

2018-2019

International Student Packet



REVISED 5/18

This application should be used by international students applying as freshmen or as transfer students.

APPLICATION DEADLINES:

Students who are currently residing outside the U.S. who are applying for admission must send the application and ALL required documents to Southwest Minnesota State University by the following dates:

- June 15th for the Fall Semester (August)
- November 5th for the Spring Semester (January)
- International Admission is not granted for Summer Sessions.

Applications received after the deadline will automatically be processed for the next available semester.

Southwest Minnesota State University has a rolling deadline for students who are currently residing in the United States who are studying at another U.S. college, university or high school. We are willing to work with you up until the week before classes start. (However, please start the process as soon as possible to ensure a smooth transition to SMSU.)

QUESTIONS? PLEASE CONTACT:

Juan Tavares
Director of International Student Services
507-537-6428 or Juan.Tavares@SMSU.edu

MAIL OR SCAN APPLICATION DOCUMENTS TO:

The Office of Admission
Southwest Minnesota State University OR scan and send to Gloria.Thompson@SMSU.edu
1501 State Street
Marshall, MN 56258

All documents submitted with the application become the property of Southwest Minnesota State University and will not be returned under any circumstance.

APPLICATION CHECKLIST:

Please send the information in order to be considered for admission to Southwest Minnesota State University:

- **Application Form:** Please make sure to fill out the application completely; failure to do so can delay admission. Submit the non-refundable \$20.00 application fee made payable to Southwest Minnesota State University. (Methods of payment include credit card, international money order, or bank draft.)
- **Financial Statement:** Please complete all sections of the enclosed Financial Statement or send a separate affidavit of support from your sponsor. The financial statement or affidavit from your sponsor must be notarized by a notary public, government magistrate, or commissioner of oaths; this process indicates to us that he/she is the person who has access to the funds and that he/she is aware of the commitment he/she is making to support you for the duration of your studies.
- **Bank Statements:** Please submit an official bank statement from your sponsor that has been printed within the last three months. The bank statement must show the equivalent of \$19,930 U.S. dollars. (Both the financial statement and the bank statement must be from the same individual.) Students should expect an increase in costs of about 4-6% each year at SMSU. Photocopies are acceptable; however, they must be attested as a certified true copy and signed by a bank official in colored ink and be completely legible. Color scans can also be accepted.
- **English Proficiency:** Provide documentation in color in one of the following ways:
 - TOEFL: Student must earn a score of 61 or better (internet based); 500 or better (paper based exam); 173 or better (computer based exam); **School Code: 6703**
 - IELTS: Student must earn a score of 5.5 or higher.
 - TOEIC: Student must earn a score of 600 or higher
 - Michigan Test of English Proficiency: Student must earn a score of 80 or better.
 - Successful completion of Level 109 at an English Language School.
 - If the student is transferring from another U.S. college or university: Completion of one semester of Freshman English Composition with an earned grade of a "C" or better.
 - 1070 combined score on the SAT. **School Code: 6703**
- **All Official Secondary or College Transcripts:** Students must provide Southwest Minnesota State University academic records of every secondary and post-secondary institution he/she has attended. Records must be certified true copies or notarized photo copies in color.
- **Additional Testing**
 - Presentation of SAT (College Board) is recommended.
 - Official results of any required exit exams.
- **Color Copy/Scan of Passport**

** All documents submitted with the application become the property of Southwest Minnesota State University and **will not** be returned under any circumstance.

ADMISSION REQUIREMENTS:

First Year/Freshman Applicants:

Students must provide evidence that they have completed their secondary education within their home country (usually 12 years) and be entitled to acceptance into the universities in their home countries. As a result of the differences in educational systems among countries, admission requirements vary depending on the country from which the student originates.

Transfer Applicants from Universities Outside the U.S.:

- Both Secondary and Post-Secondary transcripts will be used to determine admissibility.
- A student's overall academic performance will be taken into consideration.
- Students whose post-secondary transcripts fail to show a satisfactory performance on the college level may be considered if their secondary transcripts were of outstanding caliber.

Transfer Credit:

Post-Secondary transcripts from universities outside the United States must be evaluated to determine course transferability.

