



CITY OF MARSHALL POSITION ANNOUNCEMENT

POSITION:	Concessions Manager (Seasonal position)
PAY RANGE:	\$12.00 to \$18.00 hour DOQ/E
HOURS OF WORK:	Approximately 25 hours per week; will include evenings, weekends, and holidays as needed
CONTACT:	Human Resources (507) 537-6790 Sheila.dubs@ci.marshall.mn.us
POSITION OPEN:	January 18, 2018
APPLICATION DEADLINE:	Applications will be accepted until the position is filled.

The City of Marshall is accepting applications for a Concessions Manager position. The ideal candidate must have excellent organizational skills, customer service skills, and the ability to multi-task in a fast-paced environment. This position has overall responsibility for providing concessions at the Amateur Sports Complex; hiring, training, supervising temporary staff; and ordering and maintaining product inventory.

This is a seasonal, part-time position that will work approximately 25 hours per week, beginning about March 15, 2018 and continue until Labor Day weekend. Hours will generally be 6 hours per day, 4 days week. Evenings and some weekends will be required.

Minimum Qualifications:

- A. Possess a Minnesota Certified Food Manager license.
- B. One year experience working in a concessions and/or food service environment.
- C. Possess a valid driver's license.

For a complete listing of Minimum Qualifications, Essential Duties and Responsibilities, and an Employment Application, please go to the City of Marshall website at www.ci.marshall.mn.us or contact the Human Resource Manager.

TO APPLY

Applicants must submit a completed City of Marshall Employment Application to be considered. A resume may be submitted in addition to, but not in lieu of, a completed Employment Application.

All application materials must be submitted to:

By Mail: Human Resources
City of Marshall
344 West Main Street
Marshall, MN 56258

Or by Email: Sheila.dubs@ci.marshall.mn.us

Questions regarding the application process may be directed to Human Resources at jobinformation@ci.marshall.mn.us or by calling 507-537-6790. Employment is conditional upon successful passage of a criminal history background check and reference check. EOE