SMSU Technology Services Guide

Faculty & Staff Edition

2022-2023

Password Reset

→ Experiencing problems logging into your Outlook and D2L? Your password may need to be reset!

→ Use this link to change your password or activate your new account.

To Activate or reset your StarID Password visit: https://starid.minnstate.edu/

Email Login

→ Use your StarID@minnstate.edu to log in

→ Official medium for campus communication

→ Access email using web browser or Microsoft Outlook

→ Learn how to sync your email to your mobile device. To log into your email account, go to: https://outlook.office365.com/owa

SMSU Alert: Emergency Notification

Stay alert and get informed about university emergencies, closures, delays, and cancellations. Sign up for SMSU Alert to receive text and email emergency notifications. You will be prompted to sign up for this optional service after you sign into E-Services. You can also subscribe by changing your campus account manually.

To sign up visit: https://www.smsu.edu/campuslife/publicsafety/?id=9745

Information Security

Learn about strategies to protect your devices from malware and to protect yourself from individuals trying to steal your identity or passwords.

Office 365

Log in with your StarID to access Microsoft Office 365 Cloud-hosted tools including unlimited file storage through OneDrive; file sharing; and online, real-time collaboration within Microsoft Office documents. Go to: https://outlook.office365.com/owa

→ OneDrive
   o Secure unlimited file storage accessible from anywhere with an internet connection.
→ Learn about obtaining recommended software for free, including Microsoft Office for PC and Mac.

Teaching with Technology

Learn how to manage basic tools/techniques including D2L Brightspace for creating online, blended, or enhances face-to-face courses. More offerings

Login to D2L at https://smsu.learn.minnstate.edu/

Zoom

Zoom is the official web conferencing tool for Minnesota State. Here is the link to the website: https://minnstate.zoom.us/.
Signing in to Zoom: Please note, if you are signing in through a web browser, use your Star ID and password.

→ A web browser will open to the sign-on.minnstate.edu site asking for your Star ID and password. Type in that information and press sign-on.

→ Your browser should then ask if you want to open the Zoom app, Select Open or Open Zoom Meetings to host a meeting or join a meeting.

Zoom Help Center
You can request assistance directly from Zoom 24 x 7, including public holidays, where agents or technical engineers are available for email or live support. You can also find self-service guides at the Zoom Help Center or watch some of the Zoom Video Tutorials. If you need something more directed, attend one of the live training sessions provided by Zoom. Pick a date/time that works for your schedule at https://zoom.us/livetraining.

Please watch the [Zoom Video Tutorials](#), and contact the TRC if you have additional questions.

Kaltura

A professional platform for video recordings, meetings, secure and published sharing with its own cloud storage. Videos created can be embedded into D2L.
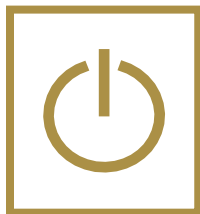
To log in:

→ Go to https://mediaspace.minnstate.edu/
→ Your username and password are your StarID and your StarID password

Tech Tactics & Brown Bags

Learn to leverage technology in your daily work with these presentations, discussions, and workshops designed to focus on one specific topic or skill. They can be customized for departments or you can individually attend a scheduled session.

Technology Resource Center (TRC)

The TRC is located in the McFarland Library main floor. Stop in with all your technology support questions.

Fall and Spring Semester Hours:

Monday – Thursday: 7:30 am – 11 pm

Friday: 7:30 am – 6 pm

Saturday: 10 am – 5 pm

Sunday: 12 pm – 11 pm