SMSU requires a course by course match evaluation be done by Education Credential Evaluators Inc. (ECE). This company specializes in evaluation of international courses and will document how classes equate to Southwest Minnesota State University's classes. The ECE evaluation that SMSU requires is the course by course evaluation.

This credit evaluation is not a requirement for admission; however, all students who are considered transfer students are exempt from University policy requiring all new freshmen to live on campus for their first academic year. Students must have past post-secondary courses and must have submitted their college transcripts to ECE for a course by course match evaluation to be exempt from this policy.

If the ECE evaluation is not done during the application process, students will be admitted as incoming freshmen. Class standing will be re-evaluated once the University has received the ECE evaluation. Students should be aware that failure to submit an ECE evaluation in a timely manner could have an impact on academic advising. Students must also bring all catalog course descriptions of all courses they wish to transfer.

Southwest Minnesota State University understands that there is no guarantee that you will be granted a Visa even though you have been admitted to the University. Furthermore, it is understood that the cost of the ECE evaluation (\$160) in addition to the SEVIS fee (\$200) and the SMSU Application fee (\$20) represent an investment on the part of the student and family. For this reason SMSU does not fully require the ECE prior to your arrival on campus to begin your studies.

At your request, we will put the following statement on your I-20 under the comments section:

"Due to the costly nature of this evaluation, credits from the student's prior university will be evaluated by Education Credential Evaluators Inc. upon arrival to the U.S. Student's class standing will be re-evaluated at that time."

If you wish to complete the ECE course by course evaluation before you arrive, an ECE application can be downloaded from www.ece.org.

Transfer Applicants from US Colleges and Universities:

International students in this category must meet the same criteria as our U.S. transfer students. Students must have a cumulative Grade Point Average (GPA) of 2.0 or higher. Students who have earned less than 24 credits will need to supply us with official secondary transcripts as well. Courses that are not considered "college level" courses (such as English as a Second Language) will not be included in the accumulative GPA when determining admissibility. Students transferring from a U.S. college who also possess credits from an institution outside the U.S. will need to follow the credit evaluation guidelines outlined in the above section.

SOUTHWEST MINNESOTA STATE UNIVERSITY MARSHALL, MN

Undergraduate Admission Application for International Students

Office of Admission
Southwest Minnesota State University
1501 State Street
Marshall, MN 56258

This application is current as of June 2018
Telephone: 507-537-6018
E-mail: Juan.Tavares@SMSU.edu

When do you wish to attend SMSU?

Fall Semester, 20__ (Deadline - June 15th)

_____ I am applying as a transfer student

Spring Semester, 20__ (Deadline - Nov. 5th)

_____ I am applying as a freshman

Please Type **(or Print Legibly)**

1. Last Name: _____ First Name _____ Middle Name _____

The name spelling used on all documents must be the same as on your passport.

2. Permanent Foreign Address (required)

(Street and Number)

(City) (Province/State)

(Country) (Country's Postal Code)

(Telephone Number)

3. Mailing address where you want the I-20 sent.

(Street and Number)

(City) (Province/State)

(Country) (Country's Postal Code)

(Telephone Number)

5. Date of Birth: _____ City and Country of Birth: _____
(spell month) (mm/dd/yy) (required)

Country of Citizenship: _____ Passport Number: _____

6. Gender: _____ Male _____ Female

7. PRINT your e-mail address very clearly. _____

8. Course of study or major you plan to follow: _____

9. Native Language: _____

10. Person to contact in case of an emergency: _____
(name) (relationship)

(street and number)

(city)

(state or country)

(telephone number)

11. Please indicate how you will document your English proficiency (check one)

- TOEFL (Score of 61 or better on interest based exam, 500 or better on the paper exam, or 173 or better on the computer based exam.) **School Code: 6703**
- IELTS (Score of 5.5 or higher)
- Completion of Level 109 at an English Language School
- Michigan Test of Language Proficiency Score of 80 or better
- 1070 on SAT

12. If you are already in the United States, please provide the following:

a. A copy of your I-94

b. VISA Information:

Specify type of visa you now hold: ____F (student) ____J (exchange) ____H (Temp Worker) ____B (Visitor) ____M (Vocational)

Other Specify: _____

c. Are you currently attending a U.S. School? ____Yes ____ No

If yes, what school are you attending?

