engagement	4,000
213310	Civic Engagement Grad Assistant	8,000
215109	HLC Academy (reg & travel)	5,000
215111	HLC Annual Fee	6,000
215112	HLC Conference Travel	4,000
215113	HLC/Strategic Planning Preparation	5,000
215114	HLC Set Aside	16,400
215206	Academic Assessment	13,000
	Total Acad/Adm Support Provost	70,400
	Total Academic & Admin Support	143,357
	Total Academic Affairs	840,740
TOTAL OPERATING BUDGET		2,125,705
		9,225,505
UNIVERSITY TOTAL M&E BUDGET		40,077,813