

**Southwest Minnesota  
State University  
Student Association**

Student Election, Rules, Procedures and Guidelines

Last Revised: May 2005

# Southwest Minnesota State University Student Association

## Student Election Rules, Procedures and Guidelines

### QUALIFICATIONS TO RUN FOR OFFICE:

- I. Mandatory meeting in which all candidates will either by self-representation or proxy be present. The purpose of this meeting is to discuss and ensure that all involved understand and follow the policy set forth in this document and address any questions that may arise.
- II. All candidates must meet the minimum requirements of their office set forth by the constitution for their elected position.
- III. All candidates should have submitted their petition and application for their designated office by **Monday, April 3, 2006, at 4:00 p.m.**
- IV. Applications must hold a cumulative GPA of 2.25 for Senators and 2.5 for Executive positions.

### CAMPAIGN RULES:

- Candidates may begin to campaign after the requirements above have been followed. Signs may be posted starting **Tuesday, April 4, 2006.**
- No campaign publicity may appear outdoors.
- Campaign posters must meet the following guidelines.
  - Limited to a maximum size of 36" X 36"
  - A candidate may have no more than 100 posters up at any given time.
  - Posters must be affixed to walls by non-destructive means.
  - Each poster must include date(s) and time(s) of the elections, in addition to the candidate's name.
  - Posters must be readable at a distance of 10 feet
- Posting areas are limited to university hallways and general bulletin areas.
- Posters hung in Residence Halls must be approved by the RA and follow the guidelines set forth in the Residence Hall Handbook.
- Candidates shall not deface, cover, or remove another candidate's posters. Candidates who do so will be removed from the ballot. Those who interfere with another's campaign or the functions of the election process will be referred to the Judicial Council for disciplinary actions.
- All campaign paraphernalia must be removed the day of the elections by **8:00 am.**

- Any violation of these campaign rules will result in immediate dismissal from either ballot, or upon discovery, from office.

### **ELECTION RULES:**

- Neutral parties designated by the J-Board Coordinator shall man voting computer.
- The candidates' names shall be arranged in random order listed on the website.
- Result lists shall be retained for 30 days after election
- The candidates elected to office shall be chosen by a plurality of votes cast.
- The winners will be announced after results have been tabulated, and all candidates have been notified.
  - This means that all witness proceedings must keep the results confidential until otherwise notified.
- If proven charges of an elected candidate should arise, then their runner up shall assume that position.

### **VOTER PUBLIC RELATIONS:**

- A complete list of all elected candidates shall be posted by the Student Association Office in the Student Center and in the BA/CH Link as soon as possible after elections.

### **VOTING:**

- Voting will be by paper ballot on April 11-13. Tuesday, April 11 and Wednesday, April 12 voting will be in the Student Center and Thursday, April 13 voting will be in the BA/CH link.

### **CANDIDATE CHECKLIST:**

- Fill out Student Association Application**
- Obtain petition signatures: 50 for Senators, 150 for Executive Positions**
- Sign your candidate's packet**
- Attend the mandatory candidate meeting, which will be held in the student government office at 4:00 p.m. on Tuesday, April 4.**

I have read and understand these election rules and procedures. I agree to abide by them with the understanding that my failure to do so will result in my disqualification from holding office.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_