City: _____ State: _____

If different than above, what U.S. school issued your last I-20?

City: _____ State: _____

13. Educational Background: Be sure to list all your overseas and U.S. secondary and post-secondary schooling. Complete ALL columns for each school, beginning with secondary school and ending with your current or most recent school.

| Name of School | Location of School | Dates of Attendance | Type of School | Language of Instruction | Degrees and Date Received |
|----------------|--------------------|---------------------|----------------|-------------------------|---------------------------|
| | | | | | |
| | | | | | |
| | | | | | |

14. If you would like your admission papers and I-20 mailed to you via a courier service (i.e. Federal Express) you must enclose a nonrefundable payment of \$80.00 U.S. (\$20 for application fee, \$60 for courier fee). Enclose check, credit card information, or money order payable to Southwest Minnesota State University. This fee covers mailing and processing costs. If you do not include this fee, we will mail through U.S. Airmail. If this is to be paid by the use of a credit card, please enter the card information below. You may also use Flywire for payment - www.flywire.com/school/smsu. Flywire is the preferred method of payment.

I wish to have all papers mailed to me via courier service.

15. This application and supporting documents become the property of Southwest Minnesota State University.

NOTE: Permanent residents/immigrants/refugees should complete a U.S. high school or Transfer Application form.

I certify that the information provided in this application and all other admission application materials is complete, accurate, and true to the best of my knowledge. I understand that misrepresentation of application information is sufficient grounds for canceling my admission.

Applicant's Signature

Date

16. If you wish to pay your application fee (\$20.00 U.S.) by the use of VISA, MASTERCARD OR DISCOVER, please provide the credit card number and expiration date in the space provided below. If you checked the box in #14 for the use of a courier service, the application fee of \$20 and the \$60 for the courier service will be charged to the credit card. SMSU will not provide courier service without pre-payment. ALSO NOTE: Courier service does not deliver to P.O. Box addresses and a telephone number must be provided.

Credit Card Number: _____ CVS code: _____ Expiration Date: ____ / ____

4

Name of Credit Card Holder: _____ Type of Card: VISA MASTERCARD DISCOVER

Southwest Minnesota State University, Marshall

Office of Admission
Southwest Minnesota State University
1501 State Street
Marshall, Minnesota 56258
507-537-6286

Financial Statement For Undergraduate International Student Application

IMPORTANT: RETURN THIS WITH YOUR APPLICATION FOR ADMISSION. FAILURE TO RESPOND TO ALL QUESTIONS, REQUIREMENTS, AND BLANKS WILL DELAY THE PROCESS OF ADMISSION.

- Admission will be denied if student indicates insufficient amount of support to cover cost.
- The ESTIMATED cost of attending SMSU for a school year is approximately \$19,930. Verification of an additional \$4,000 is needed if you are bringing a spouse/first dependent and \$2,000 for each additional dependent.
- The U.S. Citizens and Immigration Services (USCIS) requires that admission decisions be based on academic acceptance and evidence of adequate funds to meet college expenses for the first year and for the entire period you plan to study in the United States.
- There is no financial aid and very limited on-campus work opportunities for students holding student visas (F-1). You are not permitted to work full-time during the nine-month academic year. Dependents of F-1 visa holders, having an F-2 visa, are never permitted to work. **Your chances of working on campus the first year are low; not all students who are looking for work will get a job. Please understand that your sponsor must be willing to cover your expenses for the entire four years.**
- The lack of adequate financial resources, as stated above, will jeopardize your status as a student in the U.S.

All areas must be signed and all appropriate sections must be completed or the form will be returned to the student for completion.

