

### 2026-2027 Verification Worksheet

Your application has been selected for review in a process called Verification. During Verification, SMSU compares the information you provided on your FAFSA with the information reported by you and your parents (or spouse, if married) to the Internal Revenue Service (IRS) on your 2024 Federal Tax Returns, W-2 form(s), and other required financial documents. Federal regulations (CFR Title 34, Part 668) require this review before we can award Federal Student Aid. If you have had a change in marital status from your 2024 taxes, be sure to include 2024 W-2 form(s).

If differences are found between your FAFSA and the information reported on this form, SMSU will electronically submit the necessary corrections to your financial aid application on your behalf. If the information you provide indicates that you, your parent, or your spouse (if married) were required to file a Federal Tax Return, processing of your financial aid application will stop until that individual file the appropriate return and submits either an IRS Tax Transcript or a signed copy of the Federal Tax Return.

Please complete this Verification Worksheet and submit it to the Financial Aid Office no later than 30 days before the end of your enrollment for the current academic year. Additional documents requirements are listed on the reverse side of this form.

If you have any questions or need assistance, please contact us at 507-537-6281.

Student Name: \_\_\_\_\_

Mustang ID: \_\_\_\_\_

#### **Family Information:**

For DEPENDENT STUDENTS, family members include:

- Yourself, even if you do not live with your parent(s)
- Your parent(s), including stepparent
- Your parent(s) other dependent child if a) your parent(s) will provide more than half of their support from July 1, 2026 through June 30, 2027, or b) the children would be required to provide parental information when applying for Federal Student Aid.
- Other people only if they now live in your parent's household and your parent will provide more than half of their support from July 1, 2026, through June 30, 2027.

For INDEPENDENT STUDENTS, family members include:

- Yourself
- Your spouse, if married
- Your children if you will provide more than half of their support from July 1, 2026, through June 30, 2027.
- Other people only if they live in your household and you provide more than half of their support and will continue to do so from July 1, 2026, through June 30, 2027.

In the boxes below list all family members (as described above) including yourself.

FULL NAME	AGE	RELATIONSHIP

Student Name: \_\_\_\_\_

Mustang ID: \_\_\_\_\_

Student 2024 Income Information	Parent(s) or spouse, if married 2024 Income Information
<p>Did the student file a 2024 Federal Income Tax Return?</p>	<p>Did the parent(s) or spouse, if married file a 2024 Federal Income Tax Return?</p>
<p>If yes, please mark the appropriate statement below:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The income and family size information retrieved from the IRS on my FAFSA is correct. (No further documentation is required.)</li> <li><input type="checkbox"/> I manually entered my tax information and/or family size on the FAFSA. I have attached a signed copy of my 2024 Federal Income Tax Return and Schedules 1 and 3, if applicable.</li> </ul>	<p>If yes, please mark the appropriate statement below:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The income and family size information retrieved from the IRS on my student's FAFSA (for myself and spouse, if applicable) is correct. (No further documentation required.)</li> <li><input type="checkbox"/> We manually entered our 2024 income, tax return information, and/or family size on my student's FAFSA. We have attached a signed copy of our 2024 Federal Income Tax Return and Schedules 1 and 3, if applicable.</li> </ul>
<p>If no,</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> I certify that I am not required to file a U.S. Federal Income Tax Return for 2024. You will need to submit SMSU's Non-Tax Filer Certification Form along with copies off all 2024 W-2's.</li> </ul> <p>The Non-Tax Filer Form is available on the SMSU Financial Aid website under Financial Aid Forms.</p>	<p>If no,</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> I certify that I and/or my spouse (if applicable) were not required to file a U.S. Federal Income Tax Return for 2024. Parents will need to submit SMSU's Non-Tax Filer Certification Form along with copies of all 2024 W-2's.</li> </ul> <p>The Non-Tax Filer Form is available on the SMSU Financial Aid website under Financial Aid Forms.</p>

### Certification and Signatures:

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be subject to a \$20,000 fine, a prison sentence, or both. I/We certify that the information provided on this worksheet is complete and accurate to the best of our knowledge.

Student's Signature: \_\_\_\_\_  
 Spouse's Signature (if married): \_\_\_\_\_  
 Parent 1 Signature (if dependent): \_\_\_\_\_  
 Parent 2 Signature (if dependent): \_\_\_\_\_

Date: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: \_\_\_\_\_

Return this completed and signed worksheet to:  
 SMSU Financial Aid Office – IL 145 – 1501 State Street – Marshall, MN 56258  
 Fax: 507-537-6275 – Email: [financialaid@smsu.edu](mailto:financialaid@smsu.edu)  
 Upload the Document Here: [SMSU Financial Aid Document Uploader](#)