# **Gordon Gekko**

**Campus:** 1000 Birch St. Apt #100 • Marshall, MN 56258 • 000-000-0000 **Permanent:** 200 Example Lane • City, MN 55082 • 000-000-0000 • Gordon.Gekko@SMSU.edu

# SEEKING THE POSITION OF

# **Financial Analyst**

Offers experience in analyzing financial statements, conducting SWOT analysis, and developing forecasts. Demonstrated analytical, quantitative and problem solving skills gained through projects involving analyzing potential investment opportunities.

#### **EDUCATION:**

#### **Bachelor of Science Finance**

May 2018

## **Concentrations Corporate Finance and Financial Planning and Investments**

Southwest Minnesota State University, Marshall, Minnesota Expected *Magna Cum Laude* **GPA3.8**; High Honors

#### **RELATED EXPERIENCE:**

## **Banking Intern** May

2015 to Present

The Bank, City, State

- Balances internal bank accounts and customer accounts; demonstrates accuracy and attention to detail.
- Provides excellent customer service; informs and educates customers of accounts, services, policies and procedures
- Research account transactions, demonstrating a keen ability to recognize and resolve discrepancies

#### **MANAGEMENT EXPERIENCE:**

#### **Assistant Manager**

March 2014 to April 2015

Employer's Name, City, MN

- Supervised employees and generated work schedules
- Trained new hire employees on company policy and procedures
- Managed shift deposits to the bank and reconciled statements
- Tracked, monitored, and updated computerized inventory on daily basis

# **EXPERIENCE:**

#### **Undergraduate Teaching Assistant**

December 2016 to Present

Southwest Minnesota State University, Department Name, Marshall, MN

- Conducts data research and entered information into the system
- Create and manage the Concurrent Enrollment Credentials database through Microsoft Office
- Performing day-to-day administrative tasks such as maintaining information files and processing paperwork

# Wall Street Trader

August 2014 to December 2015

Gekko Trading, Southwest Minnesota State University, Marshall, MN

- Maintained various stock portfolios for top name clients
- Orchestrated hostile takeover of Martin Sheen's airline company
- Multi-task management performed multiple duties concurrently within the general office management environment, often with minimal or no supervision

## **LEADERSHIP EXPERIENCE:**

Vice President 2015-2016, Secretary 2014-2015; Southwest Minnesota State University Business Association

Finance Team: The Village, 2014; Students in Free Enterprise (SIFE)

Active Member: Southwest Investment Group and Management Association, 2014-2015