APPLICANT'S NAME _____

(Last or Family Name)

(First or Given Name)

(Middle Name)

PLEASE INDICATE THE SOURCES OF FINANCIAL SUPPORT AND AMOUNT YOU ANTICIPATE RECEIVING IN U.S. DOLLARS

- Personal (student) Resources:
(Original bank statements must be enclosed to verify amounts.)
- Parent or Sponsor Resources:
(Official Certification Form and original bank statement must be enclosed)
PARENT OR SPONSOR MUST SIGN ON SIDE 2 OF THIS FORM
U.S. \$ _____
- Government Scholarship:
(A signed copy of your letter of award must be enclosed.)
U.S. \$ _____
- Other Sources:
(Please specify and provide signed affidavits from authorized persons or agencies.)

U.S. \$ _____

U.S. \$ _____

***Total (required)** U.S. \$ _____

***Total funds available should be equal to or higher than \$19,930 the estimated cost of attending Southwest Minnesota State University for a calendar year. (See estimated annual expenses for cost breakdown on page 9.)**

-Please Turn Over-

OFFICIAL CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS FROM PARENTS OR SPONSOR

PARENT OR SPONSOR: Please fill out information below.

I certify with my signature that I have read the information furnished by the applicant on this form, that it is true and accurate, and that the funds are available and will be provided as specified.

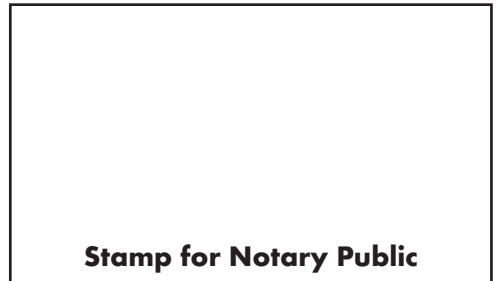
| | | | |
|-------------------------------------|-----------------------------|-----------------|-------|
| (Name of parent, relative, sponsor) | (Relationship to applicant) | | |
| (Street and Number) | (City) | (State/Country) | (Zip) |

Are you sponsoring any other student currently studying in the U.S.? Yes No
 If yes, student's name (please print): _____

School student is attending: _____

 (SIGNATURE OF PARENT, RELATIVE, OR SPONSOR) (DATE)

 (SIGNATURE OF NOTARY PUBLIC/LEGAL ADVOCATE) (DATE)



OFFICIAL CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS

APPLICANT: Please provide the REQUIRED information below, BOTH spaces for U.S. dollar amounts must be filled in. The signature and date must be provided as well.

I certify with my signature that the total amount of money that I have for my first year of study at Southwest Minnesota State University is \$_____ (including funds for spouse and children, when applicable), and the total amount available for each subsequent year of study is \$_____. Further, I certify that the information provided is correct and complete and that I shall notify Southwest Minnesota State University of any change in my financial circumstances. I understand that inaccurate information can be cause for terminating enrollment at Southwest Minnesota State University.

 (SIGNATURE OF STUDENT) (DATE)

IF APPLICABLE, LIST ANY DEPENDENTS (SPOUSE OR CHILDREN) WHO WILL BE ACCOMPANYING YOU AND WHO SHOULD BE INCLUDED ON YOUR 1-20:

| Name (last name, first name) | Relationship to you | Birthdate |
|------------------------------|---------------------|-----------|
| | | |
| | | |
| | | |
| | | |

Southwest Minnesota State University

INTERNATIONAL STUDENT AGREEMENT For Undergraduate International Student Application

BEFORE SIGNING THIS FORM, PLEASE READ CAREFULLY

By signing this form, I certify that I understand and accept the following conditions and agree to abide by them.

As a condition of my admission, I agree to do the following:

