MAC Wireless Printing Instruction

NOTE: BEFORE TRYING THIS, MAKE SURE YOU'RE CONNECTED TO THE WIRELESS OPTION SMSU AND YOU CAN CONNECT TO THE INTERNET. PRINTING IS NOT AVAILABLE IN THE RESIDENCE HALLS INCLUDING THE FOUNDATION APARTMENTS.

Printing is only supported on Mac OS X v10.11 to v10.13. Anything below is not supported. To check what version of OS you have please click the Apple icon before Finder (top left) and click About This Mac.

Here is the list of Printer Names that you can connect and print to:

DGSSC_IL224 BA229 BA230 CH102 CH126 CH128 Lib2Floor Lib3Floor Lib5Floor Lib5Floor

1. Choose System Preferences from the dock.



3. Click Print & Fax (or Print & Scanners)



4. Click the + to add a printer.

• • • • • P	rint & Fax
Show All	٩
	No printers are available. Click Add (+) to set up a printer.
Default printer:	Last Printer Used
Default paper size:	US Letter
Click the lock to prevent further changes.	(?)

5. Hold down the "Control" key and click or right click on the blank space to the right of Windows icon. Then click "Customize Toobar"

00		Add Printer	
Printer Name	IP Windows	 Icon and Text Icon Only Text Only Use Small Size Remove Item Customize Toolbar 	
Name:	No Selection		
Location: Print Using:	No Selection		* *
			Add

6. From the favorite window drag "Advanced icon" to the space next to Windows icon as shown and click Done.

000		Add Printer		0	
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Default Fa	x IP Windows		Search		1
rag your favorite	items into the 10	Ibar			-
	000		•		
10 70 1	2 Con		()	H	
Fax	Advanced	Default	IP	Windows	
Q			++	see	
Search	Separator	Space	Flexible Space	Customize	
an duan tha dafa		Ibou			
or drag the dela	fuit set into the too	ibar.			
		Q			
Default Fax IP	Windows		Search		
					-
now Icon and Te	ext 🗘 🗌 Use sr	mall size		Done	
				Add based	1

7. Choose

Type: "Windows printer via spools"(select from the drop down options) Device: Default (Another Device)

URL - smb://smsuprt01.smsu.edu/(Printer Name) you're trying to print Example- smb: //smsuprt01.smsu.edu/Lib2Floor

8.

Choose Name: Type Printer Name (Example: Lib2Floor) Print Using: Choose **Generic PostScript Printer** for the correct driver.

		Add	
🔒 🛞		Q Search	
Default IP V	Vindows Advanced	l Se	arch
Туре:	Windows printer v	via spoolss	
Device:	Another Device		
URL:	smb://smsuprt01.s	msu.edu/lib2floor	
	2		
Name:	Lib2Floor		
Location:			
Use:	HP LJ 300-400	color MFP M375-M475	
			Add

Note# If it is a color printer, then click on "Choose a Driver" then "select software". Then on filter, type in "HP LJ 300-400 color MFP M375-M475". Click "OK".

Name	:
Location	:
Use	✓ Choose a Driver
_	Auto Select
	Generic PCL Printer
	Select Software
ıraph	Other

	Printer	Softwa	are		
		Q Hp	LJ 300-400	color MFP	8
HP LJ 300-400 color MF	P M375-N	1475			
			Cancel	ОК	

9. Check Duplex **Priniting** Unit and click OK



10. After you click OK the printer should show up as shown.



- 11. To make sure the printer works. Please open Word or Textedit and print a test page by choosing File>Print.
- 12. Pick the printer you've just added and click Print.

If the StarID password was recently updated, it will have to be removed from the keychain. Search for "keychain access" then type "smsu" to find the certificate.

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TOP HIT	1	
👫 Keychain Access		

Below is how the certificate should look like.

		Keychain Acces	S		
Click to lock the log	gin keychain.			Q smsu	8
Keychains	lib2floor				
💣 login	Kind: networ	rk password			
iCloud	Account: sm	su\hp0483uc			
System	Where: smb:	//smsuprt01.smsu.edu			
🛐 System Roots	Modified: Ja	in 19, 2018, 12:27:26 PM			
	Name	^ Kind	Date Modified	Expires	Keychain
	ise01.smsu.edu	certificate		Apr 5, 2018, 1:40:02 PM	login
	lib2floor	network password	Jan 19, 2018, 12:27:26 PM		login
	🔔 SMSU	802.1X Password	Dec 4, 2017, 9:29:53 AM		login

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Ne	w		ЖN
Op	en		жо
Op	en Rec	ent	•
Clo	se		жw
Sav	/e		ЖS
Sav	e As		<mark>ዮ</mark> #S
Sav	e As P	DF	A0403.493.855.4
Sav	e All		
Rev	ert to	Saved	
Att	ach Fil	es	<mark></mark> ô₩A
Sho	ow Pro	perties	₹₩P
Pac	e Setu		企 ЖΡ
Pri	nt		жP

Printer:	CH104	
Presets:	Standard	•
Copies:	1 Collated	Two-Sided
Pages:	All From: 1 to:	1
Paper Size:	US Letter	8.50 by 11.00 inches
Drientation:		
	TextEdit	\$
	Print header and fo	oter
		s printer on the network
		Cancel Print

13.

You should see the print job on your dock, double click on it.



14.

The print job might be on hold because it requires your authentication. Click on or the pause button on the right of the print job.



15.

Under Name: enter- smsu.edu\your **SMSU StarID**, your Password and click remember this password box Example – smsu.edu\js1234**aa**

Ente "CH:	r your name and password for the printe 104".
Con	nect as: 🔘 Guest
	Name: smsu.edu\js1234aa
Pa	ssword: ••••••
1	Remember this password in my keychair

16. If everything works fine the print job should be completed.