STUDENT PETITION FORM
(One Petition Request per Form)

Mustang ID: ___________________________
Last Name: ___________________________ Expected Graduation Term: _________________
First Name: ___________________________ Expected Licensure Completion Term: __________
E-mail: ________________________________

Attach Documentation which may include: Current SMSU transcript, Transfer transcripts, DARS Report, Course Syllabus

**Petition Type:** Check all that apply for this petition.

- [ ] MNTE Goal: 1 2 3 4 5 6 7 8 9 10
- [ ] Major (Indicate Major: ______________________________________)
- [ ] Course OR Major Rule (GPA, Residency, Grades)
- [ ] Minor (Indicate Minor: ______________________________________)
- [ ] Course OR Minor Rule (GPA, Residency, Grades)
- [ ] Graduation Requirement
  - [ ] 40 Upper Division
  - [ ] 30 from SMSU
  - [ ] 15 of last 30 from SMSU
- [ ] Transfer Evaluation (TRF EVAL)
- [ ] Commencement Participation Rule
- [ ] Other (Please specify: ______________________________________)

1. **Explanation of Petition Request:**
   I have taken this course OR I want to take this course: ____________________________
   I would like to substitute it for this course: ____________________________

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Course Number</th>
<th>Number of Credits</th>
<th>Term</th>
<th>Grade Received (if known)</th>
<th>University Offering Course</th>
</tr>
</thead>
</table>

2. **Reason(s) for Request:**

3. **Why Should Request be Granted:**

4. **Required Signatures:** All petitions have the right to be reviewed by each level for approval. A denied petition at the advisor or department level will be reviewed at the Dean level.

<table>
<thead>
<tr>
<th>Advisor: ___________________________</th>
<th>Date: ___________________</th>
<th>Recommend</th>
<th>Not Recommend</th>
<th>Denied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Recommend Comments: ___________</td>
<td>________________________</td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Dept. Chair: ______________________</th>
<th>Date: __________________</th>
<th>Recommend</th>
<th>Not Recommend</th>
<th>Denied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Recommend Comments: ___________</td>
<td>________________________</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Academic Dean: ____________________</th>
<th>Date: __________________</th>
<th>Recommend</th>
<th>Not Recommend</th>
<th>Denied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comments: __________________________</td>
<td>________________________</td>
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</tbody>
</table>

Is this a rule that will apply for all students or substitute for this student only? **Please Circle One:** All Students This Student Only

*Petitions denied at SMSU may be appealed at the system level. See the transfer website for details.