- I understand that I am required to pay ALL tuition and fees by the designated payment deadline EACH semester. If I do not pay by the deadline date, I understand my classes will be CANCELLED. If your classes are cancelled, you are in USCIS violation.
- I will have available sufficient funds for tuition, fees, health insurance, and living expenses for each year I study at Southwest Minnesota State University. I recognize that the cost of living is high, that financial aid from the university is not available, and that as a general rule international students are not permitted to work off campus. There may be limited on-campus employment; however, SMSU does not guarantee employment. My chances of working on campus the first year are low; not all students who are looking for work will get a job. I understand that my sponsor must be willing to cover my expenses for the entire four years.
- I understand that I must pay \$2,500 USD as a down payment before I am allowed to register during orientation.
- I will take the Southwest Minnesota State University "Assessment for College Placement, English & Math" before I will be allowed to register for academic studies and fulfill the requirements that result from my score on the examination.
- I am responsible for understanding the rules and regulations for being on a student VISA in the United States.
- I authorize Southwest Minnesota State University to release to any U.S. government officer information required to determine my compliance with U.S. Immigration Laws. Further, I understand the university will report all information required by the U.S. Citizen & Immigration Service (such as students who are not registered, are not pursuing a full course of study, or are not meeting the minimum academic standards of this university).
- I agree to purchase the Minnesota State Colleges and Universities System Health Insurance Plan as a condition of admission and continued enrollment. Exemptions may be granted only to students fully funded by their government who obtain a qualifying letter from their Embassy. Annual payment will be required prior to the beginning of Fall Semester and on a sliding scale the following semesters. I give permission to allow Southwest to release my date of birth to the insurance company.
- I will arrive on or before the reporting date as stated on the International Student Services Office cover letter and the I-20 form.
- I declare that all the information I have submitted for my application for admission is true, correct, and complete.
- I understand and I will comply with the requirements as stated on this agreement. I understand that falsification of any information will jeopardize the issuance of an I-20 and/or may result in Southwest Minnesota State University revoking its decision to enroll me as a student.
- If I am a transfer student from another U.S.A. school, I will bring an up-to-date, current copy of my I-20 form to be given to the International Student Services Office upon my arrival at Southwest Minnesota State University.
- **I UNDERSTAND I AM REQUIRED TO LIVE ON CAMPUS MY FIRST YEAR.** (Excluding students over age 21 and/or transfer students.) No student will be allowed to register for academic classes until housing arrangements have been determined with the Director of International Student Services.

(SIGNATURE OF APPLICANT)

(DATE)

Printed Name of Applicant: _____
(Last or Family Name) (First or Given Name) (Middle Name)

.....**DO NOT WRITE BELOW THIS LINE**.....

This is to certify that I have reviewed the declaration and attached documents and approved issuance of a Certificate of Eligibility.

Signature of University Official _____

Title: _____ Date _____

Comments: _____

Southwest Minnesota State University

INTERNATIONAL STUDENT TRANSFER FORM

ONLY students currently attending colleges/universities in the United States should complete this form.

If you are currently attending a college or university in the United States, please submit this form to the International Student Advisor at that institution. The advisor should complete this form and return it directly to our office.

RE: _____
(Last/Family Name) (First/Given Name) (Middle Name)

I hereby authorize the International Student Advisor at the most recent U.S. university/college I attended to complete this form and mail it directly to the Office of Undergraduate Admissions at Southwest Minnesota State University.

(Applicant's Signature)

(Date)

Dear International Student Advisor:

The international student whose name appears above has applied for admission to Southwest Minnesota State University. Before the student's USCIS transfer process is complete, we need verification of the information provided on the student's application form, as well as completion of the questions below.

1. Is this student in good standing at your institution? Yes No
 - A. Has this student maintained full-time academic status as required by USCIS? Yes No
 - B. Is the student eligible to return or continue at your institution? Yes No
 - C. Student's initial date of attendance at your school: _____
 - D. Student's last date of attendance at your school: _____
2. What visa status does the student currently hold? _____
 - A. The student's USCIS admission number (I-94): _____
 - B. Please list student's Sevis Number: _____
3. Please list any approved periods of CPT/OPT: _____
4. Has the student experienced any financial problems while attending your university? Yes No
If yes, please explain: _____

(Print Name of International Student Advisor)

(Institution Name)

(Street Address)

(City and State)

(Zip)

(Telephone Number)

(Signature of International Student Advisor)

(Date)

Please Return Form to:

Southwest Minnesota State University

This application is current as of March 2017.

The following is the annual cost for international students attending Southwest Minnesota State University for the 2018-2019 school year. Tuition, fees, room and board charges are subject to change by the Minnesota State Colleges and Universities Board without advance notification.

