



Instructions:
Exercise Science Financial Aid Consortium Agreement
For courses taken at Normandale Community College

This consortium agreement is to be used by students who will be getting their Bachelor's degree and financial aid from Southwest MN State University (SMSU) and who wish to take coursework at Normandale (NCC) and have those credits included as part of their semester credit load at SMSU.

In order for this Financial Aid Consortium Agreement to be processed by the SMSU Financial Aid Office you must:

1. Meet with your Normandale academic advisor to review courses needed to complete your Associate's degree. You can find your academic advisor listed in Normandale [eServices](#) on the Degree Audit, the unofficial transcript, and in "View/Modify Schedule."
2. Meet with Morgan Betker at morgan.betker@smsu.edu for advising for your SMSU courses.
3. Register for all courses at both SMSU and Normandale, as advised. Note: If in any given semester you register for only SMSU courses, this consortium agreement is not needed.
4. Once you have registered for all your Normandale classes, complete Section A (Student Section) of this consortium agreement.
5. Submit this consortium agreement to the Normandale Financial Aid Office at finaid@normandale.edu or to the [Financial Aid document submitter](#), to complete Section B.

You will be notified by the SMSU Financial Aid Office when the consortium agreement is fully approved and processed. To ensure timely disbursements of financial aid, start the consortium process as soon as you can after registering for classes at both schools for each term.

You are responsible for adhering to the tuition/fee payment deadlines at the host institution (NCC). Approval of this consortium agreement DOES NOT relieve you of the obligation to pay your tuition/fees at Normandale, when due.

Incomplete and/or illegible forms will not be processed and will be returned to you.

Have questions about this form? Contact the SMSU Financial Aid Office at 507-537-6281 or financialaid@smsu.edu



EXERCISE SCIENCE FINANCIAL AID CONSORTIUM AGREEMENT



(see reverse side for instructions)

SECTION A -- STUDENT SECTION: PLEASE COMPLETE AND THEN SUBMIT TO THE NORMANDALE FINANCIAL AID OFFICE

Student Name _____ STAR ID (required) _____

Address _____ City _____ State _____ Zip _____

Phone _____ SMSU email _____

Term/Session & Year for which you are requesting funding from SMSU _____

SMSU is designated as my home school (the school where I will receive my degree) and I will receive financial aid only from SMSU for the term specified on this consortium agreement.

I understand: I cannot receive financial aid from more than one school during the same term and need to obtain the approval of my academic adviser/counselor for the consortium course(s). The consortium course(s), if approved, will be included in measuring Satisfactory Academic Progress at SMSU. I cannot change my enrollment without notifying the SMSU Financial Aid Office. This application should be submitted and approved within the first 30 days of the semester. Documents turned in after this time may not be processed.

Student Signature: _____ Date: _____

SECTION B – NORMANDALE FINANCIAL AID OFFICE

This student is registered for course(s), and will incur expenses as listed on the attached registration schedule, with billing info, if currently available. The student will NOT receive financial aid at our institution.

Signature/Date _____

SECTION C – SMSU REGISTRATION OFFICE

I have reviewed the attached course schedule, along with any notations from the academic advisor, and determine that these courses will be accepted by SMSU as part of the student's degree objective.

Registration Office Signature _____ Date _____

SMSU Financial Aid Office use only

This Financial Aid Consortium Agreement is: _____ Approved _____ Not approved

Credits at Normandale _____ Credits at SMSU _____ Total credits for term _____

Financial Aid Signature/Date _____