# **Claire Standish**

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## **Social Work Internship**

Experience researching, providing advocacy, and maintaining strict confidentiality. Strong interpersonal, communication, presentation, leadership, time management, listening, problem-solving, and organizational skills. Demonstrated ability in adapting to change, successfully meeting objectives in a timely and thorough manner as a team member as well as an individual contributor.

#### Education

Southwest Minnesota State University, Marshall, MN Bachelor of Arts in Social Work Minor: Psychology

## **Relevant Coursework:**

- Marriage and Family, Abnormal Psychology, Developmental Psychology, Substance Abuse
- Diverse and At Risk Populations, Basic Interviewing Skills

## **Related Experience**

Crisis Center- Marshall, MN

Volunteer

- Completed crisis management training consisting of listening to speakers, watching videos, and reading books about crime and other crisis situations
- Calls received from victims of crime seeking services provided by the Crisis Center
- Conducts informal intakes and determines appropriate resources for referrals
- Manage calls for the Crisis Center before and after regular office hours
- Determine appropriate resources and provide advocacy to victims of crime and their families
- Provides crisis management for individuals presenting with issues of abuse, sexual assault, custodial concerns and victims of crime
- Maintains strict confidentiality

## Memberships

#### SMSU Social Work Club- Member

Active member who participates in community service events. Assists with fundraising, food drives, meals on wheels and highway clean up.

## SMSU Breakfast Club- Member

- Consult with other clubs and organizations to promote campus involvement
- Volunteered in organizing the George McGovern speech on "Ending World Hunger in Our Time" at the SMSU campus

## Work Experience

SMSU Offices of Career Services and Counseling & Testing Services- Marshall, MN Work Study

- Provide excellent customer service to students by troubleshooting issues and answering questions.
- Maintain strict confidentiality .
- Develop brochures and presentations

#### Honors and Awards

- Academic Dean's List .
- **Endowed Scholarship**
- Alliss Scholarship
- SMSU Faculty/Student Mentor Program .
- Schwan's Academic Scholarship

## **Technical Skills**

Proficiencies in:

- Microsoft Word, Excel, PowerPoint
- SPSS
- Prezi

August 2016-Present August 2016-May 2017 August 2016-May 2017 August 2015-May 2016 August 2014-May 2015

September 2016-Present

Graduation: May 2018

GPA: 3.73

Major GPA: 3.92

August 2016-Present

August 2016-Present

October 2016-Present