Tuition and Fees (Estimated)

| | |
|---------------------------------|------------|
| Fall Semester (12-18 credits) | \$4,174.00 |
| Spring Semester (12-18 credits) | \$4,174.00 |

Room and Board

| | |
|---|------------|
| On-Campus Housing (9 months) (Double occupancy with 10 meals a week) (this includes all amenities - water,heat, sewer, garbage, electricity, television, internet etc.) | \$8,186.00 |
|---|------------|

Miscellaneous Expenses

| | |
|------------------------------------|------------|
| Books/Supplies and Living Expenses | \$1,800.00 |
| Required Health Insurance | \$1,596.00 |

| | |
|---|--------------------|
| TOTAL ESTIMATED EXPENSES FOR 12 MONTHS | \$19,930.00 |
|---|--------------------|

**Office of Admission
Southwest Minnesota State University
1501 State Street
Marshall, MN 56258
TELEPHONE: 507-537-6286
FAX: (507) 537-7145**

PLEASE NOTE: Tuition, fees, room and board charges are subject to change by the Minnesota State Colleges and Universities Board without advance notification.

This budget is current as of **June 2018.**

International Student Application: Additional Information

On-Campus Housing Information:

For specific details on meal plans and on-campus housing, contact:

Office of Residence Life
Southwest Minnesota State University
1501 State St
Marshall, MN 56258
Phone: 507-537-6136
Fax: 507-537-6845
E-mail: wanda.paluch@SMSU.edu

Several meal plans exist from which to choose. Contact the Office of Residence Life for details or visit www.smsu.edu/go/residencelife

Housing Costs and Application Deposit: On-campus housing is available in the SMSU Residence halls. Housing on-campus is limited, and it is necessary to make arrangements prior to your arrival in the U.S. with the Office of Residence Life at SMSU to reserve an on-campus room. To reserve a room on-campus, fill out the online application and pay your \$100 deposit as soon as possible. If for some reason you decide not to attend Southwest Minnesota State University, you must request in writing your room cancellation and request your \$100 prepayment be returned to you. This must be done prior to June 1 in order to get the \$100 refund.

Room and board cost per semester is approximately \$4,093.00 for a double room. Cost may vary slightly depending upon which meal plan you choose. **Please note: a double room may not be available. Single rooms are approximately \$1000 more per semester. You should plan on having enough money for a single room.**

Summer Housing: Summer housing on-campus costs are determined each Spring. Summer housing is provided in the Foundation Residence Apartments. The Office of Residence Life may be contacted for specific details.

Furnishing and services provided:

- Room furniture (bed, desk, etc.)
- Ethernet (internet) outlet for a computer in each room plus free wifi
- Cable TV outlet in each room
- Paid utilities (water, electric, heat, garbage, etc.)
- Coin-operated laundry facilities
- Vending machines
- Mail service
- Furnished common lounge area
- Some rooms are air conditioned

Student must provide:

- Bed linens, bath towels, and accessories
- Student does his/her own washing of clothes, bed and bath linens, etc.
- Student keeps his/her own room clean, there is no maid service

Off-Campus Housing Information

For specific information about living off-campus, contact the Office of Admission or the International Student Services Office. **All first-year students must live on campus.** Call 507-537-6136 with any questions regarding housing.

Housing Policy

- All entering freshmen must live on campus with the exception of those who are over the age of 21 or are a transfer student. If the student is a transfer student, the ECE must be on file by the end of the first two weeks of class in order to be exempt from this policy. Also, if the student is married and the spouse and/or dependent is also here, then the student is exempt from the 1-year requirement.

International Student Association Programming:

- International student activities and programs are sponsored by the International Student Services Office and the International Student Organization (ISO). Examples of yearly events include the International Food Festival, International Education Week, International Art Festival, Spring Break Trips, and New Student Orientation. In order to maintain your in-state tuition reduction, you must volunteer a minimum of 10 hours per semester.

Working (On or Off-Campus)

It is the law that international students may not work in the U.S. without approval and a valid work permit. There are two types of work permits: on-campus and off-campus. The international student must maintain full-time student status to be eligible for on- or off-campus work authorization.

