

2011-2012 Career Services Events

Need a Job??

Attend the Part Time Job Fair

Wednesday, August 24

10:30-1:30 PM, Student Center, Lower Level

Many part time job openings in Marshall and surrounding areas. Stop by the fair and meet with companies and complete job applications.

Fast 15- Walk in Hours

Wednesday, September 14 - December 7

1:30-4:00 PM, BA 156

Need a quick resume review done, or need to ask a question about cover letters or interviewing? Stop in during **Fast 15**. No appointment necessary. It's first come, first served. **Bring a draft of your resume and/or cover letter with you.**

Resumes on the Run (TBD)

Only have a few minutes for a quick review of your resume? Stop by the Career Services table in the SC.

Resume Writing 101 Workshop

Wednesday, October 12

Noon-1:30 PM, BA 214

Attend this hands-on session and learn how to create your resume from scratch or 'tweak' it so it's better. Discover new word processing techniques to improve format and style. **A MUST ATTEND for those graduating!**



Teaching Overseas

Wednesday, November 2

Noon-1:00 PM, BA 314

Interested in teaching overseas? You don't have to be an education major. Learn what opportunities are available and how to apply for these positions. Expert advice on finding, interviews and teaching in a foreign country.

Presenters:

**Sheila Risacher, MA, CPCC,
and Dr. Tom Williford**



Government Job & Internship Fair

October 21

10:00am-2:00pm

**Coffman Memorial Union
University of MN**

Connect with state and federal government agencies that have full time and internship opportunities. Students/alumni attend SMSU are incited to attend this fair.

Register at SMSU Career Services.

www.mcucsa.org/govjobfair/

Tri-College Career and Internship Fair

Wednesday, November 9

1:00-5:00 PM

Ramada Plaza Suites, Fargo ND

Hundreds of employers looking for employees and interns in all majors. Network with employers, investigate companies then talk to company representatives. Come prepared with resumes and dress to impress. Open to sophomores, juniors, seniors, and alumni. See our website or stop in at SMSU Career Services.

<http://asp.symplicity.com/tricollege/>

MN Job Fair Information Meeting

Wednesday, January 25

Noon-1:15 PM, CC117

Find out what the MN Job Fair is and how to use the fair in your job and internship search. If you are going to be graduating or are looking for summer internships, plan to attend. **Enjoy FREE PIZZA**-compliments of The Schwan Food Company.

Early Bird Special – Register for the MN Job Fair by 4PM on January 25 and pay just \$20.00. After January 25 registration fee is \$25. Receive a FREE PADFOLIO when you register at SMSU Career Services in BA 156.



Career Services

Job Fair Pizza Prep Party

Wednesday, February 1

11:00-1:00 PM, SC137

Stop by and rotate through four different stations aimed at preparing you for the fair. The four stations consist of resume writing, employer networking, professional dress, and fair follow up. Enjoy FREE PIZZA once you've visited the 4 stations!!



MN State Universities Job & Internship Fair

Monday, February 20

10:00 AM – 3:00 PM

Minneapolis Convention Center, Minneapolis MN

Job Fair 2011 is one of Minnesota's largest job fairs sponsored by the seven 4-year Minnesota state universities. Employers from 125 local, regional and national business, industry and government agencies are available to meet prospective candidates.

Register at SMSU Career Services by February 16.

Check out www.mnsujobfair.org for more information.

Final Job Fair Meeting

Tuesday, February 14

Noon – 1:00 CH 225

OR

Wednesday, February 15

Noon – 1:00 CH 225

Required Attendance! If you are registered for the MN Job Fair you must attend this meeting. Pick up your name badge (your admission pass into the fair).

Thinking About Graduate School?

Wednesday, April 4

Noon – 1:00 PM, BA 314

Thinking about graduate school? Plan early to apply. Arm yourself with an application timeline. Learn how to research graduate schools, when to register for entrance examinations, and how to write a personal statement.

**minnesota
EDUCATION
JOB FAIR**

Minnesota Education Job Fair

Monday, April 23, 2012

10:00 am – 3:00 pm

Minneapolis Convention Center

Minneapolis, MN

www.mcucsa.org/mnedfair/

Practice Interviewing

Practice answering commonly asked questions by using Interview Stream. Interview Stream is a web based system designed to help you prepare for interviews. Remember practice makes perfect. Go to www.mustangjobs.com and click on the Interview Stream link to schedule a practice interview view expert video advice on answering tough interview questions. Registration is free and only takes a minute.



Watch. Learn. Land the Job!

Need help with your resume, cover letter, interviewing preparation or professional dress?

Only have 3 minutes? Watch the all new job search preparation videos that can be accessed from your computer. Go to www.mustangjobs.com and click on the job search video link or launch icon.



GOING GLOBAL CAREER and EMPLOYMENT RESOURCES

Going Global career and employment resources include more than 10,000 pages of constantly updated content on topics such as: job search sources, work permit/visa regulations, resume writing guidelines and examples, employment trends, salary ranges, networking groups, cultural/interviewing advice... and much more! Go to www.smsu.edu/campuslife/careerservices



FREE online recruiting system that connects SMSU students and alumni with potential employers.

SMSU Career Services
Southwest Minnesota State University
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507-537-6221