# Touchless Printing on Konica MFP with Secure Print Queue

This is a guide on how you can release your print job(s) from your SMSU issued computer or personal device instead of using the touch screen on the Konica printer.

NOTE: Your personal device will need to be connected to SMSU WiFi for this to work

- Send your print job(s) Konica Secure Print queue from your SMSU issued computer
- From your SMSU issued computer or personal device, open a browser and go to http://papercut.smsu.edu:9191/user
- Depending on the browser that you are using, you will get a different login screen that might look like the below
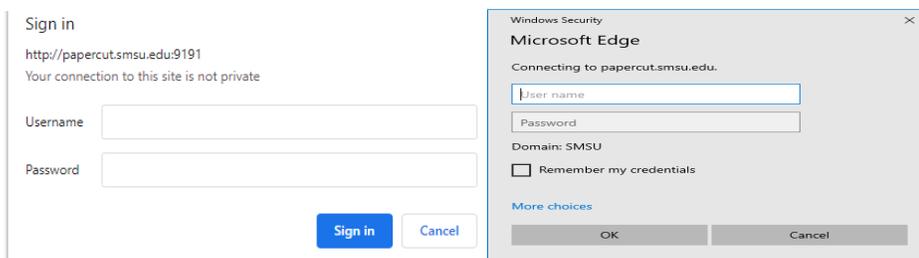
- Login with your starid and password
- Go to Jobs Pending Release and click print
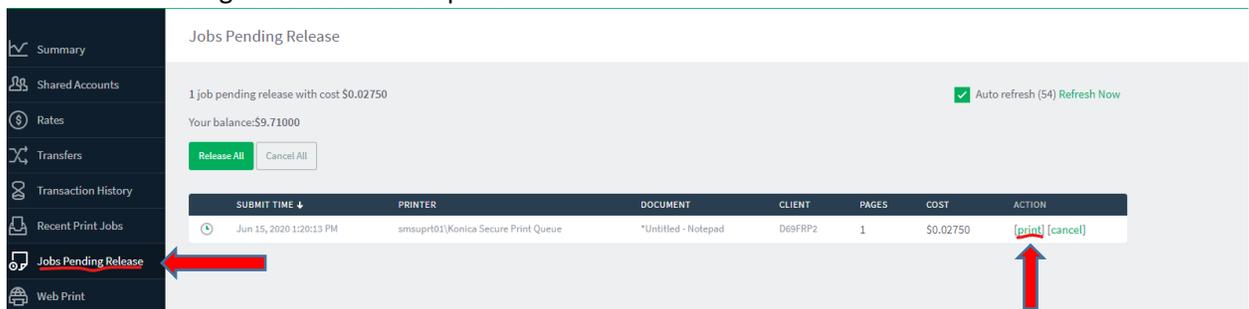
- You will get a list of all the printer names that are listed under the Konica Secure printer queue find and click on the name of the print queue you will like your job to print at. **(All Konica printers will have their printer names taped in front of the printer next to the Marco stickers)**
- Your printer job will be queued and then will print

Please note that if you would like to release multiple print jobs, you can click the green Release All button and then select the printer that you want your jobs to print at. You can also click on the Cancel All button if you choose to cancel all queued jobs.

Contact the TRC at 507-537-6111 or email at TRChelpdesk@smsu.edu if you have any questions regarding the above instructions.