- On-campus Work: There are **LIMITED** on-campus work opportunities. Most eligible students can work up to 20 hours per week on campus during each semester. SMSU does not assign jobs. You must locate and apply for a job when you arrive. The office will help you obtain a social security number as needed.
- Off-campus Work: International students cannot work off-campus without authorization. International students who intend to pursue off-campus work authorization must consult with the International Student Office. This includes internships within the student's degree program. International students holding F-1 status cannot be engaged in off-campus employment without the appropriate endorsement from the International Student Office or USCIS.

International In-State Tuition : Southwest Minnesota State University offers an International In-State Tuition to F-1 students. This represents a savings of approximately \$7,000.00. As a result of being awarded in-state tuition, also known as Minnesota resident tuition; students are required to volunteer for a minimum of 10 hours per semester. **Costs listed on page 9 are based on Minnesota Resident tuition.**

Immigration Information:

- **Explanation of F-1 Visa:** Potential international students must apply for an F-1, foreign student visa, in order to enter the U.S. to study at Southwest Minnesota State University. An F-1 visa is obtained at the U.S. Consulate that has jurisdiction over the prospective student's area of residency.

Obtaining and Renewing Passports: The international student's passport must be in valid standing at all times during their stay and enrollment at Southwest Minnesota State University. Renewal of passports can be accomplished through the international student's country consulate in the U.S.

Entering the US: Potential international students must enter the U.S. on a valid student visa. Returning international students must enter the U.S. on a valid student visa, along with a recently signed I-20.

Status: All F-1 students must maintain full-time student status by carrying a minimum of 12 credit hours per semester. They must also maintain a minimum 2.0 GPA.

Student Dependents (F-2 Visa): People holding F-2 visas are the spouses and dependents of F-1 international students. They must enter the U.S. on a valid F-2 visa. The procedure for obtaining an F-2 visa is the same procedure as the F-1 visa.

Please answer the following questions (Give dates and details):

1. Have you consulted or been treated by clinics, physicians, healers, or other practitioners within the last 5 (five) years, other than routine? _____

2. Have you had any major injuries or operations? [] YES [] NO

If YES, what kind and when: _____

3. Has your physical activity been restricted during the past 5 (five) years? [] YES [] NO

If YES, describe: _____

4. Have you received treatment or counseling for a nervous condition, personality or character disorder, emotional problem or chemical dependency? [] YES [] NO

If YES, what kind and when: _____

5. Are you taking medication regularly? [] YES [] NO

If YES, what kind and when: _____

6. Do you have any physical disabilities such as paralysis, loss of vision, impaired hearing, etc.? [] YES [] NO

If YES, describe: _____

7. List below any hospital, illness or health insurance you carry. Please indicate policy numbers. Southwest Minnesota State University recommends all students carry health insurance.

Additional Comments or Information: (If more space is needed, please attach additional sheets identified with name and social security number.)

TREATMENT CONSENT AND RELEASE

In case of accident or illness, I give the University and its representative(s) full permission to secure medical, dental and/or surgical care which may include transport to a doctor or hospital of their choice, injection, examination, medication, and surgery that is considered necessary for my good health. I agree to pay all off-campus medical costs and fees, including costs and fees for all emergency medical treatment and transportation, in these events, I understand and agree that the University does not have any liability or responsibility for any injury or damage that may arise from such medical, dental and/or surgical care.

Student's Signature _____ Date: _____

If the student is under 18 years of age at the time of enrollment, a parent or guardian's signature is required before medical treatment can be provided.

Parental Signature _____ Date: _____

INFORMATION REGARDING MANDATORY REQUIREMENT FOR ENROLLMENT

If you plan to enroll at Southwest Minnesota State University (SMSU), you are required by Minnesota Law (M. S. 135A.14) to provide us with the month, day and year you were immunized against diphtheria, tetanus, measles, mumps and rubella. Fill in these dates on the Student Immunization Record printed on the back of this letter. Please be sure to use your full name, birth date and Mustang ID.

SMSU Health Services does not provide immunizations. You may obtain necessary immunizations from your family physician/clinic or your local Public Health office. When all required immunizations have been obtained, complete and return the form with the month, day and year that you received the immunizations.

To find out if you are adequately immunized against these diseases, check with your parents, family physician, or school immunization records. Call your high school or doctor's office for assistance if necessary.

