

Southwest Minnesota State University; Marshall, MN 56258
Communities of Practice Investigating Learning and Teaching
On-Campus Graduate Education Program

Portfolio Process

Based on the National Board of Professional Teaching Standards

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Graduate Candidates for the Master of Science (MS) in Education demonstrate knowledge, skills, and dispositions of the National Board of Professional Teaching Standards (NBPTS) as applied to their educational discipline. The portfolio process is a significant tool for examining progress in professional development throughout the MS program and beyond.

The purposes of the portfolio and the process are to . . .

1. Engage in reflection about learning, teaching, and leadership.
2. Learn about and show evidence of developing knowledge, skills, dispositions, and experiences of the profession.
3. Integrate related knowledge, skills, and dispositions through inquiry, reflection, planning, collaboration, and the use of technology.
4. Support self-assessment of and self-responsibility for learning.
5. Plan for life-long professional development.

A portfolio needs . . .

1. A Professional Development Plan aligned to the National Board of Professional Teaching Standards and the Graduate Candidate's discipline. *
2. Artifacts/Documentation, an accompanying rationale, and a reflection statement that show evidence of meeting each standard.

*NOTE: Include evidence of understanding the specific standards related to the Graduate Candidate's discipline where applicable in the portfolio. Artifacts can address more than one standard.

Graduate Candidates select artifacts/documentation for meeting selected standards from each graduate course, as well as from professional experiences that relate to the standards. Each substandard should begin with a rationale page. This introduction of the professional development within the substandard includes a statement that shows how the NBPT Standard is interpreted by the Graduate Candidate and how it pertains to the specific professional discipline. A "hard copy" portfolio is required. A companion electronic portfolio is highly recommended.