

# OFFICE PROTOCOLS

## BEFORE YOU ENTER...

*Do you have an appointment?*

**YES?** Please wait here. See instructions below.

**NO?** Please CALL to make an appointment.

*If you do have an appointment:*

**PLEASE WAIT AT THE DOOR.**

Call the person you are here to see.

They will come to the door to meet you.

Please keep your mask on.

**Masks are required at SMSU.**

**WEAR A MASK. STAY 6 FEET APART. WASH HANDS OFTEN.**



[SMSU.edu/mustangsreturn](https://www.smsu.edu/mustangsreturn)