An immunization may not be medically advisable for certain persons. If this applies to you, or if you have had any of these diseases, Part 4 of the immunization form must be completed/signed by your doctor and returned to SMSU Health Services.

Some people may be exempt from immunizations based on their religious or other conscientiously held beliefs. If you request a conscientious exemption, you must have a notary witness your signature in Part 5 of the form before returning it to SMSU Health Services.

You are legally required to supply the information requested, according to the instructions contained on the form. A student who has submitted a compliant immunization record to another Minnesota post-secondary school may complete Part 2.

Anyone enrolled at SMSU who fails to submit the required information within 45 days of the beginning of the term will not be allowed to remain enrolled at SMSU.

If you have questions about the immunization law or your status of compliance, please contact Health Services at 507-537-7202.

COMPLETE THE STUDENT IMMUNIZATION
RECORD PRINTED ON THE BACK OF THIS
LETTER AND RETURN IMMEDIATELY TO:

**SMSU Health Services
Bellows Academic 158
1501 State Street
Marshall, MN 56258**

IMMUNIZATION RECORD FOR STUDENTS ATTENDING POST-SECONDARY SCHOOLS IN MINNESOTA

| | | | |
|---------------------------------|----------------|--------------------|--------------------------|
| Student Name (Last, First, MI): | Date of Birth: | Mustang ID Number: | Enrollment Date (Mo/Yr): |
|---------------------------------|----------------|--------------------|--------------------------|

*** Please make a copy of this form. Your completed form will NOT be accessible for future release or duplication.**

Minnesota Law (M.S. 135A.14) requires proof that all students born after 1956 are vaccinated against diphtheria, tetanus, measles, mumps, and rubella, allowing for certain specified exemptions (see below). Any non-exempt student who fails to submit the required information within 45 days after the first enrollment cannot remain enrolled. This form is designed to provide the school with the information required by the law and will be available for review by the Minnesota Department of Health and the local health agency.

ALL STUDENTS: Return this completed form to SMSU Health Services, BA 158, 1501 State Street, Marshall, MN 56258
Fax: (507) 537-7259, Phone: (507) 537-7202, www.smsu.edu/go/healthservices

Check here if you were born before 1957 for the age exemption. You don't have to complete the rest of this form.
All other students who are not age-exempt: Complete the section below that applies to you.

PART 1: Students graduating from a Minnesota high school in 1997 or later

I have previously met the MMR (measles, mumps, rubella) and Td (tetanus, diphtheria) requirements because I graduated from a Minnesota high school in 1997 or later.

Name of high school _____ City: _____ Date of graduation: _____
Student's Signature _____ Date _____

PART 2: Transfer student from another Minnesota college

I am exempt from these requirements because my admission records indicate I have met the requirements as an enrolled student in another post-secondary school in Minnesota. Name of previous Minnesota College: _____

Student's Signature _____ Date _____ Dates enrolled from _____ to _____

PART 3: Students who graduated from a Minnesota high school before 1997 or students from out of state

| | |
|--|-------------------------------------|
| | Mo/Day/Yr (most recent date please) |
| Tetanus/diphtheria (Td) - at least one dose required within past 10 years | |
| Measles/Mumps/Rubella (MMR) - at least one dose required given \geq 12 months of age | |

I certify that the above information is a true and accurate statement of the dates on which I was vaccinated.

Student's Signature _____ Date _____

PART 4 & 5: Other exemption(s): *Note special signature requirements

Part 4: Medical Exemption: The student named above lacks one or more of the required immunizations because he/she:

(Check all that apply and fill in the appropriate blanks)

- has a medical problem that precludes the _____ vaccine
- has not been immunized because of a history of _____ disease
- has laboratory evidence of immunity against _____ disease

*PHYSICIAN'S SIGNATURE _____ Date _____

Part 5: Conscientious Exemption: I hereby certify by notarization that immunization against _____ disease is contrary to my conscientiously held beliefs.

Student's Signature _____ Date _____

Subscribed and sworn to before me this _____ day of _____, 20_____

*NOTARY SIGNATURE _____

*** Please make a copy of this form.
Your completed form will NOT be accessible for future release or duplication.**